



# HURON-PERTH CATHOLIC

## District School Board

### Childcare

<b>Adopted:</b>	<b>October 26, 1998</b>	<b>Policy #:</b>	<b>P 3.1.7.</b>
<b>Revised:</b>	<b>June 19, 2023</b>	<b>Policy Category:</b>	<b>3.1. Plant/Facilities</b>

#### **BELIEF STATEMENT:**

The Huron-Perth Catholic District School Board (the Board) believes in working with the home, parish and school community to support the growth of the whole person within a Christ-centred environment. Childcare partners and the Board benefit from a partnership that enriches and nurtures positive places of learning. The Board understands that children and families benefit from strong early years childcare opportunities and are committed to provide childcare spaces in its facilities where possible.

#### **POLICY STATEMENT:**

The Board recognizes the importance of providing children with a school environment that is mutually supportive of the home and childcare environments and will provide before and after school childcare where it is viable. Therefore, it is the policy of the Board to provide childcare spaces in Board-owned facilities when appropriate and when resources permit, subject to the following:

1. That use of the facility will be subject to the requirements under Board Policy – Authorization for Use of School Facilities.
2. That school-based childcare be established to meet the needs of the school community, community-at-large, programming, and spatial requirements of the licensing ministry for licensed child care programs.
3. That school-based childcare service is provided by non-profit childcare operators independent of the Board at no expense to the Board.
4. That school-based childcare services be operated pursuant to a written agreement between The Board and the non-profit childcare operator.

#### **PROCEDURES:**

##### **A. General**

1. The planning for childcare centres in new or renovated schools will be a co-operative process among representatives from the Board (staff and/or trustees), The Ministry of Education, the Consolidated Municipal Service Manager, the community and the Board's architect.

2. Transportation will be the sole responsibility of the parent or guardian. Children of student parents, who are eligible for transportation to school, may accompany their parents subject to the ability to safely transport the child.
3. When agreed upon by all parties, the childcare facility would operate twelve months a year.
4. Before and after school childcare operation will comply with the Ministry of Education's Before-and-After School Programs, Kindergarten - Grade 6 Policies and Guidelines for School Boards (2017).

**B. Admission Criteria**

1. The Child Care Operator must have an admission process.

**C. Role of the Huron-Perth Catholic District School Board**

The Board shall:

1. Provide all maintenance and caretaking resources for the child care area at the expense of the operator.

**D. Role of the Principal**

The principal in a school with a childcare centre will:

1. Promote and maintain close co-operation with groups and agencies of the community.
2. Develop a positive relationship between the staff of the school and the staff of the childcare centre.
3. Cooperate with the childcare operator in planning appropriate and specialized use of space within the school building and on the school property.
4. Have a responsibility for the school building and property and the safety of the people and the activities therein under the Education Act.

**E. Role of the Operator**

The operator of a childcare centre within a school of the Board shall:

1. Enter into an Agreement for the childcare operation with the Huron-Perth Catholic District School Board.
2. Maintain appropriate licensing as required for the operation of a childcare centre.
3. Adhere to the regulations of the Child Care and Early Years Act, 2014 and any other appropriate Act necessary for the operating of a childcare centre.
4. Be responsible, with Board approval, for all modifications or renovations to the childcare area.

5. Ensure that operations are in compliance with the requirements of the contractual agreement between itself and the Board.
6. Ensure that the necessary liability insurance is in place and provides appropriate documentation to the Board to confirm insurance coverage.
7. Employ and supervise all childcare staff and supervise all childcare staff and volunteers.
8. Work with the Ministry of Education and/or other agencies to provide appropriate equipment and materials to operate the program.
9. Co-operate and liaise with school personnel.
10. Acknowledge the school principal or designate as the final authority in any operational matters relating to building use or safety.
11. Carry out all other responsibilities independent of the Huron-Perth Catholic District School Board staff necessary to operate the childcare service in the centre.

**DEFINITIONS:**

- N/A

**REFERENCES:**

- N/A

**RESOURCES, APPENDICES AND FORMS:**

- N/A