

Regular Board Meeting
June 17, 2024 - 3:00 p.m.

MINUTES

Present:

Trustees: Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustee Amy Cronin, Tina Doherty and Sue Muller

Student Trustee: Kiersten Ryan, St. Anne's CSS, Clinton; Mya Moore, St. Michael CSS, Stratford

Senior Administration: Director of Education & Secretary Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business & Treasurer Mary-Ellen Ducharme

Board Chaplain: Fr. David Butler

1. Opening Business

1.1. Opening Prayer & Condolences - All

1.2. Attendance - Noted above at start of meeting

1.3. Approval of Regular Board Meeting Agenda

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of June 17, 2024.

Carried

1.4. Declaration of Interest

If a conflict of interest is declared by a trustee under the Board's By-laws/Policies and the Municipal Conflict of Interest Act, the trustee will not participate in discussions or vote on the matter, except that if a conflict of interest is declared by a trustee under the Board's By-laws/Policies and the Municipal Conflict of Interest Act, and the remaining number of members who are not disabled from participating in the meeting is less than two, the Board is relying on the Order dated April 24, 2008, of the Ontario Superior Court of Justice in court file no. 204-2007, which authorizes all trustees to give consideration to, discuss, and vote on the matter out of which the interest arises.

- The Board's By-laws/Policies require a quorum of three (3).
- The Municipal Conflict of Interest Act requires a quorum of two (2).

A conflict of interest was declared by two trustees under the Regular session of the Board Meeting, Agenda Item 5. Corporate Services and Operations, 5.3.1. 2024-2025 Draft Budget

- Chair M.H. Van Loon declared a conflict of interest (daughter employed as a teacher within the Huron-Perth Catholic District School Board)
- Vice-Chair J. McDade declared a conflict of interest (son employed as a principal within the Huron-Perth Catholic District School Board)

1.5. Approval of Regular Board Meeting Minutes

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of May 27, 2024

Carried

1.6. Business Arising from the Minutes

Trustees inquired about the Student Behaviour and Discipline Policy and the ability for school staff to operationalize the policy as it relates to suspensions. Director Roehrig responded that although the policy does not include every specific act that is suspendable, a guidebook is provided to Principals that is more detailed for their reference on suspensionable actions and procedures. This guideline is available for the Board of Trustees.

2. Presentations

- 2.1. St. Mary's School, Listowel - Construction Skills Canada Gold Medalists (Brooklyn S., Jake T., Luke T., Owen T.)
- 2.2. St. Anne's CSS Concert Band Gold - MusicFest Nationals (Band Leader/Teacher - Josh Geddis, Graduating Band Members invited to attend on behalf of the entire band (Cassandra B., Brandon D., Connor K., Ameila M., Ryann R.))
- 2.3. St. Anne's CSS OFSAA Track & Field Gold - Senior Girls High Jump (Coaches: Kim Devereaux-Gaynor and Reagan Hayter, Student: Laura V.)

3. Delegations

4. Consent Agenda

- 4.1. June Board Highlights
- 4.2. Approved February 6, 2024 Huron Perth Student Transportation Services (HPSTS) Steering Committee Meeting Minutes
- 4.3. Facility Project Approvals
- 4.4. Consulting and Legal Expense Report
- 4.5. 2023-2024 Special Education Plan

Trustees inquired about items that were removed from the original quote request for the St. Anne's CSS track repairs. Director Roehrig responded that some components were removed as original quotes came in high. Superintendent Ducharme responded that the work will be covered by school-condition and improvement funding from the Ministry.

Trustees inquired about the process for weather related cancellations. Trustees inquired if a report is available to compare weather cancellations in neighbouring jurisdictions, such as Bruce Grey Catholic District School Board. It was shared that this has not been requested of the Consortium but it will be brought forth at the next meeting.

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives all reports, committee

minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for June for information.

AND

THAT the Huron-Perth Catholic District School Board Huron Perth Student Transportation Services Steering Meeting Minutes of February 6, 2024

AND

THAT the Huron-Perth Catholic District School Board awards the St. Mary's Catholic School, Goderich gym floor replacement project to Feltz Design Build Ltd. for a total amount of \$233,842.25 (including HST).

AND

THAT the Huron-Perth Catholic District School Board awards the St. Anne's Catholic Secondary School, Clinton new equipment storage building project to Player Carpentry & Masonry for a total amount of \$174,624.55 (including HST).

AND

THAT the Huron-Perth Catholic District School Board awards the St. Anne's Catholic Secondary School, Clinton site improvements project to Lavis Contracting Co. Ltd. for a total amount of \$1,295,342.06 (including HST).

AND

THAT the Huron-Perth Catholic District School Board receives the Consulting & Legal Expense Report

AND

THAT the Huron-Perth Catholic District School Board approves the 2023-2024 Special Education Plan and the amendments as proposed.

Carried

5. Committee and Staff Reports

5.1. Policy

5.1.1. Board Policies for Review: N/A

5.1.2. Board Policies Recommended for Approval/Rescinding: N/A

5.2. Student Achievement and Catholicity

5.2.1. Summer Programs Report

Trustees inquired about offering summer math programming, Superintendent Tigani responded that there has not been an uptake in summer math programming in the past.

Trustees inquired if the virtual counselling services will be made available to all of our students and families and how it will be promoted. Superintendent Boreham responded that promotion will be through District social media accounts and through the Monday Memo for principals to promote to their school communities. Students already on caseload will be contacted directly.

Trustees inquired if there are fewer courses being offered compared to previous years. Superintendent Tigani responded that these are the same courses we have offered in the past. A variety of courses are available through the learning

consortium for students requiring alternate courses in summer. The district works with other Catholic boards throughout the year to offer courses to meet student needs.

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the 2024 Summer Programs Update for information.

Carried

5.2.2. Mathematics District Achievement Monitoring

Trustees inquired about Knowledgehook data compared to EQAO data. Superintendent Tigani responded that uptake in Knowledgehook and achievement levels have increased. Areas for improvement and increased usage have been highlighted. Trustees requested that a report be presented in comparison to EQAO. Director Roehrig responded that a report can be prepared when EQAO data has been received and analyzed which will connect the formative assessment to EQAO and the strategic plan. As a measure of the strategic plan the District will provide assessment reporting to the Board three times per year.

Trustees inquired about support for educators teaching mathematics; Director Roehrig responded that there will be a greater consistency of practice, structure and curriculum content. Staff will be working over the summer to prepare structured lesson plans. Director Roehrig responded that coordinators and facilitators will be in classrooms working side-by-side with educators to improve and support practices.

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Mathematics District Achievement Monitoring report for information.

Carried

5.2.3. Literacy District Achievement Monitoring

Trustees inquired about the connections between grade-level reading data as presented in the Lexia data, with EQAO. Trustees inquired about the distribution of Lexia licenses and the evidence of achievement. Superintendent Boreham highlighted to the Board that the new screening tool will come into place, replacing the DRA assessment for next school year.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the Literacy District Achievement Monitoring report for information.

Carried

5.2.4. Comparing Approaches to Reading Instruction

Superintendent Boreham and Tigani shared that some components of balanced literacy will still be used as part of the science of reading approach.

Moved by: Sue Muller
Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Comparing Approaches to Reading Instruction report for information.

Carried

5.2.5. Student Trustees' Report

Student Trustees provided updates on school events, academics, graduation, arts and religion at each secondary school. The St. Michael CSS choir performance at Upper Queen's is not able to take place. Outgoing Student Trustees introduced the incoming Student Trustees for 2024-2025: Sam Cronin, St. Anne's CSS, Clinton and Levi Nyenhuis, St. Michael CSS, Stratford. Chair Van Loon thanked Kiersten Ryan and Mya Moore for their time and dedication to the Board for the 2023-2024 school year and wished them much success in their future endeavours.

Moved by: Jim McDade
Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

Carried

5.2.6. 2024-2025 EDIAR Work Plan

Trustees inquired about the progress of the Board equity symbol. Director Roehrig responded that discussions took place on schedule with the work plan. From the direction of the EDIAR committee, secondary art teachers have been enlisted to prepare a program with lessons to launch across the district in the fall. The goal of the EDIAR committee is that the final product will be largely produced by students.

Moved by: Jim McDade
Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the 2024-2025 EDIAR Work Plan.

Carried

5.2.7. Strategic Plan 2020-2024 Final Report

Moved by: Sue Muller
Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the 2020-2024 Strategic Plan Final Report.

Carried

5.2.8. Rough Draft Strategic Plan 2024-2027

Trustees inquired about a tie back to EQAO results for indicators of success, achievement monitoring and targets. Once baseline data is received through the first round of screening and the release of the previous year's EQAO results, targets will be established and shared with the Board.

Trustees inquired about the strategic faith goals and Catholic social teachings. Director Roehrig responded that Catholic social teaching is tied to Catholic service in

the strategic plan; the *Growing in Faith ~ Growing in Christ*, and *Blessed and Beloved* curriculum resources will be the foundation for the catechism for the adults.

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Draft 2024-27 Strategic Plan Report for information.

Carried

5.3. Corporate Services and Operations

Chair Van Loon and Trustee McDade left the meeting. Trustee Cronin took over the Chair. Mya Moore, Student Trustee, left the meeting

5.3.1. 2024-2025 Draft Budget

Trustees inquired if it would be possible to see the breakdown of the classroom staffing fund allocations between secondary and elementary. Superintendent Ducharme will prepare and share that information with Trustees.

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the 2024-25 Draft Budget Report.

Carried

Trustee Van Loon and Trustee McDade return to the meeting. Trustee Van Loon resumed as Chair.

5.3.2. Elementary French Immersion Boundary Review

Trustees inquired if they could see a more specific map with the overlay of the changes. Trustees inquired about options for moving boundaries in the north part of the district. Staff agreed to take back suggestions to the demographer for another examination. Director Roehrig requested that any questions for consideration be sent to the Director's office ahead of the final boundary review in August.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Elementary French Immersion Boundary Review Report.

Carried

6. Information and Correspondence

6.1. Employment Service Ontario Project

Director Roehrig explained the potential for the district to provide this as a community service.

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries

Kiersten Ryan, Student Trustee, left the meeting.

- 9.1. Trustees inquired if a land acknowledgement could be prepared and ready for September 2024. Director Roehrig responded that a consultation process needs to take place with the Board Indigenous community and partners to define how and when the acknowledgement would be used. The request would need to go through the Board Indigenous Education Advisory Committee (IEAC). Superintendent Boreham shared that a land acknowledgement has been drafted in collaboration with our Indigenous partners. The Indigenous community would like to decide when and how it is used.
- 9.2. Trustees inquired about the policy for reviewing new books for school libraries.
- 9.3. Trustees shared that Father Penna from Saskatchewan has offered that he may be available to speak at future professional development days.

Father Butler, Board Chaplain, left the meeting.

10. In-Camera Session of the Regular Board Meeting

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

Carried

11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

Carried

The following retirements were announced:

- Angela Bazinet Lane, Teacher, Holy Name of Mary School effective June 30, 2024
- Patrick Flanagan, Custodian, St. Mary's School, Goderich effective June 14, 2024
- Leanne McCann, Library Technician, Our Lady of Mt. Carmel School effective July 1, 2024
- Mary Ellen Nelson, Teacher, Jeanne Sauve School effective June 30, 2024
- Mary Kathryn Simmons, Teacher, Catholic Education Centre effective June 30, 2024

12. Future Meetings and Events

- Special Meeting of the Board - Monday, June 24, 2024, 10:00 a.m.
- Regular Board Meeting - Monday, August 26, 2024

13. Closing Prayer - Chair Van Loon

14. Adjournment

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of June 17, 2024.

Carried

