Huron-Perth Catholic
District School Board

Catholic Education Centre
3927 Perth Road 180, PO Box 70
Dublin, ON N0K 1E0

Annual Board Meeting
November 16, 2026 - 3:00 p.m.

AGENDA

1. **Opening Business**
   - **1.1.** Opening Prayer Liturgy - Dcn. Dan McPhee, Board Chaplain
   - **1.2.** O Canada - All
   - **1.3.** Land Acknowledgement - Superintendent McDade
   - **1.4.** Attendance and Welcome
   - **1.5.** Approval of the Inaugural Board Meeting Agenda of November 16, 2026
   - **1.6.** Introduction of the Board of Trustees, Student Trustees, and Board Chaplain
2. **Certification of Election Results by the Municipal Clerks**
3. **Declarations of Office Under the Education Act and Oath of Allegiance**
4. **Appointment of Scrutineer**
5. **Election of Officers**
   - **5.1.** Nomination and Election of Chair
   - **5.2.** Nomination and Election of Vice-Chair
6. **Statutory and Staff Committees Report**
7. **Borrowing By-Law 1-2024**
8. **Appointment of Board Auditor**
9. **Appointment of Board Solicitors**
10. **Annual Address by the Chair of the Board**
11. **Closing Prayer** - Dcn Dan McPhee, Board Chaplain
12. **Adjournment**

HURON-PERTH CATHOLIC
District School Board

Inaugural Board Meeting
Monday, November 16, 2026

Land Acknowledgement - Superintendent McDade

We would like to acknowledge that the land that we are gathered on today is the traditional lands of the Haudenosaunee, Anishinaabe, and Attawandaron. We honour and respect these groups for their continued stewardship of land and water, as well as, the contributions that they have made to our communities past, present, and will into the future. Together, as treaty people, we have a shared responsibility to act with respect for the environment, protecting the future for those generations to come.

We would also like to acknowledge and recognize the Upper Canada Treaties signed regarding this and, including Treaty #29 and Treaty #45 1/2, and our roles as treaty people, committed to moving forward in the spirit of reconciliation, gratitude, and respect with all First Nation, Métis, and Inuit people.

Huron-Perth Catholic
District School Board

REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Karen Tigani, Chief Executive Officer (CEO) and Secretary
Presented to: The Huron-Perth Catholic District School Board
Date: November 16, 206
Submitted by: Karen Tigani, Chief Executive Officer and Secretary

STATUTORY AND STAFF COMMITTEES REPORT

Public Session

BACKGROUND

The 1:1 By-Laws of the Board - Article II – Inaugural and Annual Meetings of the Board - Section 5, states that the Chair in consultation with the Vice-Chair and the Board shall appoint Trustees to serve on the Statutory Committees and other committees where Trustees serve as members. Additionally, Article VIII - Committees of the Board - Section 1-5 states:

Section 1: The Board shall establish Statutory Committees as required by the *Education Act*.

Section 2: Subject to the *Education Act*, the Board may from time to time appoint other standing committees whose Trustees will hold their offices at the will of the Board. The Board shall determine the terms of reference and duties of such committees.

Section 3: Ad Hoc Committees may be appointed by the Board from time to time as required to accomplish specific tasks. The Board shall appoint members to these Ad Hoc Committees and shall determine the terms of reference (including a fixed time for the final report of the committee) and duties of such committees.

Section 4: The action of any committee, whether standing or ad hoc, shall not be binding until formally approved by the Board unless the Board gives the committee power to act with reference to a particular matter or matters.

Section 5: At every meeting of a committee of the Board, except a Committee of the Whole Board, the following persons shall be physically present in the meeting room of the committee:
a) the Chair of the committee or his or her designate; and,
b) the Chief Executive Officer of the Board or his or her designate.

DEVELOPMENTS

While statutory and standing committee appointments traditionally occur at the inaugural meeting, the onboarding of new board members prompted an adjusted timeline. To ensure full alignment with individual

expertise and interests, members have been provided with an overview of available committees and invited to express their preferences. Following review by the Chair and Vice-Chair, formal committee appointments will be finalized at the next regular meeting of the Board.

These are the Statutory Committees of the Board:

- Special Education Advisory Committee (O. Reg. 464/97); 1 member, 10 meetings per year
- Catholic Parent Involvement Committee (O. Reg. 612/00); 1 member, 4 meetings per year
- Audit Committee (O. Reg. 361/10); 2 members, 3 meetings per year
- Supervised Alternative Learning Committee (O. Reg. 374/10); 1 member, meeting only as required
- Student Discipline Committee (Expulsion, Education Act, S.311.3(9)); (Education Act, s.309(12)); 3 members, meeting only as required
- Director of Education Performance Appraisal Committee (O.Reg. 83/24); 3 members, 2 meetings per year

The Huron-Perth Catholic District School Board has some non-statutory staff-led committees with one or more voluntary trustee members. These committees provide insight and feedback on matters that support operational needs, teaching, learning, and well-being. They are comprised of staff, community members, and in some cases, students.
By invitation, trustees are committee members and attend meetings. These committees serve an advisory role and may, when appropriate, provide reports to the CEO and Board of Trustees.

Note: The Huron-Perth Student Transportation Steering Committee is a joint committee with the Avon-Maitland District School Board and Transportation Consortium Manager.

Since these staff-led committees are not Statutory Committees of the Board, mileage may not be paid to trustees and attendance is deemed voluntary:

- Huron-Perth Student Transportation Steering Committee (HPSTS), 2 members, 3 meetings per year
- Catholic Education Team (CET), 1 member, 3 meetings per year
- Equity, Diversity, Inclusion and Anti-racism Committee (EDIAR), 1 member, 4 meetings per year
- St André Bessette Trust Fund Committee - 1-2 members, 3 meetings per year

Please submit your committee membership interest to the Chair and Vice-Chair of the Board.

Taking into consideration the preferences, competencies and attributes of Board members, and with a view to an equitable distribution of opportunity and workload, the Chair and Vice-Chair, shall prepare a committee membership list, which will be presented to the Board at the first regular meeting in December.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the Statutory and Staff Committees report for information.

Huron-Perth Catholic
District School Board

REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Sarah Devereaux, Superintendent of Business and Treasurer
Presented to: The Huron-Perth Catholic District School Board
Date: November 16, 2026
Submitted by: Karen Tigani, Chief Executive Officer and Secretary

BORROWING BY-LAW 1-2026

Public Session

BACKGROUND

The Treasurer, on behalf of the Board, is required from time-to-time to borrow funds to bridge finance in order to cover expenditures while awaiting fund transfers from the Government of Ontario.

DEVELOPMENTS

Staff are recommending that the Board approve Borrowing By-Law 1-2026 which authorizes the Superintendent of Business to borrow from the Canadian Imperial Bank of Commerce sums not exceeding, in the aggregate, three million dollars for the purposes mentioned in 243 (1) and 243 (2) of the Education Act.

RECOMMENDATION

THAT the Chair or Vice-Chair and one of the Chief Executive Officer or the Superintendent of Business and Treasurer are authorized on behalf of the Board to borrow from time to time from the Canadian Imperial Bank of Commerce (“CIBC”) a sum or sums not exceeding in the aggregate Three Million Dollars ($3,000,000) to meet the current expenditures of the Board until the current revenue has been received, for the year (including the amounts required for the purposes mentioned in subsection 243 (1) and 243 (2) of the Act plus interest at a rate to be agreed upon from time to time with CIBC.

HURON-PERTH CATHOLIC
District School Board

Borrowing By-Law 1-2026

RESOLUTION

THAT the Chair or Vice-Chair and one of the Chief Executive Officer or the Superintendent of Business and Treasurer are authorized on behalf of the Board to borrow from time to time from the Canadian Imperial Bank of Commerce ("CIBC") a sum or sums not exceeding in the aggregate Three Million Dollars ($3,000,000) to meet the current expenditures of the Board until the current revenue has been received, for the year (including the amounts required for the purposes mentioned in subsection 243 (1) and 243 (2) of the Education Act plus interest at a rate to be agreed upon with CIBC.

The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenue of the Board.

The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

WE HEREBY CERTIFY that the foregoing is a true copy of a Resolution of the Huron-Perth Catholic District School Board duly passed at a meeting of the said Board held on the 16th day of November, 2026 and that the said Resolution is in full force and effect.

DATED this _____ day of _____, 2026.

_____

Chair of the Board

_____

Chief Executive Officer

Huron-Perth Catholic
District School Board

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APPOINTMENT OF BOARD AUDITOR

Public Session

BACKGROUND

Section 6 of the 1:1 By-Laws of the Board states that the Board shall appoint its Auditor at its Inaugural/Annual Meeting. The Audit Committee makes recommendations to the Board on the appointment, replacement, or dismissal of the external auditor.

DEVELOPMENTS

At the November 11, 2026, Audit Committee Meeting, the Committee made the recommendation that BDO Canada LLP continue to be the Board's external auditor for 2026/2027.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board appoints BDO Canada LLP as the Board's external auditor for 2026/2027.

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APPOINTMENT OF BOARD SOLICITORS

Public Session

BACKGROUND

The Board requires legal advice from time to time on a variety of matters and utilizes legal firms based on specialization and sector experience. The Broader Public Sector Procurement Directive applies to all designated broader public sector organizations as set out in the Broader Public Sector Accountability Act, 2010 and must be applied in accordance with applicable trade agreements. The Canadian Free Trade Agreement (CFTA) explicitly excludes all legal services from competitive procurement because legal representation involves strictly confidential, privileged relationships. Therefore legal counsel is treated differently than standard commercial services. This exemption is also reflected in Board policy 3.3.4 Purchasing.

DEVELOPMENTS

Staff are recommending that the Board of Trustees appoint the following legal council for the Board based on their expertise and to ensure continuity of services for ongoing matters:

- Donnelly & Murphy Lawyers Professional Corporation as Board solicitors for property, municipal and other local matters;
- Emond Harnden LLP as Board solicitors for labour and employment matters; and
- Borden Ladner Gervais LLP as Board solicitors for cybersecurity, privacy and data protection

In the best interest of the Board, additional law firms may be engaged should the Board require services outside the scope of the appointed legal counsel.

RECOMMENDATION

THAT Donnelly & Murphy Lawyers Professional Corporation, Emond Harnden LLP and Borden Ladner Gervais LLP be appointed as Board solicitors, effective January 1, 2027 until December 31, 2027.