

# THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

## **SUBJECT:**

PROGRESSIVE DISCIPLINE AND STUDENT CONDUCT

3D:10



## **POLICY STATEMENT:**

The Huron-Perth Catholic District School Board is committed to working with families, parishes, and community partners in maintaining safe and orderly Christ-centred learning environments. The Board has determined that progressive discipline will be the framework for all discipline in its schools, and that building a safe and caring school environment through appropriate interactions between all members of the school community is the responsibility of all staff.

Each school will develop, maintain, and communicate high standards of behaviour in order to help students and staff establish appropriate behaviours and discipline strategies.

## **PROCEDURE:**

### **1. Definition**

Progressive Discipline is a whole-school approach that utilizes a continuum of interventions, supports, and consequences to address inappropriate student behaviour and to build upon strategies that promote positive behaviours. It includes a response to misbehaviour which shifts the focus from punitive to corrective and supportive. It also includes a range of responses that include learning opportunities for reinforcing positive behaviour while helping students make good choices.

### **2. Range of Responses**

The components of an in-school progressive discipline continuum include but are not limited to:

- verbal or non-verbal messages from teacher or adult in authority
- re-location within the classroom or learning environment
- private consultation with student, to cause student to reflect (orally or in writing), to develop alternative behaviours and to reprimand if necessary
- collaboration with parent or guardian
- detention or loss of privileges
- collaboration with other school personnel (for instance, principal or vice-principal)
- referral to other school personnel
- peer mediation
- restitution, restorative justice, or community service
- suspension
- expulsion

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### **3. School Code of Conduct**

- a) The principal, in consultation with school staff and school council, will develop a School Code of Conduct which incorporates the standards of behaviour outlined in the *Provincial Code of Conduct 2007*, found in the *Procedures Manual* of this policy.
- b) On an annual basis, the principal will review the School Code of Conduct with school council and with all teachers and educational assistants.
- c) On an annual basis, the principal will communicate the School Code of Conduct to all students, parents, and staff.

### **4. Dealing with Specific Incidents**

- a) The principal, in dealing with specific incidents of student misbehaviour, will act in accordance with the School Code of Conduct as well as the *Provincial Code of Conduct 2007*, *Police / School Board Protocol*, and *Dealing with Specific Incidents*, which are found in the *Procedures Manual* of this policy.
- b) All staff, in dealing with incidents of student misbehaviour, will act in accordance with the definition of progressive discipline and its range of responses.
- c) All staff, in dealing with incidents of misbehaviour by students with special needs, will respond in a manner consistent with the expectations of the student's IEP.
- d) All staff are required to respond to incidents of student behaviour that may have a negative impact on school climate. This behaviour includes, but is not limited to, racist, sexist, bullying, or harassing comments. Responding may include asking a student to stop the inappropriate behaviour, naming the type of behaviour and explaining why it is inappropriate and/or disrespectful, and asking the student for a change in future behaviour.
- e) All staff are required to report to the principal if they become aware that a student may have engaged in an activity for which suspension or expulsion must be considered. Behaviours for which suspension must be considered are listed in Board Policy 3D:1; behaviours for which expulsion must be considered are listed in Board Policy 3D:2.
- f) The principal will inform the parents/guardians of the students who have been harmed as a result of any incident for which suspension or expulsion must be considered, unless:
  - i. the student is 18 years of age or older, or
  - ii. the student is 16 or 17 years of age and has withdrawn from parental control, or
  - iii. in the principal's opinion, informing the parent would put the victim at risk of harm from the parent.

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- g) The principal, when notifying parents/guardians of the victim, will provide information about the nature of the incident, the nature of the harm to the student, the steps taken to protect the student, and the steps taken to discipline other students involved in the incident. The principal will invite parents/guardians to contact them immediately, if bullying or mistreatment persists. The principal must not share the name(s) of the aggressor(s).

**BOARD APPROVAL:**

September 24, 2001  
Reviewed August 2004  
Reviewed May 22, 2006  
January 28, 2008  
January 25, 2010

**EFFECTIVE DATE:**

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