



THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Minutes of the General Board Meeting
Monday, March 28, 2011 – 8:00 p.m.
Board Office, Dublin

1. **OPENING PRAYER** – Father R. Bester
2. **CALL TO ORDER & RECORDING OF ATTENDANCE**
Trustees – Present
Administration – Present
Recording Secretary – Present
Chaplain – Present
Press – Absent
3. **APPROVAL OF AGENDA** – M. Miller – A. Cronin (CARRIED)
4. **DECLARATION OF INTEREST**
5. **PRESENTATIONS**
Virtual Gallery - Celebrating the Spirit - Student artwork is being displayed on the Board website to celebrate our Board theme, Catholic Education: *Celebrating the Spirit*. Superintendent of Education JoAnn MacGregor introduced student artists from St. Michael CSS; St. Patrick's, Dublin; St. Mary's, Listowel; St. Ambrose and St. Joseph's, Stratford.
6. **APPROVAL OF THE MINUTES** – M. Miller - B. Murray (CARRIED)
General Board Meeting of February 28th, 2011
7. **BUSINESS ARISING FROM MINUTES**
8. **REPORTS**

I COMMITTEE OF THE WHOLE, IN CAMERA

Director of Education Martha Dutrizac announced the resignations of Karyn Bruneel, Principal at Jeanne Sauvé School in Stratford and Michael Bruneel, Principal at St. Boniface School in Zurich.

II EDUCATION

The Education Report was presented.

School Improvement Planning - Principals have worked with coordinators and their school improvement teams to analyze school and classroom data about student learning and arrive at their school SMART goal(s). Principals Greg McLean of Sacred Heart, Wingham, and Judy Merkel of St. Mary's School, Listowel, made presentations.

Secondary Literacy and Numeracy Coaching – The Board's Strategy in Action calls for a precise alignment of our resources, processes, and enablers in order to meet our student achievement goals. Two of the four goals from our Board Improvement Plan are measured by grade 9 English report card marks and grade 9 EQAO Math achievement. Our secondary Literacy and Coaching model, implemented in September 2010, enables grade 9 and 10 teachers to work collaboratively with Literacy and Numeracy Coaches in order to plan and monitor the

delivery of program designed to achieve greater rates of student success. Secondary Learning Coordinator Karen Tigani, and Secondary Literacy and Numeracy Coaches Julia Cale and Kevin Denstedt described the progress to date and plans for the remainder of 2010-11.

Draft Policy 2:6 – Development and Review of Board Policies - Through the adoption of Draft Policy 2:6, the board intends to establish a process to ensure that all policies are regularly reviewed, revised, and updated in a standard, cyclical process.

Motion #10/11-020 That the Huron-Perth Catholic District School Board adopt Policy 2:6 Development and Review of Board Policies.	M. Miller – J. McDade CARRIED
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Supporting our Students with an IEP - Students with an Individual Education Plan (IEP) in each of our elementary schools are tracked by teachers, principals and superintendents. A report presented by J. MacGregor and Learning Coordinators Maureen Sabin and Vince Trocchi focused on the learning challenges of this group of students, strategies used at the school and system level to support these students and the evidence to show it is making a difference to the success of our students with an IEP.

Student Achievement Targets, Indicators, and Reporting Cycle - The 2010-11 achievement targets, leading indicators, and the reporting cycle was presented by Superintendents of Education JoAnn MacGregor and Dan Parr.

Information Items

- School Climate Survey

III MANAGEMENT

The Management Report was presented.

Board Policy 3E:21 - Purchasing - This policy was presented to the Board for information at the February Board meeting and was posted on the Board's website for comment. In addition, the Trustees met with senior administration and business staff to review the policy in detail on March 21, 2011. Three changes were made to the policy.

Motion #10/11-021 That the Huron-Perth Catholic District School Board approve Board Policy 3E:21 – Purchasing effective March 28, 2011.	B. Murray – A. Cronin CARRIED
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Board Policy 3E:23 - Expense Reimbursement - This policy was presented to the Board for information at the February Board meeting and was posted on the Board's website for comment. In addition, the Trustees met with senior administration and business staff to review the policy in detail on March 21, 2011. Three changes were made to the policy.

Motion #10/11-022 That the Huron-Perth Catholic District School Board approve Board Policy 3E:23 – Expense Reimbursement effective March 28, 2011.	B. Murray – M. Miller CARRIED
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Board Policy 2:4 - Trustee Expense Reimbursement - This policy was presented to the Board for information at the February Board meeting and was posted on the Board's website for comment. In addition, the Trustees met with senior administration and business staff to review the policy in detail on March 21, 2011. One change was made to the policy.

Motion #10/11-023 That the Huron-Perth Catholic District School Board approve Board Policy 2:4 – Trustee Expense Reimbursement effective March 28, 2011.	B. Murray – A. Cronin
CARRIED	

Motion #10/11-024 That an amendment to Board Policy 2:4 be made, effective March 28, 2011. The amendment being item "Reimbursement of Travel Expenses", pg. 1. Add "f)" to the section... "While visiting a school within the jurisdiction of Huron-Perth Catholic".	J. McDade - B. Murray
CARRIED	

Motion #10/11-025 That the Huron-Perth Catholic District School Board approve the revisions to Board Policy 2:4, effective March 28, 2011 as amended.	J. McDade - B. Murray
CARRIED	

St. André Bessette Trust Fund - Over the past number of months a Board Committee consisting of Board employee representatives and community members have been meeting to establish a trust fund within the Board to assist students and families whose needs are such that existing resources leave them in dire straits. For example in an unfortunate circumstance where a family in our school is experiencing a distressing situation, the fund will provide financial support where existing needs are not met through other charitable organizations or community supports. The trust fund was named "The St. André Bessette Trust Fund" to reflect the servant nature of St. André as he ministered to the needy within the community.

Motion #10/11-026 That the Huron-Perth Catholic District School Board approve the establishment and By-Laws of the St. André Bessette Trust Fund effective March 28, 2011.	B. Murray – M. Miller
CARRIED	

Enrolment Report - Superintendent of Business Gerry Thuss provided an enrolment report from September 2011 - 2012.

Capital Projects - G. Thuss updated the Board on capital projects at Jeanne Sauvé, Stratford and St. Mary's, Goderich.

Outdoor Learning Pavilion - Based on the Board's review, six elementary sites are being recommended to proceed with the Outdoor Learning Pavilion initiative for Phase I - Holy Name of Mary, St. Marys; St. Ambrose, Stratford; St. Joseph's, Clinton; St. Mary's, Goderich; St. Mary's, Listowel; and, St. Patrick's, Kinkora.

Information Items

- Transportation Steering Committee
- Provincial Public Salary Disclosure Act

IV PERSONNEL

V OTHER

9. ITEMS FOR ACTION

10. ITEMS FOR INFORMATION

- Mass cards and condolences sent were noted.
- Director's Symposium –The Third Annual Director's Symposium is being held at the Oakwood Inn in Grand Bend on April 14 & 15, 2011. Please contact Marg VanBakel to register.
- St. André Bessette Reliquary - Schools are welcomed and encouraged to send students to this encounter happening at St. Peter's Parish in St. Joseph on Monday, May 2. We are blessed to have the first tour of the major reliquary in our diocese, and especially in our deanery.

11. CORRESPONDENCE

12. FUTURE BUSINESS

13. STUDENT TRUSTEE REPORTS

St. Michael CSS – Fiatsogbe Dzuali reported on cancer fundraiser, semi-formal, OFSAA girls hockey at St. Michael, Ash Wednesday Mass, OSS Literacy Test, Peter Katz concert, and the "Lighting the Way" Catholic student leadership conference in Niagara Falls.

St. Anne's CSS – Rachel Askett reported on the Ash Wednesday prayer service, Lenten challenge, silver and bronze placings at the OFSAA swim meet, reconciliation, Costa Rica mission trip, Italy trip, math contest, and parent teacher interviews.

14. QUESTION PERIOD

- Highlights of Board Activity

15. ADJOURNMENT – A. Cronin – M. Miller (CARRIED)

16. CLOSING PRAYER – Father R. Bester