

HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

2008-2009 Budget



Faith and Learning...
Celebrating the Journey

June 23, 2008

Larry Langan
Director of Education

Bernard Murray
Chairperson of the Board

The Huron-Perth Catholic District School Board 2008-2009 Budget

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The Huron-Perth Catholic District School Board
2008-2009 Budget

June 23, 2008

TO: Members of the Huron-Perth Catholic District School Board

FROM: Director of Education

RE: 2008-2009 Estimates

We are pleased to present the Consolidated Revenue and Expenditures Estimates of the Huron-Perth Catholic District School Board for the period September 1, 2008 to August 31, 2009. The attached report highlights many of the initiatives and changes in the Budget from the previous year. It includes analysis of enrolment, grants and expenditure categories. The Board meets the enveloping provisions required under the Education Act in special education and the guidelines for administration and governance expenditures. The budget document has been circulated to school councils as well as being posted on the Board's web site.

RECOMMENDATION FOR ACTION:

That the Huron-Perth Catholic District School Board approve the Consolidated Revenue and Expenditures estimates in the amount of \$48,362,355.00 for the period September 1, 2008 to August 31, 2009.

Respectfully submitted:

G. H. Thuss
Superintendent of Business and Treasurer
/cam
Att.

The Huron-Perth Catholic District School Board 2008-2009 Budget

Each student, in every classroom, in every school across Huron-Perth Catholic District School Board is important. Students are the focus of every action and every decision. Their God given potential is celebrated. Gospel values are at the center of each student's growth and serve as a reminder of how students and staff learn and live daily.

A Catholic education allows students to flourish - mind body and soul. The thriving commitment of home, school and parish to work together, cultivates excellence in education. Each graduate and every graduating class adds value to their community. Nurturing each petal allows communities to blossom.

We are a community of learning building on a foundation of:

FAITH - in God, in God's incredible love for us, in our Catholic tradition and in ourselves.

CARING - thoughtfulness and concern for our own needs and the needs of others and a willingness to help.

RESPECT - for ourselves, our communities and our world.

RESPONSIBILITY - making good decisions and being accountable for our actions.

TRUST - being reliable and knowing you can depend on yourself and others.

FAMILY - belonging and contributing to a group.

It is imperative that budget decisions and allocations reflect our key priorities. Our Board continues to make significant investments in both the adult faith formation of staff and resources and training for our teachers so that they can implement our Catholic curriculum

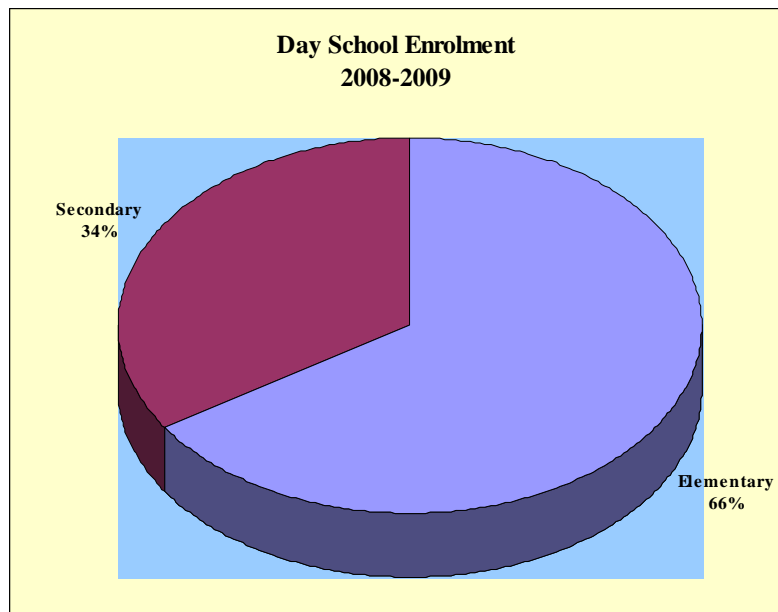
The Huron-Perth Catholic District School Board 2008-2009 Budget

Enrolment Projections 2008-2009

	Estimates 2008- 2009	Estimates 2007- 2008	Change	% Change
Elementary				
JK/SK	289.75	262.50	27.25	9.40%
Grades 1 – 3	909.50	964.00	(54.50)	-5.99%
Grades 4 – 8	1,742.00	1,729.50	(12.5)	-0.72%
Elementary	2,942.25	2,956.00	(14.75)	-0.50%
Secondary				
Day School	1,522.00	1,551.00	(29.00)	-1.9%
Independent Study	1.00	1.00	-	0.00%
Secondary	1,523.00	1,552.00	(29.00)	-1.9%
	4,464.25	4,508.00	(43.75)	-0.98%

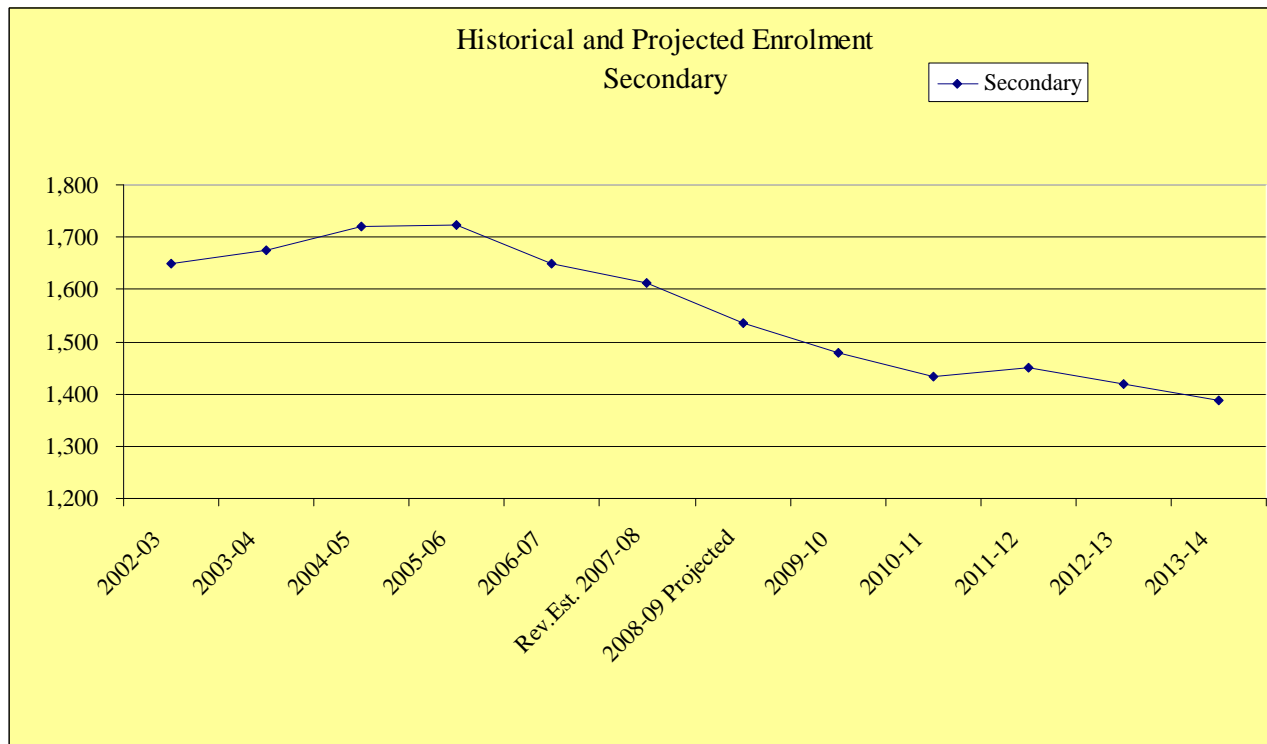
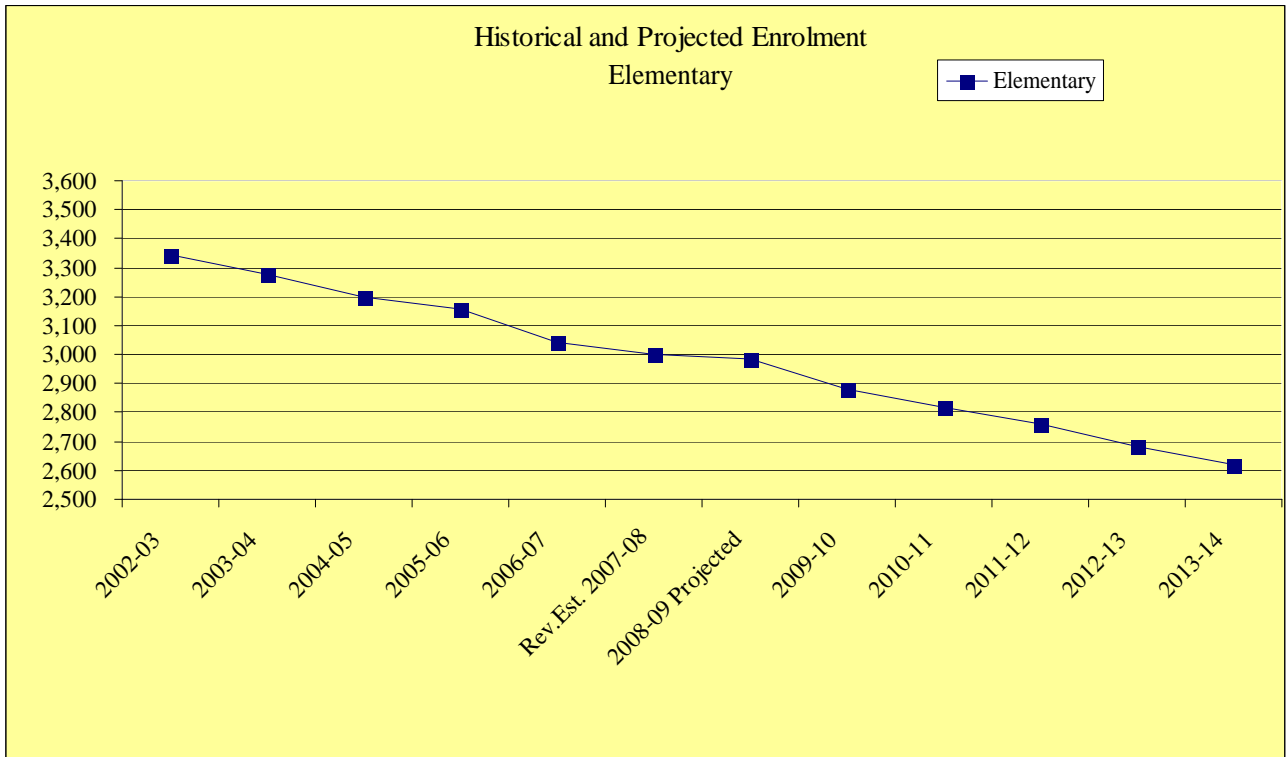
The Board operates sixteen Elementary Schools in Huron and Perth Counties.

The Board's two Secondary Schools are St. Michael, Stratford and St. Anne's, Clinton

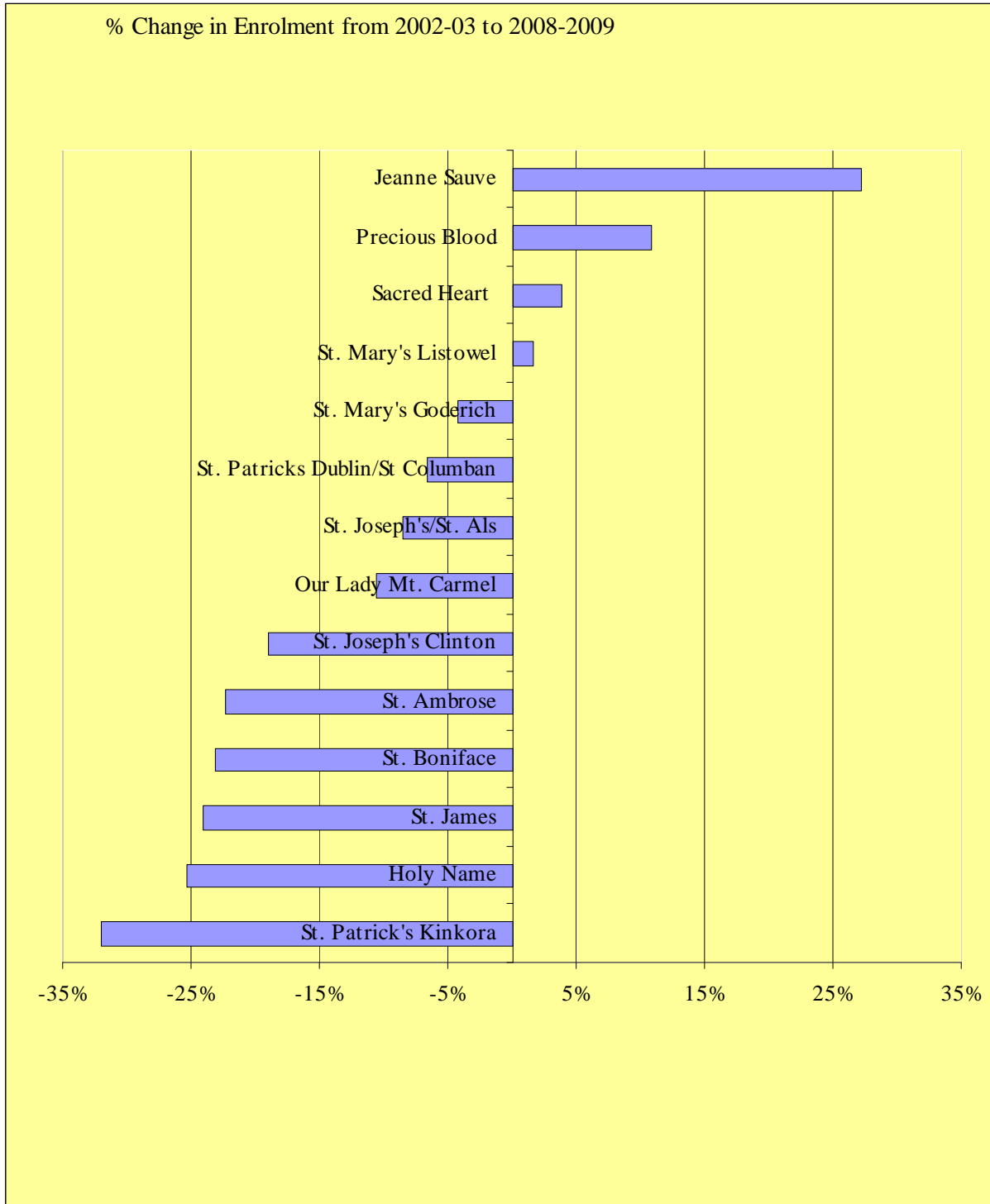


The Board continues to experience declining enrolment at both Elementary and Secondary School levels. It is estimated that this decline will continue until at least 2014. Four of the Board's elementary schools have experienced growth since 2002-03. Ten schools experienced decline with the highest rate of decline at 32%. The chart below shows each individual school. Where there has been a significant change in the makeup of the school the numbers have been consolidated for the purposes of this analysis.

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Grant for Student Needs Highlights

- The Province is facilitating discussions between Boards and Unions on issues which, if resolved provincially, would advance local bargaining. Once the current provincial labour discussions are concluded, there may be further enhancements to the 2008-09 GSN's .
- In 2008-09, the following two allocations from the Safe Schools Strategy are being transferred into the GSN's new \$43.5M Province wide Safe Schools Supplement:
 - – \$10.5M to support professional resources for at-risk students; and
 - – \$23M to support programs for students on long-term suspension or expulsion.
- Program Enhancement Grant - will increase the per-school amount used to calculate the grant to \$9,650 and supports the Government's commitment to providing a well-rounded education through programs such as arts, music, outdoor education, and physical education
- School Operations funding has been increased to address cost pressures in the areas of utilities, supplies and services and insurance.

The Ministry has established the following dates for submission of financial reports in the 2008-09 school year:

June 30, 2008: Board Estimates for 2008-09

November 14, 2008: Board Financial Statements for 2007-08

December 12, 2008: Board Revised Estimates for 2008-09

May 15, 2009: Board Financial Report for September 1, 2008, to March 31, 2009

The Huron-Perth Catholic District School Board
2008 - 2009 REVENUE & EXPENDITURE ESTIMATES

	ESTIMATES 08 - 09	ESTIMATES 07 - 08	Difference	%
EXPENDITURES				
Salary	31,402,073	30,476,706	925,367	3.0%
Benefits	3,685,203	3,608,038	77,165	2.1%
Sub-total	35,087,276	34,084,744	1,002,532	2.9%
School Instruction and Management	813,900	798,057	15,843	2.0%
Program Support	2,202,066	1,913,152	288,914	15.1%
Central Administration	125,100	121,350	3,750	3.1%
Business Administration	377,170	381,046	(3,876)	-1.0%
Human Resources	131,200	87,680	43,520	49.6%
Facilities Management	1,802,106	1,722,183	79,923	4.6%
Transportation	5,210,772	4,909,810	300,962	6.1%
Subtotal	10,662,314	9,933,278	729,036	7.3%
Capital and Other				
Principal & Interest	1,777,439	1,693,622	83,817	4.9%
Pupil Accom, School renewal	699,457	698,610	847	0.1%
Other Non-Operating	135,868	135,868	-	0.0%
Subtotal	2,612,764	2,528,100	84,664	3.3%
TOTAL EXPENDITURES	48,362,355	46,546,122	1,816,232	3.9%

The Huron-Perth Catholic District School Board
2008- 2009 REVENUE ESTIMATES

	ESTIMATES 08 - 09	ESTIMATES 07 - 08	Difference	
REVENUE (Grants & Taxes)				
Grants for Student Needs - Operating	44,660,237	43,128,698	1,531,539	3.6%
Grants for Student Needs - School Renewal	699,457	698,610	847	0.1%
Grants for Student Needs - Good Places	75,594	116,738	(41,144)	-35.2%
Grants for Student Needs - New Pupil Places	1,409,257	1,455,373	(46,116)	-3.2%
Grants for Student Needs - Permanent	135,868	135,868	-	0.0%
	46,980,413	45,535,287	1,445,126	3.2%
OTHER REVENUE				
Other Ministry of Education Grants (Schedule 1)	806,371	499,092	307,279	61.6%
	806,371	499,092	307,279	61.6%
Interest	10,000	10,000	-	0.0%
Land and Other Rental	30,000	30,000	-	0.0%
Transfer from Reserve - Capital	292,588	162,654	129,934	79.9%
Transfer from Working Fund Reserves	242,983	309,089	(66,106)	-21.4%
TOTAL OTHER REVENUE	1,381,942	1,010,835	371,107	36.7%
TOTAL REVENUE	48,362,355	46,546,122	1,816,233	3.9%
Projected Surplus (Deficit) - current year	-	-	-	0.0%
prior year surplus	-	-	-	0.0%
Projected Surplus (Deficit) - end of year	-	-	-	0.0%

The Huron-Perth Catholic District School Board
2008-2009 Budget

2008-2009 Grants for Student Needs	ESTIMATES 2008 - 2009	ESTIMATES 2007 - 2008	\$ Change	% Change
Pupil Foundation Grant	19,465,416	19,299,120	166,296	0.9%
School Foundation Grant	3,688,023	3,496,733	191,290	5.5%
Primary Class Size Reduction	959,372	913,743	45,629	5.0%
Special Education	3,918,463	3,843,632	74,831	1.9%
Language Allocation	685,615	683,422	2,193	0.3%
First Nation/Métis and Inuit Education	6,577	6,594	(17)	-0.3%
Geographic Circumstances Grant	1,664,883	1,457,354	207,529	14.2%
Learning Opportunities Grant	391,789	388,223	3,566	0.9%
Safe School Supplement	85,981	-	85,981	100.0%
Program Enhancement Grant	193,700	135,000	58,700	43.5%
Teacher Compensation Grants	2,361,954	2,153,786	208,168	9.7%
Transportation	4,694,205	4,581,899	112,306	2.5%
Administration and Governance Allocation	2,047,499	1,708,886	338,613	19.8%
Community use of Schools Grant	105,872	43,405	62,467	143.9%
School Operations Grant	<u>3,685,070</u>	<u>3,582,500</u>	<u>102,570</u>	<u>2.9%</u>
Subtotal Operating	43,954,419	42,294,297	1,660,122	3.9%
Declining Enrolment Grant	<u>705,818</u>	<u>834,401</u>	<u>(128,583)</u>	<u>-15.4%</u>
Subtotal Operating	44,660,237	43,128,698	1,531,539	3.6%
School Renewal	699,457	698,610	847	0.1%
Good Places to learn Debenture payments	75,594	116,738	(41,144)	-35.2%
New Pupil Place Grants	1,409,257	1,455,373	(46,116)	-3.2%
Debt Charges – Ministry of Education Debt	<u>135,868</u>	<u>135,868</u>	<u>-</u>	<u>0.0%</u>
Total Grant Allocations	46,980,413	45,535,287	1,445,126	3.2%

The Huron-Perth Catholic District School Board
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SALARIES	F.T.E. 2008 - 2009	ESTIMATES 2008 - 2009	F.T.E. 2007 - 2008	ESTIMATES 2007 - 2008	\$ CHANGE	% CHANGE
Central Administration	30.0	1,634,324	28.0	1,518,667	115,657	
Program Support	6.0	621,335	5.0	514,180	107,155	
	36.0	2,255,659	33.0	2,032,847	222,812	11.0%
School Secretaries	23.0	907,675	23.0	901,709	5,966	
Principals	17.0	1,775,466	17.0	1,763,124	12,342	
Vice-Principals	5.0	481,255	5.0	477,910	3,345	
Monitors & Chaplain	15.0	266,629	15.0	264,730	1,899	
Educational Assistants	67.0	1,912,398	59.3	1,729,113	183,285	
Library Technicians	7.9	212,506	7.9	211,144	1,362	
Custodians	39.7	1,664,510	39.0	1,602,742	61,768	
	174.6	7,220,439	166.1	6,950,472	269,967	3.9%
Teachers	293.3	21,449,668	294.3	21,032,179	417,489	
Supply Teachers	-	476,306	-	461,208	15,099	
	293.3	21,925,974	294.3	21,493,387	432,588	2.0%
Total Salaries	503.9	31,402,073	493.4	30,476,706	925,367	3.0%

SALARIES

The 08/09 budget includes salaries for all areas of the Board operations and includes the cost to provide administration support for the system. The increase in costs reflects salary adjustments in the Board's collective agreements with its various employee groups.

Staffing changes include:

- Salaries adjusted for the .7% increase at the end of August 2008
- No changes as a result of the provincially negotiated framework agreement. Changes as a result of the agreement will take place in the fall following the completion of negotiations with the various employee groups of the Board and approval from the Ministry of Education.
- The Board has endeavoured to maintain teaching positions and program support. The Board continues to utilize the funding made available through educational grants outside the Grants for Student Needs allocations to support learning in the classroom.

The Board continues to maintain the level of staffing required to ensure that the primary class size requirements of 20-1 class are met.

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BENEFITS	ESTIMATES 2008 - 2009	ESTIMATES 2007 - 2008	\$ CHANGE	% CHANGE
Canada Pension Plan	974,638	936,765	37,873	4.0%
Employment Insurance	405,272	405,470	(198)	0.0%
Employer Health Tax	612,340	594,295	18,045	3.0%
	1,992,250	1,936,530	55,720	2.9%
O.M.E.R.S.	394,233	366,715	27,518	7.5%
Group Life Insurance	147,250	142,891	4,358	3.1%
Extended Health Plan	729,628	637,099	92,529	14.5%
Semi – Private (grouped with Extended Health in 08/09)	-	102,547	(102,547)	-100.0%
Dental	404,271	407,997	(3,726)	-0.9%
Out of Province Travel	17,572	14,259	3,313	23.2%
	1,692,953	1,671,508	21,445	1.3%
	3,685,203	3,608,038	77,165	2.1%

BENEFITS

Benefits are estimated to increase \$77,165 or approximately 2.1% from the previous year with 55,720 resulting from increases to statutory benefits and \$21,445 to the Board sponsored benefit plans. Information regarding the benefits changes is outlined below.

- Canada Pension Plan rate has increased by 3%. In 2008/09 the maximum contribution per employee is \$2,049 based on a maximum contributory earnings of \$44,900.
- The maximum Employment Insurance premium has decreased to \$831 from \$856 per employee
- The total annual premium for Extended Health Care, Semi-Private, Dental, and out of Province travel is approximately \$1,226 for a single employee and \$3,268 for an employee with a family. The Boards share of these premiums is \$1,151,500 with 438 employees participating in the Board sponsored plans.
- The Board is a member of the School Boards Co-operative (SBCI) which manages any Workers compensation claims. SBCI is made up of Ontario School Boards and provides the ongoing support for administration of claims, back to work assistance and any dealings with the Workers Compensation Board of Ontario. The Board has established Workers Compensation Reserve of \$400,000 as well as purchasing insurance to protect against any catastrophic losses.
- The Board has a benefits committee that meets during the year to review the results of the Boards sponsored plan.
- The Board has an active Wellness Committee that sponsors many activities during the school year to promote a healthy living and lifestyle.

The Huron-Perth Catholic District School Board
2008-2009 Budget

	Proposed 08-09 Budget	07-08 Budget	Difference
School Instruction and Management			
Instructional/Classroom	676,030	659,787	16,243
School Services	105,870	106,270	(400)
Sub-Total	781,900	766,057	15,843
<hr/>			
School Management	32,000	32,000	-
Sub-Total	813,900	798,057	15,843

School Budgets have been increased by 1% to \$101 per elementary and \$165.64 per secondary student. The Board is providing the Elementary Schools with \$60,359 in a Student Enhancement fund that is administered at the school level and will be used to provide educational resources at the school level. School services are costs including telephone, network and other related office costs.

The Board is pleased to provide additional financial resources for 3 pilot music programs. Our Lady of Mt. Carmel, St. Marys Goderich and St. Ambrose will see the introduction of an instrumental music program on a pilot basis. These funds will provide the ongoing support needed to ensure that these classrooms have the necessary resources for the program.

The schedule of the schools and the respective allocations is found on Appendix 1

The Huron-Perth Catholic District School Board
2008-2009 Budget

	07-08 Budget	Difference	Proposed 08-09 Budget
Ministry Programs	346,092	(346,092)	-
Academic, Program-Literacy (260)	108,100	262,925	371,025
Academic, Program-Num/PhysEd/Sci (265)	45,800	79,722	125,522
Academic, Program-Religion,History/Geography (270)	141,800	(12,525)	129,275
Academic, Special Education (275)	317,800	57,823	375,623
Academic, Program-Technology (280)	579,800	(51,275)	528,525
Academic, Program-Technology (280)	39,500	133,480	172,980
Academic, Superintendent Ops Martha (298)	156,450	27,145	183,595
Academic, Superintendent Ops Dan (298)	177,810	137,711	315,521
Sub-Total	1,913,152	288,914	2,202,066

The Board provides significant support to its schools through the Learning Co-ordination Team under the direction of the Martha Dutrizac, Superintendent of Education, who is responsible for Elementary Schools and Special Education, and Dan Parr, Superintendent of Education, who is responsible for Secondary Schools and Student Success. Each Superintendent is responsible for program areas that are identified above. \$600,000 of grants in addition to the Board's regular operating grants will be received to support the above expenditures. The following expenditure estimates of each of the program areas are provided and identify the major initiatives that are aligned to the Board's Strategic Plan and Board Improvement Plans. We continued to be blessed with a vibrant and active Learning Co-ordination Team that places the highest priority in ensuring support to our teachers and students.

The Huron-Perth Catholic District School Board
2008-2009 Budget

		07-08 Budget	Difference	Proposed 08-09 Budget
Academic, Program-Literacy (260)				
501	Building Capacity, Junior Intervention	-	70,000	70,000
502	French Renewal	-	50,000	50,000
504	Ontario Focused Intervention Program	35,000	35,000	70,000
560	Calling all 3 Yr Olds (CATYO)	2,500	1,000	3,500
561	French	15,000	3,000	18,000
564	Kindergarten	17,500	(2,500)	15,000
565	Language, Jr/Int	2,500	78,500	81,000
566	Language, Primary	-	21,800	21,800
567	Library Resources	28,300	5,700	34,000
598	Literacy, Portfolio Operations	7,300	425	7,725
Sub-Total		108,100	262,925	371,025

The Literacy Portfolio will continue to support the system with the following key initiatives:

- The junior intervention program provides additional supports for junior students. This specifically targets junior students who fall below the identified benchmark in Literacy. This is direct “one on one” with students.
- French Renewal will provide resources particularly focused on Oral Language development.
- Ontario Focused Intervention Program (OFIP) release time for teachers by providing learning networks

The Huron-Perth Catholic District School Board
2008-2009 Budget

		2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget
Academic, Program-Num/PhysEd/Sci (265)				
603	System Track and Field Meet	-	3,695	3,695
604	Swim to survive	-	12,270	12,270
605	After School Math Tutoring Program	-	27,420	27,420
660	Mathematics	-	29,385	29,385
661	Mathematics, Prime Training	24,000	(10,613)	13,387
662	Physical & Health Education	2,500	16,640	19,140
663	Science	5,000	-	5,000
664	Sports Council	7,500	-	7,500
698	Math, PE, Science, Portfolio Operations	6,800	925	7,725
		45,800	79,722	125,522

The Numeracy, Science and Physical Education Portfolio has a number of key Ministry initiatives:

- As a follow up to the introduction of the Nelson math program, the after school tutoring will provided additional supports for our students who are finding math challenging.
- Mathematics includes the supply costs for math coaches to support classroom teachers in the delivery of the math program at elementary level.
- Provides the resources for the continued implementation of the Daily Physical Activity Program.

The Huron-Perth Catholic District School Board
2008-2009 Budget

		2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget
Academic, Program-Religion, History/Geography				
761	Communities of Caring-Char Ed	30,000	(12,000)	18,000
762	Arts/Music Festival	11,000	6,000	17,000
763	Catholic Curriculum Co-Op	16,000	4,500	20,500
764	Catholic Education Team	6,000	(1,085)	4,915
765	Catholic Learning Community(Religion Advisory Teachers)	5,000	12,817	17,817
766	Eco Schools	20,000	(11,276)	8,724
767	Religion and Family Life	47,000	(22,240)	24,760
769	Social Studies, History & Geography	-	10,334	10,334
	Arts/Religion/History/Geography/Portfolio			
798	Operations	6,800	425	7,225
		141,800	(12,525)	129,275

As a Catholic educational community, we are committed to the constant deepening of our vision and mission. Our Board continues to make significant investments in both the adult faith formation of staff and resources:

- Release time for school Religion Advisory Teachers to meet for a system advisory committee in this area.
- Retreat Day for Religion Advisory Teachers.
- Release time for classroom teachers to implement new religion and family life curriculum.
- Release time for new teacher orientation on religion program.
- Release time and meeting expenses for Catholic Education Team to meet monthly throughout the year.
- Funds for transportation to Church for those schools that are not located next to a Church.
- Financial support for staff to attend When Faith Meets Pedagogy and other faith based conferences.
- Financial support to further develop our partnership with King's College
- A Day of Prayer (Faith Day) for all school staff and expenses related to that day.
- Financial support for Student Trustee Awards and Mother Teresa Awards.
- Support for Catholic leadership faith formation and development program.
- Financial support for System PD Day with a keynote that is focused on Catholic Communities of Caring.

The Huron-Perth Catholic District School Board
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		2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget
Academic, Special Education (275)				
801	Coaching to Inclusion	-	5,000	5,000
803	OPA Student Assessment	40,000	(22,200)	17,800
804	SEA	10,000	20,000	30,000
805	ABA Training	-	9,920	9,920
860	Gifted Program	15,000	-	15,000
861	Spec Ed Support Services (formerly Speech & Lang)	235,000	35,000	270,000
862	Standardised Testing	5,000	(1,000)	4,000
863	Non-Violent Crisis Intervention	-	14,678	14,678
864	Spec Ed Advisory Council	-	2,000	2,000
898	Special Education, Portfolio	12,800	(5,575)	7,225
Sub-Total		317,800	57,823	375,623

Special Education focus in 08/09 includes:

- Inclusionary support for schools
- ABA training and Team support
- Enhanced Support -School Based Workers, Public Health Nurses
- Speech and Language, Phys. Ed assessments and OT
- IEP Engine Support
- Embedded Professional Learning -Resource Teachers
- Professional Learning for LR
- Professional Learning for educational assistants
- Committee input to professional learning
- Professional Development Day dedicated to ED for All

The Huron-Perth Catholic District School Board
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		2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget
Academic, Program-Technology (280)				-
358	Information Technology - Central	-	10,300	10,300
447	Information Technology	573,000	(62,000)	511,000
448	Information Tech, Portfolio	6,800	425	7,225
		579,800	(51,275)	528,525

The Information Technology budget has been reduced to reflect the reduction in cost of our 2008-09 School-based IT services.

Information Technology goals for 2008-09 include further enhancements to our:

- data-security and data-storage procedures;
- remote-programming functions (ie: changing computer software and settings remotely, rather than physically working on each individual computer or server);
- portable laptop labs and wireless network/internet connectivity;
- Knowledge and use of student achievement software for instructional program development.

The major cost of the technology budget is allocated for the support services at the school level. The Board has recently completed a review of its support contracts and will have a new service provider starting in July 2008. The cost for these services represents approximately 70 % of program 447 - Information Technology

The budget includes 90,000 for computer replacement and hardware upgrades.

The Huron-Perth Catholic District School Board
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	2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget	
Academic, Program-Technology (280)				
451	OYAP	9,000	80,755	89,755
458	Special High Skills Major	-	57,000	57,000
490	Co-Op Education	6,500	(1,000)	5,500
491	Summer Tech Camp	20,000	(6,500)	13,500
498	OYAP Coordinator, Operations	4,000	3,225	7,225
		39,500	133,480	172,980

The 2008-09 budget for the Ontario Youth Apprenticeship Program (OYAP), and the Specialist High Skills Major diplomas (SHSM) are reflective of the actual allotments for these two programs:

- \$89,755 from Ministry of Training, Colleges, and Universities for OYAP, part of which will offset the OYAP leader's salary;
- \$57,000 for our three High Skills Majors operating in our secondary schools: Agriculture at St. Anne's; Construction and Arts/Culture at St. Michael.

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	2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget	
Academic, Superintendent Secondary (298)				
301	Alternate Education	19,000	3,000	22,000
303	NTIP/TPA	-	26,325	26,325
307	Secondary Curiculum resource Teacher	-	90,000	90,000
309	PD in Aboriginal Education	-	6,577	6,577
360	Safe Schools-Board	1,500	4,362	5,862
361	School Council	2,500	12,257	14,757
362	Student Success	102,000	(20,000)	82,000
363	Textbooks/School Improvement	39,960	13,040	53,000
398	SO Secondary, Portfolio Opns	12,850	2,150	15,000
		177,810	137,711	315,521

- The Board's Alternative Education site in Stratford has run for 3.5 years with Ministry Lighthouse grants. Currently, there are no Ministry Lighthouse grants available for such projects.
- Through revenues from Student Success and our Board's SHSM allotment, a Secondary Curriculum Resource teacher will be appointed to assist with Secondary curriculum projects, particularly in the area of numeracy.
- An increased amount has been designated to School Improvement, to enhance the progress made at school and departmental level regarding teachers working as Professional Learning Communities.

The Huron-Perth Catholic District School Board
2008-2009 Budget

		2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget
Academic, Superintendent Elementary (298)				
	Board general activities (unallocated in 07/08)			
	Allocated to specific programs in 08/09	81,677	(81,677)	-
202	LANSA (Petrasek)	10,000	(10,000)	-
261	Board Admin (incl Lead Brd Admin)	-	10,000	10,000
262	System PD	-	25,000	25,000
263	Teaches as Scholars (TASK) Mentoring/Coaching/Leadership	-	20,000	20,000
264	Development	-	45,195	45,195
265	Professional Learning	-	64,000	64,000
298	SO Elem, Portfolio Operations	64,773	(45,373)	19,400
		156,450	27,145	183,595

- TASK Student forum, planning sessions, workshops for Religion and Sped Ed Teachers Summer Institute
- KING'S - Supply costs and travel to continue existing partnership
- Mentoring/Coaching/Leadership Development - grant for this last year
 - Release time, speakers, mileage and staff professional development
- P.L.C.'s EAC meeting supplies, conferences, professional growth, books, general supplies

The Huron-Perth Catholic District School Board
2008-2009 Budget

	Proposed 08-09 Budget	07-08 Budget	Difference
Human Resource, Operations (348)			
Administration	131,200	87,680	43,520
Sub-Total	131,200	87,680	43,520
<hr/>			
Grand Total	131,200	87,680	43,520

The Human Resources – Operations provides support for the Human resources and Payroll functions of the Board. Expenditures in these areas include:

- 25,000 allocated towards providing employee assistance support to all employees of the Board. The Board has an active Wellness committee that focuses on maintaining a “healthy workplace”.
- Budget dollars for advertizing and recruitment of staff as required during the year.
- Professional and support services to assist in the area of labor relations and negotiations
- The annual costs for use of the employee attendance program, Smart Find express (Boards automated call out program for supply staff)

The Huron-Perth Catholic District School Board

2008-2009 Budget

	Proposed 08-09 Budget	07-08 Budget	Difference
Central Admin, Director's Office (322)			
Central Admin, Director's Office	76,675	73,550	3,125
Central Admin, Trustees	48,425	47,800	625
Sub-Total	125,100	121,350	3,750
Central Admin, Director's Office (322)			
Board Communications	30,000	30,000	-
General Initiatives	13,500	13,500	-
Public Relations	1,400	1,400	-
Student/Sys Recognition	3,500	3,500	-
Director, Portfolio	28,275	25,150	3,125
Sub-Total	76,675	73,550	3,125
Central Admin, Trustees (324)			
Administration	48,425	47,800	625
Sub-Total	48,425	47,800	625

Central Administration includes the office of the Director of Education and the Board of Trustees

- Board communications is allocated to cover the cost of the production and distribution of information to the public. These include the Directors annual report as well as numerous other publications, newsletters and information. These assist in ensuring that the Board maintains its accountability to the parents, students, staff and public.
- Directors portfolio includes the costs of attending and representing the Board at Ministry of Education, Provincial Associations meetings as well as the costs of various system and local committees and initiatives.
- The Trustee allocation includes travel and meeting expenses as well as the annual fee to the Ontario Catholic School Trustees Association.

The Huron-Perth Catholic District School Board
2008-2009 Budget

2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget
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Business Administration (330)

`000	General	364,446	(4,176)	360,270
951	Health And Safety	7,500	-	7,500
998	SO Business, Portfolio Opns	9,100	300	9,400
		381,046	(3,876)	377,170

Business Administration includes cost to operate the Board office as well as those costs that have an overall system impact but are not attributed directly to any on location or school. These include:

- Telephone and Long Distance. Because of the size of the Boards jurisdiction many of the calls to its schools result in long distance charges as well as the cost of a 1-800 number to ensure equal access to the Board office staff regardless of your location within the district.
- The budget allocation of Audit (25,000), Property Insurance (31,400) and Liability Insurance (52,400) amount to approximately 29% of the budget.
- A budget allocation of 100,000 is provided for bank operating interest (short term) as well as 34,500 for bank payroll charges. The Board uses the services of an outside payroll agency to process the Boards payrolls.
- The balance of the expenditures includes the various costs to run the central office including Postage, photocopying paper etc.

The Huron-Perth Catholic District School Board
2008-2009 Budget

	2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget
Facilities Management			
Pupil Accom, School Operations	1,236,005	1,681	1,237,686
Pupil Accom, School Maintenance	432,528	78,242	510,770
Pupil Accom, Furniture & Equipment	50,300	-	50,300
Pupil Accom, Plant Operations	3,350	-	3,350
	1,722,183	79,923	1,802,106

Facilities Management includes costs to operate the Board's Elementary and Secondary School buildings.

- The schedule of the schools and budget amounts are included on Appendix 2.
- The new accounting system that was initiated in September 2007 will provide each school with the ability to monitor costs relating to the operation of its facilities. We understand that certain costs are unavoidable, i.e. snow removal however it is through the prudent use of Board funds and resources that we will be able to maintain our facilities in excellent condition.
- We monitor hydro and gas consumption at all of our locations and continue to encourage the emphasis on conservation. Each school has an active eco-school committee that looks at ways to reduce the Boards impact on the environment with the positive side effect of cost reduction. This is extremely important as we move into a time of increased utility costs.

The Huron-Perth Catholic District School Board
2008-2009 Budget

	2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget
Pupil Transportation			
Pupil Transportation - Consortium	4,890,460	297,512	5,187,972
Pupil Transportation - Operations	19,350	3,450	22,800
	4,909,810	300,962	5,210,772

Pupil Transportation.

- The Board is a member of transportation Consortium with the Avon-Maitland District School Board. Costs have been budgeted using the existing routes in place as at June 2008. The Consortium continues to review the routes in an effort to maximize the sharing of buses between the two Boards.
- The bussing costs have been based on an average of \$1.00 per litre of diesel fuel. An additional cost of \$10,000 would be incurred for an increase of 1 cent per litre.

The Huron-Perth Catholic District School Board
2008-2009 Budget

	2007-2008 Budget	Budget Adjustments	2008-2009 Proposed Budget
Facilities Management			
Principal & Interest	1,693,622	83,817	1,777,439
Pupil Accommodation & School Renewal	698,610	847	699,457
Other Non-Operating	135,868	-	135,868
	2,528,100	84,664	2,612,764

Schedule 3 provides the current and 5 year projected debenture and interest payments for the Board. The Long term debenture debt relates to the construction of new pupil places over the past 10 years. The Board receives new pupil place grants to cover the costs. The difference between the debenture payment and the new pupil place revenue is placed in a Pupil Accommodation Reserve.

The School renewal grant can only be used for School renovation projects. Of the \$300,000 has been allocated to for projects completed in the past three years. These amounts are balances remaining following Ministry grants.

The Huron-Perth Catholic District School Board
2008-2009 Budget

RESERVE POSITION

Estimated balance as at August 31, 2008*	<u>\$425,767</u>
Budget 2008-09	<u>(242,983)</u>
Balance for future use	<u>\$182,784</u>

* *Based on the budget and Ministry Grant projections.*

The Huron-Perth Catholic District School Board
2008-2009 Budget

Appendix 1
School Budget Calculations

**2008 / 2009 School Budget - per pupil
allocation
Elementary & Secondary**

School	Enrolment ADE	Per Pupil Budget	Student Enhancement Fund	Music/ Technology Supplement	Instructional & Classroom Budget	Telephone- Internet	2008/2009 Budget	Estimates 2007/2008	% Change
St. Columban	158.00	15,958	3,906		19,864	5,640	25,504	25,371	1%
Dublin	73.00	7,373	2,037		9,410	5,604	15,014	15,966	-6%
Mt. Carmel	152.00	15,352	3,987	5,000	24,339	4,416	28,755	22,328	29%
Kinkora	124.00	12,524	3,921		16,445	3,084	19,529	20,280	-4%
Clinton	150.50	15,201	3,441		18,642	5,760	24,402	23,176	5%
Exeter	178.50	18,029	3,697		21,726	5,280	27,006	25,452	6%
Goderich	309.50	31,260	4,689	5,000	40,949	5,412	46,361	41,612	11%
Seaforth	168.50	17,019	3,809		20,828	5,244	26,072	26,628	-2%
Holy Name	270.50	27,321	4,397		31,718	3,480	35,198	36,602	-4%
Wingham	132.00	13,332	3,415		16,747	3,876	20,623	21,016	-2%
Zurich	144.00	14,544	3,610		18,154	5,100	23,254	24,335	-4%

Listowel	147.50	14,898	3,854		18,752	5,460	24,212	21,939	10%
St. Ambrose	260.50	26,311	4,213	5,000	35,524	3,504	39,028	34,642	13%
St. Joseph's	174.50	17,625	3,186		20,811	3,504	24,315	23,565	3%
St. Aloysius	230.00	23,230	3,774		27,004	4,128	31,132	30,527	2%
Jeanne Sauvé	300.00	30,300	4,423		34,723	3,900	38,623	37,698	2%
	2,973.00	300,273	60,359	15,000	375,632	73,392	449,024	431,137	4%
St. Michael	917.00	151,892	-	21,000	172,892	24,300	197,192	200,526	-2%
St. Anne's	643.00	106,507	-	21,000	127,507	8,178	135,685	134,394	1%
			-						
	1,560.00	258,398	-	42,000	300,398	32,478	332,876	334,920	-1%
	4,533.00	558,671	60,359	57,000	676,030	105,870	781,900	766,057	2%

The Huron-Perth Catholic District School Board
2008-2009 Budget

Appendix 2
School Budget Operations

G/L Account No.	G/L Account Name	Budgeted Request	605 Board	105 Holy Name	110 Jeanne Sauve	115 Mt Carmel	120 Prec. Blood	125 Sacred Heart	130 St. Aloysius	135 St. Ambrose	140 St. Boniface	145 St. Columban
4,110	R/M Bldgs, Cooling/Ventilation	15,990	300	800	1,240	100	300	100	1,000	500	100	300
4,120	R/M Bldgs, Electrical Services	30,580	980	3,000	1,700	600	600	1,300	1,400	1,000	500	2,200
4,130	R/M Bldgs, Garbage Removal	69,180	1,840	3,000	4,000	3,100	3,090	1,000	4,400	5,000	2,500	2,200
4,140	R/M Bldgs, Grass Cutting	41,320	930	2,090	2,000	1,830	1,600	1,120	1,350	1,800	1,800	1,200
4,150	R/M Bldgs, Heating Services	137,410	530	3,200	2,500	1,600	2,500	5,000	5,000	5,200	3,600	4,650
4,160	R/M Bldgs, Plumbing Services	29,500	250	2,300	1,290	1,300	350	1,200	750	2,200	810	2,100
4,170	R/M Bldgs, Snow Removal	109,303	1,780	3,600	4,850	1,320	3,840	2,073	4,270	5,350	3,870	2,700
4,180	R/M Bldgs, Vandalism	8,100	150	600	500	250	100	150	500	1,000	250	250
4,198	R/M Bldgs, Other	118,989	3,200	4,900	5,000	2,500	4,500	3,199	7,700	6,300	2,800	3,400
4,300	R/M, Furniture & Equipment	10,490	390	700	300	150	200	600	900	300	300	50
4,410	Suppl Opns, Consumables	5,570	50	430	0	0	150	0	0	270	0	0
4,420	Suppl Opns, Consumable Floor	39,350	1,300	2,000	1,600	1,500	2,500	1,500	1,500	2,800	2,400	1,300
4,430	Suppl Opns, Washroom	39,310	1,280	2,000	1,500	1,430	1,900	800	2,300	3,600	1,200	1,200
4,440	Suppl Opns, Lighting Tubes	8,992	130	260	250	200	100	102	500	500	300	200
4,498	Supplies Operations, Other	45,920	1,320	2,500	1,500	1,500	2,300	500	1,400	1,800	2,300	2,000
4,810	Utilities, Heat and Hydro	0	0	0	0	0	0	0	0	0	0	0

4,820	Utilities, Electricity	653,720	9,700	31,010	11,940	11,660	20,790	9,730	34,470	24,100	15,820	12,360
4,830	Utilities, ElectricityContract	14,630	14,630	0	0	0	0	0	0	0	0	0
4,840	Utilities, Heating Oil	20,970	0	0	0	0	0	0	0	0	20,970	0
4,850	Utilities, Natural Gas	364,846	3,420	32,630	19,270	10,090	7,580	11,066	19,270	21,780	0	10,070
4,860	Utilities, Nat Gas Contract	12,200	12,200	0	0	0	0	0	0	0	0	0
4,880	Utilities, Water & Sewage	52,180	1,200	2,250	1,350	1,200	1,800	1,000	1,700	4,200	4,390	4,000
Total :		1,828,550	55,580	97,270	60,790	40,330	54,200	40,440	88,410	87,700	63,910	50,180

The Huron-Perth Catholic District School Board
2008-2009 Budget

G/L Account No.	G/L Account Name	150 St. James	155 St. Jos. Clinton	160 St. Jos. Stratford	165 St. Mary's Goderich	170 St. Mary's, Listowel	175 St. Pat's, Dublin	180 St. Pat's, Kinkora	205 St. Anne's	210 St. Michael
4,110	R/M Bldgs, Cooling/Ventilation	200	400	850	1,000	500	200	0	4,600	3,500
4,120	R/M Bldgs, Electrical Services	500	750	500	3,500	750	2,500	1,000	3,800	4,000
4,130	R/M Bldgs, Garbage Removal	750	1,300	5,700	3,000	1,500	3,000	1,600	8,500	13,700
4,140	R/M Bldgs, Grass Cutting	2,500	2,000	1,200	1,950	3,600	900	1,250	7,700	4,500
4,150	R/M Bldgs, Heating Services	1,850	1,600	1,500	3,600	4,000	400	2,700	39,980	48,000
4,160	R/M Bldgs, Plumbing Services	600	400	500	1,400	300	500	750	7,000	5,500
4,170	R/M Bldgs, Snow Removal	2,450	7,960	3,520	2,600	5,480	2,290	3,540	13,580	34,230
4,180	R/M Bldgs, Vandalism	200	200	500	450	100	100	250	750	1,800
4,198	R/M Bldgs, Other	5,100	4,000	5,600	5,700	2,500	3,000	3,100	17,000	29,490
4,300	R/M, Furniture & Equipment	350	200	100	150	250	100	450	4,000	1,000
4,410	Suppl Opns, Consumables	0	0	0	220	150	0	0	3,300	1,000
4,420	Suppl Opns, Consumable Floor	2,100	1,000	1,400	1,500	1,700	1,500	1,150	3,500	7,100
4,430	Suppl Opns, Washroom	1,300	700	1,500	2,300	1,200	1,000	1,000	6,000	7,100
4,440	Suppl Opns, Lighting Tubes	250	200	400	400	500	100	1,100	1,500	2,000
4,498	Supplies Operations, Other	1,700	800	2,100	2,100	2,000	1,300	900	5,000	12,900
4,820	Utilities, Electricity	11,670	8,210	11,500	25,480	22,100	18,230	40,680	148,480	185,790
4,850	Utilities, Natural Gas	10,920	19,320	6,750	15,930	19,930	0	0	66,030	90,790
4,880	Utilities, Water & Sewage	900	1,600	800	2,000	3,600	5,000	4,190	5,000	6,000
Total:		43,340	50,640	44,420	73,280	70,160	40,120	63,660	345,720	458,400

The Huron-Perth Catholic District School Board
2008-2009 Budget

Debture Debt Schedule 2008-2009							
Loan	O/S August 08	New Debt	Interest	Principal	Sinking Fund	O/S August 09	
Canadian Imperial Bank of Commerce @ 4.69%	204,345	-	4,792 4,154	27,202 27,840	-	149,303	
Canadian Imperial Bank of Commerce #3 @ 6.08% Jan 2012	2,086,410	-	63,427 59,376	133,259 137,310	-	1,815,841	
New Loan (St. Michaels) assume 5%	-	3,500,000	87,500 86,386	44,556 45,670	-	3,409,774	
Canadian Imperial Bank of Commerce #5 3.73% March 2011	407,229	-	9,651 8,135	63,960 65,476	-	277,793	
	2,697,984	3,500,000	323,421	545,274	-	5,652,711	
Ontario School Board Financing Corporation #2 5.3% Nov 2013	2,401,270	-	63,634 63,634	-	32,846 -	2,401,270	
	2,401,270	-	127,267	-	32,846	2,401,270	
Ontario School Board Financing Corporation #3 5.483 Nov 2029	4,636,413	-	127,107 125,523	57,791 59,375	-	4,519,247	
Ontario School Board Financing Corporation #1 5.8% Nov 2028	2,812,461	-	81,561 80,500	36,596 37,657	-	2,738,209	
	7,448,874	-	414,692	191,418	-	7,257,456	
Good Places to Learn #1 5.8% Nov 2028	1,083,182	-	24,697 24,398	13,101 13,399	-	1,056,682	
Good Places to Learn #2 5.8% Nov 2028	954,589	-	23,387 23,141	10,075 10,322	-	934,192	
	2,037,771	-	95,622	46,897	-	1,990,873	
Not Permanently Financed	197,746	-	-	-	-	197,746	
	14,783,645	3,500,000	961,003	783,590	32,846	17,500,056	