

THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD



SUBJECT:

MANAGEMENT OF STUDENTS' MEDICAL
NEEDS IN THE SCHOOL

3D:4

POLICY STATEMENT:

The Huron-Perth Catholic District School Board believes that the provision of relevant student health information and the administering of medication to students are primarily the responsibility of their parents/guardians.

In recognition of its own responsibility to students, the Board shall ensure that health support is implemented cooperatively with the approval of parents/guardians and in consultation with appropriate medical personnel.

The Board shall also ensure that there is a mechanism in place to identify students with medical needs. Each school, in conjunction with parents/guardians and health care professionals, will develop a plan for managing the medical needs of all identified students.

PROCEDURE:

1. When a student is identified as having a serious medical health problem, the principal shall send the Detailed Medical Information Form with cover letter to parents/guardians. Principals should refer to Policy 3D:12 when dealing with students with anaphylaxis.
2. The principal will review the completed Detailed Medical Information Form and contact the appropriate health care professionals, if required, regarding:
 - questions or concerns about any of the information
 - transportation to medical facility
 - education and training needs of school personnel
3. When an individualized Medical Plan is necessary, the principal shall meet with school personnel, parents/guardians and when appropriate, health care professionals to develop the plan.
4. When school staff are required to administer medication, or when students self-administer medication, the principal shall follow the procedures or directions outlined in the **Administration of Medication Regulations Manual**. [attached to this Policy]

BOARD APPROVAL:

June 21, 2004
Reviewed June 19, 2006
Reviewed January 23, 2012

EFFECTIVE DATE:

June 22, 2004
June 20, 2006
January 24, 2012