



THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the General Board Meeting
Monday, January 24, 2011 – 4:00 p.m.
Board Office, Dublin

1. **OPENING PRAYER** – Father Richard Bester
2. **CALL TO ORDER & RECORDING OF ATTENDANCE**
Trustees – Present
Administration – Present
Recording Secretary – Present
Chaplain – Present
Press – Absent
3. **APPROVAL OF AGENDA** – B. Murray - M. Miller (CARRIED)
4. **DECLARATION OF INTEREST**
5. **PRESENTATIONS**
Virtual Gallery - Celebrating the Spirit - Student artwork is being displayed on the Board website to celebrate our Board theme, Catholic Education: *Celebrating the Spirit*. Superintendent of Education JoAnn MacGregor introduced student artists and made a presentation.

Board Christmas Card Artist - Superintendent of Education Dan Parr introduced Art Teacher Helen Van Bakel and Grade 12 art student Erinn Dalton. Erinn recently won the system-wide Art Contest of designing this year's Board Christmas Card.
6. **APPROVAL OF THE MINUTES – (CARRIED)**
General Board Meeting of November 22nd, 2010 – B. Murray – M. Miller
Inaugural Board Meeting of December 17th, 2010 – M. Miller – J. McDade
Special Board Meeting of December 17th, 2010 – A. Cronin – M. Miller
7. **BUSINESS ARISING FROM MINUTES**
8. **REPORTS**

I COMMITTEE OF THE WHOLE, IN CAMERA

Motion #10/11-011

That the Huron-Perth Catholic District School Board respond to the Avon Maitland District School Board that they have no interest in the available properties.

B. Murray - M. Miller

CARRIED

The retirements of Tim and Janet Carroll, teachers at St. Michael CSS, and the retirement of Joanne Lombardi, principal at St. James School were announced.

II EDUCATION

The Education Report was presented.

One Life...Many Gifts - One Life...Many Gifts is a curriculum resource to educate senior secondary school students about the vital importance of organ and tissue donation and transplantation. This was developed by Trillium Gift of Life Network, London Health Sciences Centre's Multi-Organ Transplant Program and the Kidney Foundation of Canada. The program is an engaging, curriculum-based program which is consistent with the expectations of our Catholic Science and Physical Education courses. St. Anne's CSS science teachers Laura Blackmore and Erma Weernink made a presentation.

School Improvement Planning - Principals have worked with coordinators and their school improvement teams to analyze school and classroom data about student learning and arrive at their school SMART goal(s). Principals Michelle Shypula and Dave Cassone made a presentation.

Draft Policy 3A:24: Catholic Leadership, Succession Planning, and Talent Development - The Ministry of Education's Ontario Leadership Strategy requires all school boards to develop and implement a Board Leadership Development Strategy that fosters high quality educational leadership throughout the board. Draft Policy 3A:24 was presented as information at the Board Meeting of November 22, 2010. It has since been posted on our board web-site for public review.

Motion #10/11-012

M. Miller – A. Cronin

That the Huron-Perth Catholic District School Board adopt Policy 3A:24 - Catholic Leadership, Succession Planning, and Talent Development.

CARRIED

III MANAGEMENT

The Management Report was presented.

Motion #10/11-013

B. Murray – M. Miller

That the Huron-Perth Catholic District School Board approve the "Huron-Perth Catholic District School Board Consolidated Financial Statements" for the year ended August 31, 2010.

CARRIED

Board Policy 3E:13 – Authorization For Use of School Facilities - This policy was presented to the Board for information at the November Board meeting and was posted on the Board's website for comment. Reflecting further review and comments the following changes have been made to the draft policy:

- 4. WHEN FACILITIES MAY BE USED
 - Removed 4. b) "Use of school facilities during a Saturday, Sunday, or Statutory Holiday will result in a fee being charged as per the schedule of fees." as it is no longer applicable after the changes recommended in section 17.
- 17. SCHEDULE OF FEES
 - Under 4. OTHER and NOTE: removed "A \$50.00 fee will be applied for each booking under Groups B or C that occur during a Saturday, Sunday, or Statutory Holiday", and modified remaining paragraph to also include a flat fee option and reference to a fee guideline for custodial charges.
 - Added new 6. CANCELLATIONS/REFUNDS
 - Added new 7. METHOD OF PAYMENT

Motion #10/11-14

B. Murray – M. Miller

That the Huron-Perth Catholic District School Board approve Board Policy 3E:13 - Authorization For Use of School Facilities effective January 24, 2011.

CARRIED

Appointment of external Audit Committee members - Under Ontario Regulation 361/10 Audit Committees, the Board is required to establish an Audit Committee by January 31, 2011 with the first meeting date to be held no later than March 31, 2011. At its Inaugural meeting the Board appointed Trustees, Bernard Murray and Ron Marcy as members of the Audit Committee. The Regulation requires that for boards fewer than eight (8) members, the Audit Committee shall consist of four (4) members including two (2) Board members and two (2) persons who are not Board members. Advertisements were placed in the local papers and church bulletins requesting interest for those in our community that would act as members on the Audit Committee. The Board is still seeking one more community representative on this committee.

Motion #10/11-15

B. Murray – M. Miller

That the Huron-Perth Catholic District School Board appoint Ed Van Miltenburg as the community Audit Committee representative for a two-year period from January 24, 2011 to January 31, 2013.

CARRIED

Draft of Board Policy 3E:15 – Environmental Stewardship - In an effort to incorporate the Clean and Green Program within our Environmental Stewardship Board Policy 3E:15, we have added Section 4 to the policy. This policy will be posted on the Board website for review and comments and will be presented at the Board meeting in February for approval.

2011 - 2012 Budget Procedures Manual – G. Thuss reviewed the Procedures Manual. By mid March the Ministry should release the GSN. A public consultation process to school councils will begin in mid May.

Motion #10/11-16

B. Murray - M. Miller

That the Huron-Perth Catholic District School Board approve the 2011-2012 Budget Procedures Manual dated January 24, 2011.

CARRIED

Huron-Perth Transportation Consortium - Chair Ron Marcy and Trustee Bernard Murray attended the Consortium meeting on January 18. Ron reported on the the status of the Efficiency Review by the Ministry of Education.

IV PERSONNEL

V OTHER

- SEAC minutes of November 15th and Information Session of December 16th, 2010 were provided

9. ITEMS FOR ACTION

10. ITEMS FOR INFORMATION

- Communication Strategy - Director of Education Martha Dutrizac referred trustees to the information brochure of communication strategies that have taken place throughout the course of 2010.
- Mass cards and condolences sent were noted.
- Card of thanks were distributed.

11. **CORRESPONDENCE**

12. **FUTURE BUSINESS**

13. **STUDENT TRUSTEE REPORTS**

St. Michael CSS – Fiatsogbe Dzuali reported on Gr. 9 Christmas drama, WHMIS training, Project Rachel, Christmas assembly, sports, exams, "All About You-th" planning forum.

St. Anne's CSS – Rachel Askett reported on Aids civics day, semi-formal, Amnesty International's "Write for Rights", God Squad advent project, music band, Christmas celebration of the arts, Alzheimers civics day, and exams.

14. **QUESTION PERIOD**

- Highlights of Board Activity

15. **ADJOURNMENT – B. Murray - M. Miller (CARRIED)**

16. **CLOSING PRAYER – Father Richard Bester**