

THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

SUBJECT:

REQUEST FOR TRANSPORTATION TO/FROM
AN ALTERNATE RESIDENCE

3F:6



POLICY STATEMENT:

The Huron-Perth Catholic District School Board provides home-to-school and return transportation services for its eligible students on a daily basis in accordance with Section 190 of The Education Act, which states in part that a Board may provide transportation for pupils “to and from the school that the pupil attends” and “to and from an activity that is part of the program of such school”. In providing this service, it is understood that alternate transportation arrangements may be required from time to time.

PROCEDURE:

Where alternate transportation arrangements are requested by a parent/guardian, the following procedures will apply:

1. Where a short-term exemption from regular transportation service is required to an alternate residence due to parent absence, and space is available on the alternate vehicle to accommodate the student(s), the School Principal has the authority to grant the request ensuring that such request is obtained in writing from the custodial parent/guardian and correspondence is retained on file.
2. Where a long-term exemption from regular transportation service is required to an alternate residence due to parent absence, the School Principal will have the custodial parent/guardian complete the required form (attached as Appendix A), and return it to the school for completion. The Principal will forward the request to the Manager of Transportation where it will be reviewed and a decision made. The decision will be affixed to the application with necessary comments, and a copy will be returned to the Principal. It will be the responsibility of the Principal to inform the parent of the decision.

In accommodating requests of this nature, it is understood that alternate arrangements should be consistent both morning and afternoon each school day and that the Board is unable to:

- increase the size of the vehicle currently in use, alter existing routes, or add new stops in urban areas, and
- provide service for personal activities which do not form part of the school curriculum.
- provide transportation outside of the school attendance boundary where the child is registered.
- use two different carriers in the provision of regular and alternate transportation services.

BOARD APPROVAL:

August 24, 1998
August 30, 2004

EFFECTIVE DATE:

August 25, 1998
August 31, 2004