



Huron-Perth Catholic  
District School Board

*Faith and Learning...  
Celebrating the Journey*

Annual Report 2003-2004

## DIRECTOR'S MESSAGE

It is once again my distinct privilege to develop and submit to the Ministry of Education, the Board of Trustees, and our community, a report on our initiatives and progress.

Let me begin by sharing with you the fact that I am enormously proud to be the Director of this Board and of all the efforts of our trustees, staff and students. The Huron-Perth Catholic District School Board has had an excellent school year as demonstrated by student and staff achievements and successes.

Underpinning these successes is the unwavering inspiration we draw from our faith as we continue our commitment to Catholic education.

We have a clearly defined road map for our system and we are well on the journey as outlined by our Strategic Plan. Our Vision "Faith and Learning Celebrating the Journey" will guide us as we continue to develop as a Catholic learning community with the goal of improving student achievement. We have worked hard to align our practice with our strategic goals. We are now in year two of this very ambitious plan that focuses on students; advances our goal of continuous improvement; supports student, parent and community engagement; ensures equity; enhances accountability and celebrates excellence.

We are proud of our success – we have developed new programs, new partnerships and discovered new ways to provide a quality education for our youth.



Larry Langan  
*Director of Education*

In the area of province-wide assessment, Huron-Perth has scored well above the Ontario average on all of the assessments. While our results are positive the schools will continue to develop action plans and strive towards improving the levels of achievement of all students. We continue to strengthen our connections between our parishes, home and schools through ongoing communication and discussions.

This is an exciting time for our school board with two new schools being constructed and major additions happening in two others.

There has also been a significant

investment in upgrading many of our other facilities including our Board office.

We are working hard in the Huron-Perth Catholic Schools to help our students become compassionate individuals, with a gospel hunger for justice, who will see what needs to be done to make our society more in harmony with the will of God. In Catholic schools we call our young people towards a hope-filled future and we invite them to be people of hope for others.

We look forward to providing a high level of leadership and commitment through our staff who promote faith formation and Christ-centred learning in each of our school communities.

We trust that our readers will find this publication enlightening and encouraging. Thank you for your support of Catholic education in our counties.



# ELEMENTARY SCHOOL HIGHLIGHTS

## ASSESSMENT, EVALUATION, AND REPORTING

- ▶ developed and began the implementation of The "Assessment, Evaluation and Reporting Guidelines"
- ▶ implemented a diagnostic assessment tool for grades 1 -3
- ▶ supported elementary principals and vice-principals as the curriculum leaders with the document "Assessment and Evaluation – Building Learning Communities"
- ▶ presented workshops on assessment and evaluation procedures to new teachers

## SOCIAL STUDIES, HISTORY, GEOGRAPHY

- ▶ provided professional development on grades 5 and 6 core resource called "Many Gifts"

## CHOICES INTO ACTION

- ▶ surveyed students, teachers, parents and community partners to evaluate the effectiveness of the Choices Into Action program

## EARLY READING AND EARLY MATH STRATEGIES

- ▶ trained all primary, resource and kindergarten teachers on the early reading and early math strategies
- ▶ enhanced educational resources and programs in all primary classrooms
- ▶ provided the *Ministry Summer Programs in Literacy and Numeracy* which attracted primary and junior teachers and school administrators
- ▶ hired three Curriculum Resource Teachers to assist in the early literacy program

## LITERACY

- ▶ trained junior teachers on a standard assessment tool for reading
- ▶ provided books at various reading levels for classrooms
- ▶ invested a million dollars in an "Elementary School Library Revitalization Program"

- ▶ hired library assistants for elementary schools
- ▶ published a curriculum newsletter each term to update and inform teachers
- ▶ provided grade 7-12 teachers with a comprehensive in-service on the topic of literacy



## NUMERACY

- ▶ distributed mathematics manipulative bins to every primary classroom across the system
- ▶ reviewed curriculum and identified core resource materials
- ▶ purchased new mathematics series for implementation in all elementary schools
- ▶ organized transition meetings between (grades 7-12) elementary and secondary school teachers to discuss programming issues

## MUSIC

- ▶ implemented new music program (grades 1-8)
- ▶ increased the music allotment in schools
- ▶ initiated a band program at St. Michael Catholic Secondary School

## JUNIOR KINDERGARTEN AND KINDERGARTEN PROGRAMS

- ▶ identified an early registration process for JK students in partnership with the Early Years Centres

- ▶ developed new "Introduction to School" materials for JK students
- ▶ established blended and straight JK/K programs for Fall 2004.

## INFORMATION TECHNOLOGY

- ▶ upgraded equipment in the newly renovated elementary school libraries/media centres and in secondary schools
- ▶ installed wireless access in some schools
- ▶ in-serviced teachers on the curriculum planner and new Ministry software
- ▶ continued to implement the teacher performance appraisal software
- ▶ revised and upgraded the Board website
- ▶ continued to upgrade individual education plan software with special education personnel
- ▶ implemented a student information system in elementary schools that activates attendance records
- ▶ in-serviced software to assist special needs students in reading and writing

## SPECIAL EDUCATION HIGHLIGHTS

- ▶ prepared and submitted special education board plan 2003 to the Ministry
- ▶ developed a "Special Education-School Team Model" emphasizing partnerships between the classroom and resource teacher
- ▶ in-serviced all new teachers and administrators on the identification placement and review process as well as best practices to develop individual education plans
- ▶ developed a partnership with the Thames Valley Children's Centre for school support with Autism Spectrum Disorder
- ▶ produced a new individual education plan information booklet

# SECONDARY SCHOOL HIGHLIGHTS

## ASSESSMENT, EVALUATION, AND REPORTING

- ▶ implemented Board policy on assessment, evaluation, grading, and reporting
- ▶ provided in-service for all new teachers on assessment and evaluation
- ▶ developed and distributed the *Assessment and Evaluation Guide for Parents*
- ▶ provided in-service for department heads and curriculum leaders on collaborative development of summative assessments

## COLLABORATION

- ▶ provided secondary administrators with training on Richard Dufour's model of creating and sustaining professional learning communities
- ▶ organized monthly meetings between secondary principals to address teaching and learning issues
- ▶ organized regular meetings among department heads and curriculum leaders to collaborate on best practices of teaching, learning, and evaluation

## CURRICULUM

- ▶ participated in the Ministry review of business studies, Canadian and world studies, guidance, career education, and mathematics curricula
- ▶ participated in Ministry training for new guidance courses, and for *Prior Learning Assessment and Recognition* policy
- ▶ provided in-service for intermediate/senior French teachers on the role of French courses in the development of student literacy
- ▶ distributed *Think Literacy* subject-specific documents

## LITERACY

- ▶ provided intermediate/senior teachers access to a six-session, after-school course designed to help struggling readers.
- ▶ ensured intermediate/senior teachers had the opportunity to attend regional conferences designed to promote cross-curricular literacy development
- ▶ provided all teachers with, *Think Literacy*, a cross-curricular literacy

- ▶ resource as well as training on its effective use
- ▶ wrote and implemented the local *Ontario Secondary School Literacy Course* and incorporated the Catholic Graduate Expectations

## NUMERACY

- ▶ developed in-service for intermediate/senior math teachers
- ▶ implemented new resources for intermediate math classes

## ONTARIO YOUTH APPRENTICESHIP PROGRAM (OYAP)

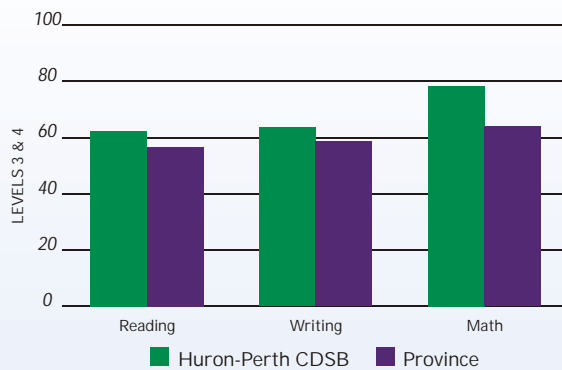
- ▶ created *Pathways to Success* resource guide for grade 8 students
- ▶ increased apprenticeship-bound students by 100%
- ▶ offered an informative, interactive learning opportunity for grade 8 students, to promote careers in the skilled trades

## STUDENT SUCCESS

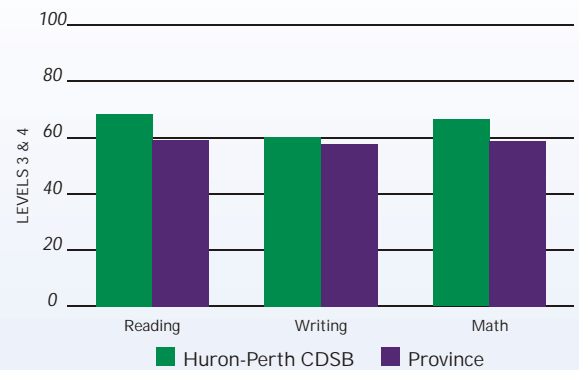
- ▶ developed and distributed the *First Annual Report* of this initiative
- ▶ compiled and analyzed data on student success

## 2003-2004 EQAO TEST RESULTS

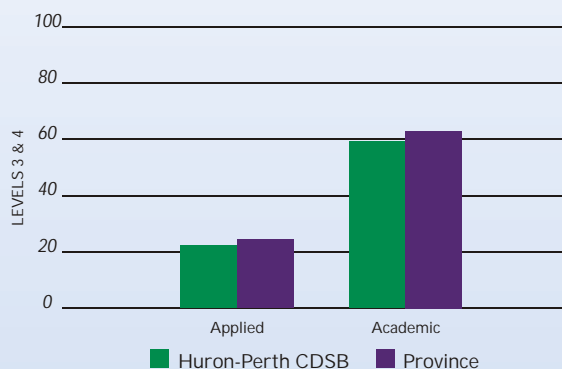
GRADE 3 2003-2004



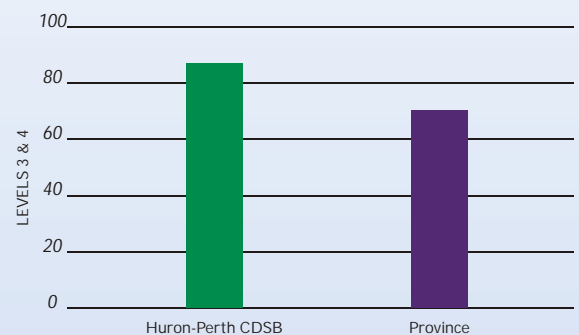
GRADE 6 2003-2004



GRADE 9 2003-2004



GRADE 10 OSSLT October 2003





## FAITH DEVELOPMENT

**A**N exciting new initiative in Catholic partnerships was developed in January of 2003 as the Catholic Education Team was formed. The team has representation from trustees, teachers, principals, chaplains, managers, deanery and the parent community.

The primary responsibility of this team is to enhance faith development opportunities for staff and students.

This group has had an outstanding year and has made some significant contributions to the school system.

The following provides examples of some of their activities:

- ▶ the establishment of religion advisory teachers in each school
- ▶ an ongoing partnership with King's University College at the University of Western Ontario

- ▶ the selection and purchase of numerous new resources for schools to enhance faith development of staff and students
- ▶ the initiation of a Faith Development Day for each school
- ▶ teachers attended *When Faith Meets Pedagogy Conference*
- ▶ the initiation of an annual dinner for our Administrators and Deanery Priests

- ▶ the coordination of an expanded and ambitious schedule for Catholic Education week
- ▶ the establishment of a recognition program for staff and students
- ▶ "Called to Lead" – the development of a series of workshops for our staff.

There are many exciting plans for the upcoming year to enhance the Catholicity of the Huron-Perth Catholic Board.

## HUMAN RESOURCES

- ▶ implemented an on-line web based teacher recruitment system
- ▶ developed ongoing Board-wide wellness program
- ▶ developed supply lists for all non-academic groups
- ▶ standardized teacher recruitment policies and procedures

## QUICK FACTS

- ▶ Elementary Students: 3,502
- ▶ Secondary Students: 1,785
- ▶ Total: 5,287
- ▶ Elementary Schools: 17
- ▶ Secondary Schools: 2
- ▶ Employees: 475
- ▶ Board Area: 6,000 sq. km.
- ▶ Total Board Budget: \$42.5 million

# BOARD COMPLETES YEAR WITH SURPLUS

**T**HE Board's financial position at the end of August 31, 2004 was strong. It was able to provide program enhancements and set aside funding for future capital projects.

Capital projects include:

- ▶ Two new schools – St. Mary's Listowel and St. Joseph's Clinton. The cost of these two projects is estimated at \$7.2 million dollars. These schools will be completed in the first part of 2005.
- ▶ Renovations and additions at St. Joseph's Stratford and St. Mary's Goderich at an estimated cost of 4.6 million dollars. Both projects are expected to be completed for the 2005-2006 school year.

## Financial Report for the year ended August 31, 2004

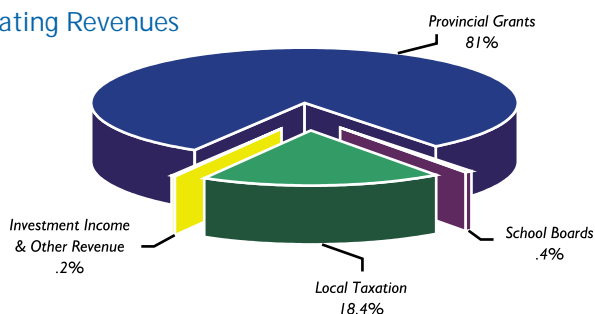
### 2003-2004 Operating Revenues

Local Taxation	7,625,497	18.4%
Provincial Grants	33,552,042	81.0%
School Boards	157,572	0.4%
Investment Income & Other Revenue	78,656	0.2%
Other Revenue	41,413,767	100.0%

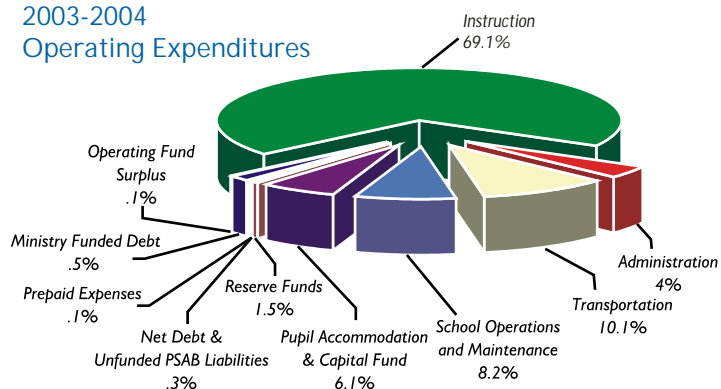
### 2003-2004 Operating Expenditures

Instruction	28,641,368	69.1%
Administration	1,651,225	4.0%
Transportation	4,180,046	10.1%
School Operations and Maintenance	3,402,564	8.2%
Pupil Accommodation & Capital Fund	2,533,655	6.1%
Ministry Funded Debt	190,205	0.5%
Prepaid Expenses	29,046	0.1%
Net Debt & Unfunded PSAB Liabilities	122,800	0.3%
Reserve Funds	628,263	1.5%
Operating Fund Surplus	34,595	0.1%
	41,413,767	100.0%

### 2003-2004 Operating Revenues



### 2003-2004 Operating Expenditures



# BOARD ADMINISTRATION



**School Trustees**

standing, from left: Mike Miller and Bernard Murray  
seated, from left: Vincent McInnes, Ronald Marcy and Mary-Catherine McKeon



**Student Trustees**

from left: Chris Cronin, St. Anne's C.S.S. and  
Brandon VanKlooster, St. Michael C.S.S.



from left: Martha Dutrizac, Larry Langan  
and Gerry Thuss.

### Leadership Team

Larry Langan, *Director of Education*  
Gerry Thuss, *Superintendent of Business*  
Martha Dutrizac, *Superintendent of Education*



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