



THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the General Board Meeting
Monday, February 28, 2011 – 4:00 p.m.
Board Office, Dublin

1. **OPENING PRAYER** – Trustee M. Miller
2. **CALL TO ORDER & RECORDING OF ATTENDANCE** – (Chaired by Jim McDade)
Trustees – Present except R. Marcy
Administration – Present except G. Thuss
Recording Secretary – Present (C. Roulston)
Chaplain – Absent
Press – Present CKNX Radio News - Shelley Miller-Cameron; 104.9 The Beach - Travis Pedwell
3. **APPROVAL OF AGENDA** – A. Cronin – M. Miller (CARRIED)
4. **DECLARATION OF INTEREST**
5. **PRESENTATIONS**
Virtual Gallery - Celebrating the Spirit - Student artwork is being displayed on the Board website to celebrate our Board theme, Catholic Education: *Celebrating the Spirit*. Superintendent of Education JoAnn MacGregor introduced student artist from Our Lady of Mount Carmel School.
6. **APPROVAL OF THE MINUTES** – B. Murray – M. Miller (CARRIED)
General Board Meeting of January 24th, 2011
7. **BUSINESS ARISING FROM MINUTES**
8. **REPORTS**

I COMMITTEE OF THE WHOLE, IN CAMERA

Rise & Report – The Municipal Conflict of Interest Act was shared as a housekeeping item to the Press.

II EDUCATION

The Education Report was presented by Mike Miller.

School Improvement Planning - Principals have worked with coordinators and their school improvement teams to analyze school and classroom data about student learning and arrive at their school SMART goal(s). Principal Jackie Simpson and Vice-Principal Sharon Stephens of St. Mary's, Goderich, and Principal Karyn Bruneel and Vice Principal Dianne Vivian of Jeanne Sauvé, Stratford, made presentations.

District Review Report - Three schools in Huron County had a district review between December 2010 and February 2011. JoAnn MacGregor, Superintendent of Education, and Annemarie Petrasek, Learning Coordinator provided a report on the review process. The report highlighted the learning challenges shared by the school improvement team at each school, strategies used by teachers to address these, and the outcomes that the district review team observed at the visits to St. James School, Precious Blood School, and Our Lady of Mount Carmel School.

Reading Intervention Programs - Reading Intervention Programs provide timely and relevant support for literacy success in our elementary schools. Learning Coordinator Gaylene Hagarty and Literacy Resource Teachers Laurie Donnelly, and Patti Welsh provided a report which focused on the descriptions of each program and highlighted positive results in student learning.

2011-2012 School Year Calendar - The proposed 2011-2012 School Year Calendar has been developed through a consultative process involving trustees, supervisory officers, employee groups and parent involvement committees within the Huron-Perth Catholic and Avon Maitland District School Boards. This proposed calendar is considered a *Modified* School Year Calendar because it places the two-week Christmas break a week later than the Ministry specified date. Many school boards in the province are opting for the later Christmas break, including most school boards in southern Ontario.

Pending board approval, the calendar will be submitted to the Ministry of Education for approval.

Motion #10/11-017

M. Miller – B. Murray

That the Huron-Perth Catholic District School Board adopt the 2011-2012 School Year Calendar as proposed.

CARRIED

Draft Policy 2:6 – Development and Review of Board Policies - Through the adoption of Draft Policy 2:6, the board intends to establish a process to ensure that all policies are regularly reviewed, revised, and updated in a standard, cyclical process. Superintendent of Education Dan Parr described the contents of this Draft Policy, which was presented to trustees for information.

Dual Credits - The Dual Credits program is an aspect of the provincial Student Success initiative, designed to facilitate greater success and optimism for some secondary students by enabling them to get started on a college education while still in secondary school. The program is made possible because some college courses contain enough overlap with secondary courses to enable students to get a dual credit: a college-level credit and a secondary school credit. For some dual-credit students, the prospect of a college program motivates them to try harder in secondary school. For others, getting started on a college program while still in secondary school is an attractive way to "fast-track" towards their future goals. The Board's OYAP leader, Tim Martens, provided information on how he has facilitated a number of dual credit opportunities for our students, including our latest: a partnership with Fanshawe College to offer Culinary Arts to the REACH Centre in Clinton. St. Michael CSS student Jake Nothdurft assisted with the presentation of the video.

III MANAGEMENT

The Management Report was presented by Bernard Murray in the absence of Gerry Thus.

Electricity Retrofit Incentive Program - Anne Marie Nicholson, Manager of Plant, presented to the Board two certificates received regarding the Electricity Retrofit Incentive Program totaling \$30,103.78 for projects at St. James, Seaforth, St. Boniface, Zurich and Precious Blood, Exeter.

Board Policy 3E:15 – Environmental Stewardship - This policy was presented to the Board for information at the January Board meeting and was posted on the Board's website for feedback. No changes have been recommended therefore the draft policy is being recommended for approval.

Motion #10/11-018

B. Murray – M. Miller

That the Huron-Perth Catholic District School Board approve Board Policy 3E:15 – Environmental Stewardship effective February 28, 2011.

CARRIED

Appointment of External Audit Committee Member - At the last Board meeting, the Board was still seeking one more community representative on this committee.

Motion #10/11-019

B. Murray – A. Cronin

That the Huron-Perth Catholic District School Board appoint Garry Duwyn as the community Audit Committee representative for a two (2) year period of February 1, 2011 to January 31, 2013.

CARRIED

Revisions to Policies - Drafts of revisions to the following three Board policies, and correspondence from the Ministry of Education regarding The Broader Public Sector Procurement Directive and The Broader Public Sector Expense Directive were reviewed.

- Board Policy 3E:21 – Purchasing
- Board Policy 3E:23 – Expense Reimbursement
- Board Policy 2:4 – Trustee Expense Reimbursement

Capital Report Relating to Energy Efficiency Grants – Stage II - The Board's allocation for Stage II funding is \$919,830. The balance for the current year is \$799,506. In order to determine the most efficient and cost effective projects, we used the following to assist us in determining which we should complete:

- a) The Energy Audit completed by VIP Energy;
- b) Review of the reports with comparisons to existing capital work by MNE Engineering;
- c) Comparison to our outstanding work from the facilities review completed by Terry Marklevitz in 2008.

IV PERSONNEL

V OTHER

- SEAC minutes of January 17th were provided. J. MacGregor made a presentation to Trustee J. McDade for his dedication and commitment to serving on SEAC.

9. ITEMS FOR ACTION

10. ITEMS FOR INFORMATION

- Mass cards and condolences sent were noted.
- Card of thanks were distributed.
- Report regarding Early Learning Program implementation September 2011 - J. MacGregor reported that in the fall of 2011, Holy Name of Mary (St. Marys), St. James (Seaforth) and St. Joseph's (Stratford) schools will open their doors to full-day early learning classes.

11. CORRESPONDENCE

- Letter from Carol Mitchell, MPP, dated January 28, 2011 re: Electricity Retrofit Incentive Program grant
- Letter from REAL Women of Canada dated February 23, 2011 re: the Ontario Equity and Inclusive Education Policy

12. FUTURE BUSINESS

13. **STUDENT TRUSTEE REPORTS**

St. Anne's CSS – Rachel Askett reported on nordic skiing and swimming, winter carnival, Applause awards breakfast appreciation, one-act plays, grand opening of the new fitness centre, and the 'All About You-th' forum.

St. Michael CSS – Fiatsogbe Dzuali reported on English essays with new technology, Applause awards, Pro-life club, March for Life, Dominican Republic trip retreat, Mathematics competition, and 'All About You-th' forum video presentation by student Jake Nothdurft from St. Michael C.S.S.

14. **QUESTION PERIOD**

- Highlights of Board Activity

15. **ADJOURNMENT – A. Cronin - M. Miller (CARRIED)**

16. **CLOSING PRAYER – Amy Cronin**