

**Regular Board Meeting**  
**September 25, 2023 – 3:00 p.m.**

## **MINUTES**

(In person)

**Present:**

**Trustees:** Chair Mary Helen Van Loon; Vice-Chair Amy Cronin, Trustee Jim McDade

**Student Trustees:** Mya Moore, St. Michael CSS, Stratford; Kiersten Ryan - St. Anne's CSS, Clinton

**Senior Administration:** Director of Education Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business Mary-Ellen Ducharme

**Absent:**

**Board Chaplain:** Fr. David Butler

**Trustees:** Tina Doherty and Sue Muller

### **1. Opening Business**

#### **1.1. Opening Prayer & Condolences - Trustees & Student Trustees**

#### **1.2. Attendance - Noted above**

#### **1.3. Approval of Regular Board Meeting Agenda**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of September 25, 2023.

**Carried**

#### **1.4. Declaration of Interest**

#### **1.5. Approval of Regular Board Meeting Minutes**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of August 28, 2023.

**Carried**

#### **1.6. Business Arising from the Minutes**

### **2. Presentations**

### **3. Delegations**

### **4. Consent Agenda**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for September for information.

THAT the Huron-Perth Catholic District School Board receives the approved Special Education Advisory Committee (SEAC) Meeting Minutes of June 12, 2023 and the approved Audit Committee Meeting Minutes of June 6, 2023.

**Carried**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board lays the following motion on the table until later in the meeting; THAT the Huron-Perth Catholic District School Board awards RFP OPS-23-02 for Snow Removal Services to the Bidders listed in the summary per location at the removal rate per hour listed.

**Carried**

#### **4.1. September Board Highlights**

Trustees inquired about the Faith in Action bulletin, the focus/plan on catechism for the school year, the Awe and Wonder Program, Grade 9 Destreaming, EQAO data measurements related to the literacy program, and the new French Immersion Program at St. Mary's, Listowel.

#### **4.2. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of June 12, 2023**

#### **4.3. Approved Audit Committee Meeting Minutes of June 6, 2023**

#### **4.4. Snow Removal Services**

Trustees inquired about the differences in rates per hour and time element in the tender for snow removal. Superintendent Ducharme shared that the rates solely come from the vendors who bid in response to the Board tender and the priority access expectations are clear in the submission requirements.

### **5. Committee and Staff Reports**

#### **5.1. Policy**

##### **5.1.1. Board Policies for Review:**

- Infectious Disease Reporting
- 3B:5 Information and Communications Technology
- 3E:21 Purchasing for information

Trustees inquired about the Infectious Disease Reporting report in particular the Board's process surrounding Fifth Disease as a non-reportable disease. Director Roehrig shared that the reporting process would be decided by the

Board and not as a requirement by the Ministry.

Trustees inquired about the considerations on safety and use of personal devices for students and staff within policy 3B:5 Information and Communications Technology. Director Roehrig shared that direction was given on the use of cell phones to the district in the summer months and guidance was provided at the beginning of the school year to school administrators regarding the Board's Code of Conduct to be shared with students and families.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board refers the Infectious Disease Reporting report to the next Regular Board Meeting.

**Carried**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the following policies: 3B:5 Information and Communications Technology and 3E:21 Purchasing for information.

**Carried**

#### **5.1.2. Board Policies Recommended for Approval/Rescinding:**

- 3E:30 Copyright

Trustees inquired about artificial intelligence and how it relates to copyright issues. Director Roehrig shared that a draft policy on artificial intelligence will be brought to the Board in October and will address concerns the Board has brought forward.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the following policy 3E:30 Copyright.

**Carried**

### **5.2. Student Achievement and Catholicity**

#### **5.2.1. Cell Phone and Social Media Use in Schools**

Trustees inquired about how the cell phones and social media usage report and references will be shared. Superintendent Tigani noted that the report resources and materials have been shared with administrators and are being used to communicate the importance of usage at the school level, as appropriate.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the Cell Phone and Social Media in Schools report for information.

**Carried**

#### **5.2.2. New Language Curriculum**

Director Roehrig shared that there has been a lot of work that has taken place in regards to the development of the new language curriculum, with more EQAO data to come in the next month. A report will come to the Board in the near future.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the New Language Curriculum report for information.

**Carried**

### **5.2.3. Student Trustees' Report**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

**Carried**

## **5.3. Corporate Services and Operations**

### **5.3.1. 2023-24 Enrolment Update September 2023 - Walk-In**

Superintendent Ducharme provided a summary of the 2023-24 Enrolment Update September 2023 report.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the 2023-24 Enrolment Update - September 2023 Report for information.

**Carried**

### **5.3.2. Transportation Report**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Transportation Report for information.

**Carried**

### **5.3.3. Audit Committee September 2023 Meeting Report**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the Audit Committee September 2023 Meeting Report for information.

**Carried**

### **5.3.4. Snow Removal Tender (Tabled from Consent Agenda)**

Superintendent Ducharme supplied additional information regarding the snow removal tenders and a vote was called on the motion to approve the Consent Agenda.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board awards RFP OPS-23-02 for Snow Removal Services to the Bidders listed in the summary per location at the removal rate per hour listed.

**Carried**

**6. Information and Correspondence**

**7. Notices of Motion**

**8. Notices of Motion Being Considered for Adoption**

**9. Trustee Inquiries**

**9.1. Osgoode PD Session**

Trustees will need to email Osgoode PD to provide further instructions to complete the reflections questions.

**10. In-Camera Session of the Regular Board Meeting**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

**Carried**

**11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session**

No Report.

**12. Future Meetings and Events**

- Special Education Advisory Council (SEAC) Meeting - Monday, October 16, 2023, 4:00 p.m.
- Regular Board Meeting - Monday, October 23, 2023, 3:00 p.m.
- Equity, Diversity, Inclusion, and Anti-Racism (EDIAR) Committee Meeting - Tuesday, October 24, 2023, 4:30 p.m.
- Catholic Parent Involvement Committee (CPIC) Meeting - Tuesday, November 14, 2023, 6:00 p.m.

**13. Closing Prayer - Trustees**

**14. Adjournment**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of September 25, 2023.

**Carried**