



HURON-PERTH CATHOLIC

District School Board

Guidelines for the Selection of Textbooks and Educational Materials for School Libraries and Classroom Programs

Adopted:	January 26, 1998	Policy #:	P 2.2.1.
Revised:	September 24, 2018	Policy Category:	2.2. School Program

POLICY STATEMENT:

The Huron-Perth Catholic District School Board recognizes the need for its schools to acquire quality textbooks, digital resources and other educational materials for use in the school library and classrooms that satisfy the purposes of our Mission.

PROCEDURE:

1. Responsibility for Material Selection
 - a. The responsibility for implementing the guidelines for the selection of all educational materials for use within the Catholic school is vested in the Principal of each school who will work in collaboration with the Superintendent of Education and Learning Coordination team.
 - b. The opportunity to recommend educational materials for consideration belongs to every member of the Huron-Perth Catholic District School Board community.
2. The guidelines for the selection of materials and textbooks for our school libraries and classrooms will assist the Principal and staff of each Catholic school to select all materials according to the Act, Regulations, and procedures determined by Board Policy. (See Appendix A.)
3. Guidelines for the challenge to Textbooks and Educational Materials are provided in Appendices B and C.

DEFINITIONS:

- N/A

REFERENCES:

- N/A

RESOURCES, APPENDICES AND FORMS:

- Appendix A - Principles/Criteria of Material Selection
- Appendix B - Guidelines for the Selection of Textbooks and Educational Materials
- Appendix C - Request for Reconsideration of Textbooks or Other Educational Materials