



# THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the General Board Meeting  
Monday, November 22, 2010 – 4:00 p.m.  
Board Office, Dublin

1. **OPENING PRAYER** – Father Richard Bester
2. **CALL TO ORDER & RECORDING OF ATTENDANCE**  
Trustees – Present  
Administration – Present  
Recording Secretary – Present  
Chaplain – Present  
Press – Absent
3. **APPROVAL OF AGENDA** – J. McDade - V. McInnes (CARRIED)
4. **DECLARATION OF INTEREST**
5. **PRESENTATIONS**
6. **APPROVAL OF THE MINUTES** – R. Marcy - B. Murray (CARRIED)  
General Board Meeting of October 26<sup>th</sup>, 2010
7. **BUSINESS ARISING FROM MINUTES**
8. **REPORTS**

## I COMMITTEE OF THE WHOLE, IN CAMERA

### II EDUCATION

The Education Report was presented.

*Champion of Inclusion Award Winners* - Special Education Coordinator Maureen Sabin welcomed SEAC member Heather Voss to the meeting. Heather and Carolyn Carter, also a SEAC member, were recently honoured at the Coaching to Inclusion Conference held on October 22 at the University of Western Ontario. Both Heather and Carolyn are exemplary role models for inclusion.

*School Improvement Planning* - Principals have worked with coordinators and their school improvement teams to analyze school and classroom data about student learning and develop their school SMART goal(s). Mike Bruneel, Principal of St. Boniface School, and Nancy Barrett, Principal of St. Joseph's School (Clinton) provided a presentation.

*Draft Policy 3A:24 - Catholic Leadership, Succession Planning, and Talent Development* - Draft Policy 3A:24 is a plan to develop and implement a Catholic Leadership, Succession Planning, and Talent Development program to encourage, identify, prepare, select, support, mentor, train and develop its Catholic leaders.

*Elementary to Secondary Transitions* - Superintendent of Education Dan Parr presented the new document that has been developed in collaboration with the secondary school principals, heads of guidance, and student success teachers.

*Regional Catholic School Council Dinner Meeting* - The next meeting will be held on Wednesday, January 12, 2011 at the Mitchell Golf and Country Club.

### III MANAGEMENT

The Management Report was presented.

*Draft Policy 3E:13 - Authorization for Use of School Facilities* - A Ministry initiative to automate the Community Use of Schools through online permitting of Board facilities provided the opportunity to review and update Board Policy 3E:13. The policy will be presented at the January Board meeting for approval.

*Update Regarding Jeanne Sauvé Project* - Construction is to begin in January of 2011 on the library and mezzanine areas. The renovation work for the new classrooms and resource office will be carried out over the summer beginning in July of 2011. Tenders for the project will close on December 7, 2010.

*Request for Proposal (RFP) for Architectural Services* - The Board received eight submissions in response for the RFP. Interviews will be held on December 7, 2010. It was recommended that a pool be established consisting of three firms to be used for future projects.

*Agreement for Temporary Parking at St. Michael CSS* - The current temporary parking agreement between the Stratford Public Works Committee and the Board will be extended for two years.

"Sustainable Solutions - Green and Beyond" - Manager of Plant Anne Marie Nicholson announced a new partnership with Swish Maintenance Limited. Swish was recently awarded the OECM (Ontario Education Collaborative Marketplace) tender for custodial supplies. The OECM is a Ministry-sanctioned entity serving all of Ontario's publicly funded educational institutions. The Board has enjoyed a positive relationship with Swish since 1992 and is now moving to a more seamless and comprehensive program in an effort to provide safer environments, improve productivity and reduce costs.

*Board Policy 3A:18 – Harassment* – As per Bill 168, Violence in the Workplace, the Board is required to review and revise its existing harassment policy to incorporate the new requirements that address the issue of harassment in the workplace. There is an expanded group of individuals that now fall under this policy, including third party individuals working at, visiting or having access to our site. The revisions also include a broader definition of the working environment with respect to the individual covered by the policy.

<b>Motion #09/10-049</b>	<b>B. Murray – V. McInnes</b>
That the Huron-Perth Catholic District School Board adopt Board Policy 3A:18 – Harassment effective November 22, 2010.	
<b>CARRIED</b>	

### IV PERSONNEL

### V OTHER

- SEAC minutes of October 18<sup>th</sup> were provided

9. **ITEMS FOR ACTION**

**Motion #09/10-050**

**R. Marcy – V. McInnes**

That the Board approve the changes made to the By-Laws of the Board.

**CARRIED**

10. **ITEMS FOR INFORMATION**

- Mass cards and condolences sent were noted.
- Card of thanks were distributed.

11. **CORRESPONDENCE**

12. **FUTURE BUSINESS**

The Inaugural Meeting of the Board will be held on Monday, December 6, 2010 beginning with Mass at St. Patrick's Church Dublin at 4:00 p.m. The next Regular Board Meeting date is Monday, January 24, 2011.

Superintendent of Education JoAnn MacGregor updated the Board on the Full Day Learning sites proposed for Year 3: 2 classrooms at Holy Name of Mary, St. Marys, and two classrooms at St. James, Seaforth.

13. **STUDENT TRUSTEE REPORTS**

**St. Anne's CSS** – Rachel Askett reported on the following:

- Student council retreat to hear Immaculee Ilibagiza
- Musical instruments have arrived from the music grant that St. Anne's recently received
- New junior music band has started up
- "Students for Life" holding baby clothing drive
- Antibully Week, Water Awareness Week, Chris D'souza presentation, mathlete competition, Gr. 11 retreat, midterms, Vow of Silence, drama

**St. Michael CSS** – Fiatsogbe Dzuali reported on the following:

- Student council retreat to hear Immaculee Ilibagiza
- Student trustee meeting with the Director re: Youth Forum
- Inclusion Week, Norm Kunc Assembly, Med-Quest visit, Remembrance Day liturgies, Vow of Silence

14. **QUESTION PERIOD**

- Highlights of Board Activity

15. **ADJOURNMENT – V. McInnes - B. Murray (CARRIED)**

16. **CLOSING PRAYER – Father Richard Bester**