

**Regular Board Meeting**  
**February 24, 2025 - 3:00 p.m.**

## **MINUTES**

**Present:**

**Trustees:** Chair Mary Helen Van Loon; Vice-chair Tina Doherty; Trustees Amy Cronin; Sue Muller, and Jim McDade

**Student Trustee:** Sam Cronin, St. Anne's CSS, Clinton; Levi Nyenhuis, St. Michael CSS, Stratford

**Senior Administration:** Director of Education & Secretary Designate Karen Tigani; Superintendents of Education Tara Boreham, Sean McDade; Superintendent of Business & Treasurer Mary-Ellen Ducharme

**Absent:** Fr. David Butler, Board Chaplain

### **1. Opening Business**

**1.1. Opening Prayer & Condolences** - Trustees

**1.2. Land Acknowledgement** - Chair Van Loon

**1.3. Attendance** - Noted above at start of meeting

**1.4. Approval of Regular Board Meeting Agenda**

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of February 24, 2025.

**Carried**

**1.5. Declaration of Interest** - none

**1.6. Approval of Regular Board Meeting Minutes**

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of January 27, 2025.

**Carried**

**1.7. Approval of the Special Board Meeting Minutes**

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the minutes of the Special Board Meeting of February 20, 2025.

**Carried**

## **1.8. Business Arising from the Minutes**

### **2. Presentations**

**2.1.** Christin Dennis, presentation of his Indigenous Artwork, "Sacred Dream of Reality"

### **3. Delegations**

### **4. Consent Agenda**

**4.1.** December Board Highlights

**4.2.** Approved Special Education Advisory Committee (SEAC) Meeting Minutes of January 20, 2025

**4.3.** Approved Catholic Parent Involvement Committee meeting minutes of October 29, 2024

**4.4.** Student Information System Agreement

**4.5.** Approved Huron Perth Student Transportation Services meeting minutes of October 8, 2024

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for February for information.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Special Education Advisory Committee (SEAC) meeting minutes of January 20, 2025

AND

THAT the Huron-Perth Catholic District School Board receives the approved Catholic Parent Involvement Committee meeting minutes of October 29, 2024.

AND

THAT the Huron-Perth Catholic District School Board approves the agreement for Edsembli student information system, with the vendor Sparkrock, for a period up to five years at a total cost of \$309,100.00 not including sales tax.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Huron Perth Student Transportation Services meeting minutes of October 8, 2024.

**Carried**

### **5. Committee and Staff Reports**

#### **5.1. Policy**

##### **5.1.1. Board Policies for Review:**

a) Harassment

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Harassment policy for review.

**Carried**

#### **5.1.2. Board Policies Recommended for Approval/Rescinding: - pull out separately**

##### a) Media Relations

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policies: Media Relations

**Carried**

##### b) Infectious Disease Emergency

Trustees inquired about this policy replacing the pandemic policy. Director Designate Tigani responded that it has been updated as a policy to encompass any infectious disease including but not limited to a pandemic. There is not a specific plan as we do not know what the emergency will be. The previous COVID-19 pandemic plan/guideline was written by Board staff taking direction from the Huron Perth Public Health unit, and informed by the Ministry of Education and the health and safety department, working with the best information that was available at the time.

Trustees inquired about capturing lessons learned from the COVID-19 pandemic to reference when preparing a plan for the next infectious disease emergency. Trustees shared that decisions should not be made outside of the Education Act and legislation as a school board.

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board refers the Infectious Disease Emergency policy back to administration for revision.

**Carried**

#### **5.2. Student Achievement and Catholicity**

##### **5.2.1. School Year Calendar 2025-2026**

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves the 2025-2026 Regular School Year Calendar as proposed.

**Carried**

##### **5.2.2. Literacy Screening Data**

Trustees inquired about specific data across grades and school by school, where the highlights are and where the struggles all so support can be determined. Director Designate Tigani responded that we do have this data and superintendents and coordinators are making decisions based on this data. Director Designate Tigani will forward a report with this information to Trustees via email. A follow up report can come to board if there are

further questions about the information provided.

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Literacy Screening Data report for information.

**Carried**

### **5.2.3. Pastoral Planning**

Trustees inquired about the term Catholic social teaching and referring to the Catechism, as a Catholic school board it is our responsibility to ensure we are bringing these two pieces together. Superintendent McDade responded that the Catechism was not a deliberate omission, the term Catholic teachings was meant as a broad statement to include all Catholic teachings/documents including the Gospel, the Catechism, papal letters, etc.

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Pastoral Planning report for information.

**Carried**

### **5.2.4. Math Achievement Action Plan (MAAP) Update**

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the MAAP Action Update report for information.

**Carried**

### **5.2.5. Student Trustees' Report**

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

**Carried**

## **5.3. Corporate Services and Operations**

### **5.3.1. 2025-2026 Budget Community Consultation**

The questions reflect the Board's strategic priorities. Trustees inquired about including student well-being in the questions. Trustees inquired about sharing information in school newsletters such as the budget consultation and policy review to receive more feedback. Director Designate Tigani responded that we will request Principals to share this with their parent communities.

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the 2025-2026 Budget

Community Consultation Report.  
**Carried**

**6. Information and Correspondence**

**6.1. CUPE Correspondence**

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the CUPE correspondence for information

**Carried**

**6.2.** St. Anne's CSS has a trip to Europe planned during March Break. Trustees requested that the Excursion policy is followed in its entirety, with criminal background checks for all volunteers. Director Designate Tigani responded that all requirements of the policy have been followed as with any trips. Trustees inquired about the scenario if students are delayed and incur costs, and insurance coverage. Director Designate Tigani responded that follow up will be done to ensure this is all determined in the travel package prior to the departure.

**6.3.** Travel for the international education program over March Break

**6.4.** ICT Manager interviews will be taking place this week.

**6.5.** The Board is working with KPMG for a recruitment and retention audit (talent needs assessment) which was approved by the audit committee. This is the internal audit focus for this year, it will be a horizontal audit with three other school boards in the region.

**6.6.** Student trustee election process is underway for next year. Plan to report student election results at the March meeting.

**7. Notices of Motion**

**8. Notices of Motion Being Considered for Adoption**

**9. Trustee Inquiries**

**9.1.** Trustees inquired about the land acknowledgement and who would like to state at the next meeting and a discussion to evaluate the land acknowledgement process.

**10. In-Camera Session of the Regular Board Meeting**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting

**Carried**

**11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session**

No items to Rise and Report

**12. Future Meetings and Events**

- Equity, Diversity, Inclusion and Anti-racism Committee (EDIAR) meeting - March 19, 2025
- Regular Board Meeting - Monday, March 24, 2025
- Catholic Parent Involvement Committee (CPIC) - Tuesday, March 25, 2025
- OCSTA 2025 Business Seminar - May 1

- OCSTA 2025 AGM and Conference - May 1 - 3 - Hosted by York CDSB
- Catholic Education Week Mass - Monday, May 5, 2025
- CCSTA 2025 AGM and Conference - June 5-7, 2025 - Halifax
- SABTF Trivia Night - Thursday, April 3, 2025 at The Barn, Exeter

**13. Closing Prayer**

**14. Adjournment**

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of February 24, 2025

**Carried**