

**Regular Board Meeting  
December 11, 2023 – 3:00 p.m.**

## **MINUTES**

(In person)

**Present:**

**Trustees:** Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustees Amy Cronin and Tina Doherty

**Student Trustee:** Kiersten Ryan - St. Anne's CSS, Clinton

**Senior Administration:** Director of Education Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business Mary-Ellen Ducharme

**Absent:**

**Board Chaplain:** Fr. David Butler

**Trustee:** Sue Muller

**Student Trustee:** Mya Moore, St. Michael CSS, Stratford

### **1. Opening Business**

**1.1. Opening Prayer & Condolences - Board of Trustees**

**1.2. Attendance - Noted above**

**1.3. Approval of Regular Board Meeting Agenda**

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of December 11, 2023.

**Carried**

**1.4. Declaration of Interest**

None.

**1.5. Approval of Regular Board Meeting Minutes**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of October 23, 2023, and the minutes of the Annual Board Meeting of November 20, 2023.

**Carried**

**1.6. Business Arising from the Minutes**

**1.6.1. Students with Special Education Needs**

Trustees inquired about the process for determining special education funding at the school level and how school budget funds are allocated.

#### **1.6.2. Director's Annual Report 2022-2023**

Chair Van Loon brought the motion from the November Annual Board Meeting Agenda Item #8. Director's Annual Report 2022-2023 in order to receive a mover and seconder as it was missed at the Annual Board Meeting on November 20, 2023.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Director's Annual Report 2022-2023 for the information as presented at the November Annual Board Meeting on November 20, 2023.

## **2. Presentations**

### **2.1. Board Christmas Card Student Artist Contest**

Chair Van Loon announced the 2023 Board Christmas Card Student Artist Contest Winner and congratulated Adriana D., Grade 8 student from St. James School on her artistic talent and amazing artwork that will be showcased on this year's Board Christmas Card.

### **2.2. Long-Term Accommodation Plan - Watson and Associates Economists Ltd.**

Jack Ammendolia from Watson and Associates Economists Ltd., presented to the Board of Trustees, the Long Term Accommodation Plan for the Huron-Perth Catholic District School Board.

## **3. Delegations**

## **4. Consent Agenda**

### **4.1. November and December Board Highlights**

### **4.2. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of October 16, 2023 and November 13, 2023**

### **4.3. Approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of June 6, 2023**

### **4.4. Approved Equity, Diversity Inclusion, and Anti-Racism (EDIAR) Committee Meeting Minutes of March 23, 2023 and June 15, 2023**

### **4.5. Approved Catholic Education Team (CET) Meeting Minutes of June 14, 2023**

### **4.6. Approved Audit Committee Meeting Minutes of September 11, 2023**

### **4.7. Approved Huron Perth Student Transportation Services Steering Committee Meeting Minutes of May 30, 2023**

### **4.8. Approved Flag Policy Committee Meeting Minutes of November 6, 2023**

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for November and December for information.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Special Education Advisory Committee (SEAC) Meeting Minutes of October 16, 2023 and November 13, 2023, the approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of June 6, 2023, the approved Equity, Diversity, Inclusion, and Anti-Racism (EDIAR) Committee Meeting Minutes of March 23, 2023 and June 15, 2023, the approved Catholic Education Team (CET) Meeting Minutes of June 14, 2023, the approved Audit Committee Meeting Minutes of September 11, 2023, the approved Huron Perth Student Transportation Services Steering Committee Meeting Minutes of May 30, 2023, and the approved Flag Policy Committee Meeting Minutes of November 6, 2023.

**Carried**

## **5. Committee and Staff Reports**

### **5.1. Policy**

#### **5.1.1. Board Policies for Review:**

- **Student Trustees**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the policy Student Trustees for information.

**Carried**

#### **5.1.2. Board Policies Recommended for Approval/Rescinding:**

- **By-Laws of the Board**

Trustees inquired about including a land acknowledgement at monthly Board Meetings and whether there was a Board policy on land acknowledgments. Director Roehrig shared the Board does not currently have a policy on land acknowledgments. Director Roehrig explained the Board has been working with the Indigenous Education Advisory Committee (IEAC) and our Indigenous partners regarding a Board land acknowledgement and the time and place where the land acknowledgement is appropriate. Superintendent Boreham and Superintendent Tigani both shared the history of the process of the draft land acknowledgement as it was created in consultation with our Board's Indigenous partners.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policy: By-Laws of the Board.

**Amendment to the Motion**

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board incorporates a land acknowledgment as part of the opening prayer at each Board Meeting.

**Withdrawn**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policy: By-Laws of the Board.

**Carried**

- **Artificial Intelligence**
- **Advertising in Schools**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policies: Artificial Intelligence and Advertising in Schools.

**Carried**

## **5.2. Student Achievement and Catholicity**

### **5.2.1. Equity, Diversity, Inclusion, and Anti-Racism Committee Report**

Trustee McDade shared an overview of the recent EDIAR meetings. Trustees inquired about the number of members who are non-designated members. Director Roehrig shared that all non-designated members represent communities that are under protected ground under the Human Rights Code.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Equity, Diversity, Inclusion and Anti-Racism (EDIAR) report for information.

**Carried**

### **5.2.2. Catholic Student Leadership Report**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Catholic Student Leadership report for information.

**Carried**

### **5.2.3. Indigenous Education Update**

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Indigenous Education Update report for information.

**Carried**

### **5.2.4. Student Trustees' Report**

A summary was provided on the activities taking place within the secondary schools.

Moved by: Tina Doherty

Seconded by: Jim McDade  
THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.  
**Carried**

### **5.3. Corporate Services and Operations**

#### **5.3.1. 2023 Annual Lead Sampling Report**

Trustees inquired about the Annual Lead Sampling Report, specifically the results of St. Aloysius School. Superintendent Ducharme confirmed the readings are all below the provincial standards, and as requested a follow up will be conducted and brought back to the Board regarding the March and June reports regarding the water bottle fill stations with filters. Director Roehrig provided that the report is posted on the Board website and schools are notified of the results.

Moved by: Amy Cronin  
Seconded by: Jim McDade  
THAT the Huron-Perth Catholic District School Board receives the 2023 Annual Lead Sampling Report.  
**Carried**

#### **5.3.2. Huron-Perth Catholic District School Board Consolidated Financial Statements for the Year Ended August 31, 2023**

Superintendent Ducharme provided a full overview of the Board's consolidated financial statements for year end, which were presented to the Audit Committee in November. Trustees inquired about the accumulated funds that are available to the Board. Superintendent Ducharme shared her thanks to the Finance Team for putting together the report.

Moved by: Amy Cronin  
Seconded by: Tina Doherty  
THAT the Huron-Perth Catholic District School Board approves the Huron-Perth Catholic District School Board Consolidated Financial Statements for the year ended August 31, 2023.  
AND  
THAT the Huron-Perth Catholic District School Board approves the 2022-2023 internal appropriations of accumulated surplus in the amount of \$3,926,046 as outlined in Note 15 of the Consolidated Financial Statements.  
**Carried**

#### **5.3.3. Audit Committee November 2023 Regular Meeting Report**

Moved by: Tina Doherty  
Seconded by: Amy Cronin  
THAT the Huron-Perth Catholic District School Board receives the Audit Committee November 2023 report for information.  
AND  
THAT the Huron-Perth Catholic District School Board approves the Annual Report to the Ministry of Education for the year ended August 31, 2023.  
AND  
THAT the Huron-Perth Catholic District School Board approves the BDO Canada LLP Audit Final Report.  
**Carried**

#### **5.3.4. Non-Resident and International Student Tuition Fees**

Trustees inquired about the current number of international students within our Board and if the new set tuition fee rate aligns with neighbouring school boards.

Superintendent Ducharme provided there are no current international students, and last year the Board had one international student. In years past, the Board has had around 5-6 international students per year. Director Roehrig shared there has been ongoing work to grow the Board within international education, with the pandemic having put international education on hold for the Board.

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board sets the tuition fee for non-resident and international students for the 2023-24 and 2024-25 school years at \$13,900 (Elementary) and \$14,300 (Secondary).

**Carried**

#### **6. Information and Correspondence**

#### **7. Notices of Motion**

#### **8. Notices of Motion Being Considered for Adoption**

#### **9. Trustee Inquiries**

##### **9.1. Follow Up on Enrolment at an Elementary School**

#### **10. In-Camera Session of the Regular Board Meeting**

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

**Carried**

#### **11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

**Carried**

The following retirements were announced:

- Kevin Denstedt, Teacher at St. Michael Catholic Secondary School, Stratford effective December 31, 2023
- Anne Marie Nicholson, Manager, Plant and Assessment at the Catholic Education Centre effective November 29, 2024
- Terrie Van Osch, Teacher at St. Anne's Catholic Secondary School, Clinton effective June 30, 2024

#### **12. Future Meetings and Events**

- Special Education Advisory Council (SEAC) Meeting - Monday, January 15, 2024, 4:00 p.m.

- Regular Board Meeting - Monday, January 22, 2024, 3:00 p.m.
- Catholic Parent Involvement Committee (CPIC) Meeting - Tuesday, February 20, 2024, 6:00 p.m.

**13. Closing Prayer** - Board of Trustees

**14. Adjournment**

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of December 11, 2023.

**Carried**