

**Regular Board Meeting
May 27, 2024 - 3:00 p.m.**

MINUTES

(In-Person)

Present:

Trustees: Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustee Amy Cronin, Tina Doherty and Sue Muller

Student Trustee: Kiersten Ryan, St. Anne's CSS, Clinton; Mya Moore, St. Michael CSS, Stratford

Senior Administration: Director of Education & Secretary Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business & Treasurer Mary-Ellen Ducharme

Absent:

Board Chaplain: Fr. David Butler

1. Opening Business

1.1. Opening Prayer & Condolences - All

1.2. Attendance - Noted above

1.3. Approval of Regular Board Meeting Agenda

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of May 27, 2024.

Carried

1.4. Declaration of Interest

None.

1.5. Approval of Regular Board Meeting Minutes

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of April 22, 2024 and the Special Board Meeting Minutes of April 29, 2024.

Carried

**1.6. Business Arising from the Minutes
none**

2. Presentations

3. Delegations

4. Consent Agenda

4.1. May Board Highlights

4.2. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of April 15, 2024

4.3. Approved Flag Policy Committee Meeting Minutes of March 4, 2024

4.4. St. Ambrose Masonry

4.5. Printer & photocopier Contract Effective September 1, 2024

4.6. Annual Drinking Water Report for the Period April 1, 2023 to March 31, 2024

4.7. Chromebook Purchase - report distributed

Trustees inquired the reason to divide up the chromebook purchase between two vendors. Superintendent Ducharme responded that two different models are being purchased, Lenovo and Acer, one vendor is unable to provide both models.

Trustee inquired about cameras on the student chromebooks, this was moved to Trustee inquires for discussion

Trustee inquired how EQAO testing was going? Director responded, the first day was May 21, for all schools. Superintendent Tigani responded that there were a few glitches on day one but all were resolved and all students participated on that day, EQAO assessment continues until June 4.

Trustee inquired about receiving updates in math and literacy that focus on progress versus process so they can see progress throughout the year as it relates to the strategic plan. Director Roehrig responded that more detailed reports will be prepared once EQAO data is received. Superintendent Tigani shared that all educators have received training on the literacy assessment screening tool for primary reading. DRA data was not collected this year with the implementation of the new screening tool. Superintendent Boreham shared that Lexi and Empower data will be available with progress from September to June.

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for May for information

AND

THAT the Huron-Perth Catholic District School Board receives the approved Special Education Advisory Committee (SEAC) Meeting Minutes of April 15, 2024 and the approved Flag Policy Committee Meeting Minutes of March 4, 2024

AND

THAT the Huron-Perth Catholic District School Board awards the St. Ambrose masonry project to Feltz Design Build Ltd. for a total amount of \$133,013.26 (including HST)

AND

THAT the Huron-Perth Catholic District School Board approves entering into a 5-year photocopier and printer agreement with Xerox effective September 1, 2024

AND

THAT the Huron-Perth Catholic District School Board receives the Annual Drinking Water Report for the Period April 1, 2023 to March 31, 2024 for information

AND

THAT the Huron-Perth Catholic District School Board approves the purchase of 455 chromebooks from Northern Micro at a cost of \$163,345.00 + HST.

AND

THAT the Huron-Perth Catholic District School Board approves the purchase of 350 chromebooks from CDW Canada at a cost of \$128,982.00 + HST.

Carried

5. Committee and Staff Reports

5.1. Policy

5.1.1. Board Policies for Review:

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5.1.2. Board Policies Recommended for Approval/Rescinding:

- Student Transportation
- Flag Protocol

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves Policy Student Transportation. THAT the Huron-Perth Catholic District School Board rescinds the former policies P.3.5.1 Transportation Special Education Facilities in Huron and Perth Counties, P.3.5.2 School Bus- Student Responsibility, P.3.5.3 Transportation of Urban Pupils-Elementary, P.3.5.4 Transportation of Secondary Students, and P.3.5.5 Request for Transportation to/from an Alternate Residence

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the revised Flag Protocol Policy.

Carried

5.2. Student Achievement and Catholicity

5.2.1. Mental Health and Wellbeing Update

Superintendent Boreham shared that the report was to provide the Board with an outlook on how many students have received service and highlight the mental health teams' success.

Trustees inquired about the data on mental health coaches and the difference between the number of sessions at St. Michael CSS and St. Anne's CSS, Superintendent Boreham explained that there were some staffing challenges at St. Michael's CSS. The goal is to have the same number of sessions per student per school. Trustee inquired about supporting students through the summer, Superintendent Boreham responded that funding is available for one full-time 12 month social worker and one full-time 12 month mental health lead. Current

caseload will remain open during the summer, currently strategizing what it may look like to encourage students to use the service through the summer. A report will be presented at the June meeting to outline the summer mental health plan.

Trustee inquired who received the 3 presentations on Vaping and Substance Use. Superintendent Boreham responded it was both secondary schools and they were presented to staff.

Trustee requested clarification about what services we provide versus community organizations and what is the interface for this? Superintendent Boreham shared about the Right Time Right Care document, and that all community partners are working to strategize together. Meetings are taking place now to build community partner relationships and work together to serve the most student in Huron and Perth as possible

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Mental Health and Wellness Update report for information.

Carried

5.2.2. Student Trustees' Report

Student Trustees provided a summary of religious, academic, arts, social justice activities in both secondary schools.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

Carried

5.2.3. Strategic Plan 2024-2024 Update

Director Roehrig provided a brief summary of the progress on the Strategic Plan, staff is currently on track to present the final draft at the June Board meeting.

Trustee inquired about collecting data on benchmarks in math and literacy and receiving reports and a timeline to see data on progress as it relates to the goals of the strategic plan. Director Roehrig responded that once the monitoring and screening tools are implemented, we will be able to set benchmarks for reporting progress throughout the year.

Trustee inquired about the faith formation piece and sacramental preparation. Director Roehrig responded that the Diocese is preparing a best practice document for families of parishes. We will use this document to work with parishes to strengthen the home, school, and parish relationships.

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Strategic Plan 2024-2027- Update report for information.

THAT the Huron-Perth Catholic District School Board receives the...

Carried

5.3. Corporate Services and Operations

5.3.1. 2024-2025 Budget Update Report

Director Roehrig shared that the government restructured the Core Ed funding. The draft budget will be shared at the June 17 meeting. A special meeting of the Board is scheduled for June 24 to present the final budget. Superintendent Ducharme shared that funding was released later than previous years and funds were restructured. The staff is expecting to present a balanced budget.

Trustee requested a report for information back to board on consultation fees, such as real estate transactions, legal fees, etc. Trustee requested that context be shared to fully understand the summary of consulting disbursements for the year.

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the 2024-25 Budget Update Report.

Carried

6. Information and Correspondence

6.1. Invitation on June 10, 2024 - Linda Staudt - Reflection on her time at the vatican at the Synod.

6.2. Letter from a parent at St. Michael CSS recognizing good work of the school leadership team.

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries

9.1. Trustee inquired about the cameras on Chromebooks as a security concern, Director Roehrig explained that all student devices have much higher security controls than they would otherwise. Network security software is pushed to all board devices whether the use is at home or school. Certain restrictions still apply even if the device goes home.

9.2. Trustee shared that Jon Pridmore spoke at St. Anne's CSS this morning, and will be speaking at St. Michael CSS on Wednesday, he shared his story and his Catholic faith journey with students and staff

9.3. Trustee attended a workshop on the new Family Life program, concerned about Grade 2 and 3 programs content on relationships, healthy family relationships around consent. Director Roehrig responded that the Bishop is in contact with the Institute for Catholic Education (ICE) in the development of the curriculum. Director Roerig will inquire further. Trustee pointed out that the use of language in the curriculum is important.

10. In-Camera Session of the Regular Board Meeting

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the

Regular Board Meeting.

Carried

11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

Carried

The following retirements were announced:

- Kelly Anderson, Teacher, St. Joseph's School, Clinton effective June 30, 2024
- Charmaine Chadwick, ABA lead, Catholic Education Centre, effective June 30, 2024
- Brian Marcy, Teacher, St. Anne's Catholic Secondary School, effective June 30, 2024
- Julie Murray, Teacher, Holy Name of Mary School, effective June 30, 2024
- Katherine Rowland, Teacher, St. Patrick's School, Dublin, effective June 30, 2024

12. Future Meetings and Events

- Sowing the Seed - DOL Trustees Retreat - Friday, June 7, 2024, St. Peter's Seminary
- Special Education Advisory Committee (SEAC) Meeting - Monday, June 10, 2024, 4:00 p.m.
- Regular Board Meeting - Monday, June 17, 2024, 3:00 p.m.
- Special Meeting of the Board - Monday, June 24, 2024, TBC

13. Closing Prayer - Chair Van Loon

14. Adjournment

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of May 27, 2024.

Carried