



# HURON-PERTH CATHOLIC

## District School Board

November 17, 2025

Request for Expression of Interest (REOI) – EDU-26-01 – Before and After School Care Program

The Huron Perth Catholic District School Board (hereinafter referred to as “the Board” or HPCDSB) is seeking licensed Childcare Providers that are interested in providing Before and After School Childcare Programming at the following locations:

- St. Mary’s School, 70 Bennett Street East, Goderich, Ontario N7A 1A4.
- St. Boniface School, 24 Mary Street, Zurich, Ontario N0M 2T0
- Precious Blood School, 133 Sanders Street West, Exeter, Ontario N0M 1S2

This REOI intends to assess the market and solicit information from interested parties. Respondents must have the required licensing and have the ability to:

- Deliver high quality Before and After School Programs
- Collaborate and integrate services with community and school partners
- Address the diverse needs of all children and families in the community

The Board invites interested parties (hereafter referred to as “Respondent”) to complete and submit the following REOI to Katie Becker, Finance Services Officer:  
[kbecker@huronperthcatholic.ca](mailto:kbecker@huronperthcatholic.ca)

Responses are due Friday, December 5, 2025.

Subsequent to the REOI, interested parties may be invited to engage in discussions with HPCDSB and Huron County Children’s Services. Successful respondents will be required to enter into a service agreement with the Huron County Children’s Services (CMSM) for the provision of fee subsidy and additional available funding where applicable.



## RESPONDENT SUBMISSION FORM

### 1. Respondent Information

Please fill out the following form, naming one (1) person to be the respondent's contact for the REOI process and for any clarifications or communication that might be necessary.	
Which site(s) are you interested in	
Full Legal Name of Respondent:	
Any Other Relevant Name under which Respondent Carries on Business:	
Street Address:	
City, Province/State:	
Postal Code:	
Phone Number:	
Company Website (if any):	
Respondent Contact Name and Title:	
Respondent Contact Phone:	
Respondent Contact Email:	
Verification that you are a Licenced Childcare provider (yes or no)	

### 2. Terms of Reference

In responding to this REOI, the respondent acknowledges its acceptance of the following REOI

Terms of Reference:

#### a. REOI Not a Formal Competitive Bidding Process

This REOI is issued for information-gathering purposes and is not intended to be a formal legally binding "Contract A" bidding process. Without limiting the generality of the foregoing, this REOI will not necessarily result in any subsequent negotiations, direct contract award, invitational tendering process, or open tendering process, and does not constitute a commitment by HPCDSB to procure any goods or services.

**b. REOI Not to Limit HPCDSB's Pre-Existing Rights**

This REOI will not limit any of HPCDSB's pre-existing rights. Without limiting the generality of the foregoing, HPCDSB expressly reserves the right, at its discretion, to:

- (i) seek subsequent information or initiate discussions with any potential supplier, including potential suppliers that did not respond to this REOI;
- (ii) initiate direct negotiations for the procurement of any good or service with any potential supplier or suppliers, regardless of whether the potential supplier or suppliers responded to this REOI; contact a limited number of potential suppliers, which may include only those that responded to this REOI or may include potential suppliers that did not respond to this REOI, for the purpose of a competitive process for the procurement of any good or service;
- (iii) elect to proceed by way of open tender call where all potential respondents, including those that did not respond to this REOI, are eligible to compete for the award of a contract for the supply of any good or service; and
- (iv) elect not to procure the good or service that is the subject of this REOI.

These expressly reserved rights are in addition to any and all other rights of HPCDSB that existed prior to the issuance of this REOI.

**c. Pricing Information for General Information Purposes Only**

Any pricing information provided by respondents is for general information purposes and is not intended to be binding on respondents. Any legally binding pricing or purchasing commitments will be established only where specified by the express terms of a subsequent tender call process or where established through the execution of a written agreement.

**d. Information in REOI Only an Estimate**

HPCDSB and its advisers make no representation, warranty, or guarantee as to the accuracy of the information contained in the REOI or issued by way of addenda. Any quantities shown or data contained in this REOI, or provided by way of addenda, are estimates provided only as general background information.

**e. Parties to Bear Their Own Costs**

HPCDSB will not be liable for any expenses incurred by a respondent, including the expenses associated with the cost of preparing responses to this REOI. The parties will bear their own costs associated with or incurred through this REOI process, including any costs arising out of, or incurred in, (i) the preparation and issuance of this REOI; (ii) the preparation and making of a submission; or (iii) any other activities related to this REOI process.

**f. Accuracy of Responses**

The respondent acknowledges that the information provided is, to the best of its knowledge, complete and accurate.

**g. Submissions Will Not Be Returned**

Except where set out to the contrary in this REOI or expressly requested in the respondent's submission, the submission and any accompanying documentation provided by a respondent

will not be returned.

**h. Confidential Information of HPCDSB**

All information provided by or obtained from HPCDSB in any form in connection with this REOI either before or after the issuance of this REOI (i) is the sole property of HPCDSB and must be treated as confidential; (ii) is not to be used for any purpose other than replying to this REOI; (iii) must not be disclosed without prior written authorization from HPCDSB; and (iv) must be returned by the respondent to HPCDSB immediately upon the request of HPCDSB.

The respondent may not, at any time directly or indirectly, communicate with the media in relation to this REOI without first obtaining the written permission of HPCDSB.

**i. Disclosure of Information**

The respondent consents to HPCDSB's collection of information as contemplated under the REOI for the uses contemplated under the REOI. Respondents should not include information in their response that is proprietary or confidential. Information provided by a respondent may be released in accordance with governing laws. To the extent that a respondent does include confidential or proprietary information, the respondent should identify any information in its submission or any accompanying documentation supplied in confidence for which confidentiality is to be maintained by HPCDSB. The confidentiality of such information will be maintained by HPCDSB, except where an order by a tribunal or court requires HPCDSB to do otherwise. The respondent consents to the disclosure, on a confidential basis, of this submission by HPCDSB to advisers retained by HPCDSB for the purpose of reviewing this submission.

The respondent acknowledges that HPCDSB may make public the name of any and all respondents.

**j. Governing Law**

This REOI process will be governed by and construed in accordance with the laws of the province of Ontario and the federal laws of Canada applicable therein.

The person signing below is authorized to bind the respondent and agrees to the above Terms of Reference.

Date	
Company Name	
Signature of Responsible Officer	
Type or Print Name of Officer	
Email of Responsible Officer	