

**Regular Board Meeting  
January 22, 2024 – 3:00 p.m.**

## **MINUTES**

(In-Person)

**Present:**

**Trustees:** Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustees Amy Cronin, Tina Doherty, and Sue Muller

**Student Trustee:** Kiersten Ryan, St. Anne's CSS, Clinton; Mya Moore, St. Michael CSS, Stratford

**Senior Administration:** Director of Education Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business Mary-Ellen Ducharme

**Absent:**

**Board Chaplain:** Fr. David Butler

### **1. Opening Business**

#### **1.1. Opening Prayer & Condolences**

#### **1.2. Attendance - Noted above**

#### **1.3. Approval of Regular Board Meeting Agenda**

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of January 22, 2024.

**Carried**

#### **1.4. Declaration of Interest**

None.

#### **1.5. Approval of Regular Board Meeting Minutes**

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of December 11, 2023.

**Carried**

#### **1.6. Business Arising from the Minutes**

### **2. Presentations**

#### **2.1. OCSTA Short Video Contest**

Chair Van Loon announced that St. Anne's CSS received the OCSTA Short Video Contest 2nd Place CSS Award for the secondary school division. Chair Van Loon and Director Roehrig received the award on the school's behalf at the OCSTA Catholic Trustees' Seminar in Toronto last week.

## **2.2. ICE Changes to Family Life Program**

Superintendent of Education, Karen Tigani, presented the new Family Life Education Ontario Catholic Elementary Curriculum fo Grades 1-8 to the Board of Trustees.

## **3. Delegations**

## **4. Consent Agenda**

### **4.1. January Board Highlights**

### **4.2. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of December 4, 2023**

### **4.3. Approved Equity, Diversity, Inclusion, and Anti-Racism (EDIAR) Committee Meeting Minutes of October 24, 2023**

### **4.4. Approved Flag Policy Committee Meeting Minutes of December 4, 2023**

### **4.5. Travel Reimbursement Rate Effective January 1, 2024**

Trustees inquired about the expected budget increase in the next school year. Superintendent Ducharme shared the bigger increase took place last year, review of change will take place during revised estimates. Superintendent Ducharme confirmed more information can be brought to the next Regular Board Meeting.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for January for information.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Special Education Advisory Committee (SEAC) Meeting Minutes of December 4, 2023, the approved Equity, Diversity, Inclusion, and Anti-Racism (EDIAR) Committee Meeting Minutes of October 24, 2023, and the approved Flag Policy Committee Meeting Minutes of December 4, 2023.

THAT the Huron-Perth Catholic District School Board receives the Travel Reimbursement Rate Effective January 1, 2024 Report.

**Carried**

## **5. Committee and Staff Reports**

### **5.1. Policy**

#### **5.1.1. Board Policies for Review:**

- **Cooperative Education and Experiential Learning**

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives policy Cooperative Education and Experiential Learning for information.

**Carried**

**5.1.2. Board Policies Recommended for Approval/Rescinding:**

- **Student Trustees**

Trustees inquired about the flexibility to have secondary schools elect their student trustees as per the norm. Superintendent Tigani shared the administrators have been involved in the policy changes.

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves policy Student Trustees.

**Carried**

**5.2. Student Achievement and Catholicity**

**5.2.1. 24-27 Multi-Year Spiritual Theme**

Director Roehrig shared a summary of the next multi-year spiritual theme. The discernment process retreat day went very well with a wide array of representatives participating from across the district.

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the multi-year spiritual theme, On Fire with the Spirit ~ Awaken, Illuminate and Rejoice (John 8:12).

**Carried**

**5.2.2. Student Trustees' Report**

A summary was provided of the activities taking place within the secondary schools.

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

**Carried**

**5.3. Corporate Services and Operations**

**5.3.1. 2023-2024 Revised Estimates**

Trustees inquired about any concerns the Board may have to meet the budget estimates. Superintendent Ducharme shared there is no cause for concern, there has been some carry forward of funds from the past year. The Finance Team continues to monitor the budget changes throughout the year. Chair Van Loon

thanked Superintendent Ducharme and the Finance Team, for their work in keeping us on track and on budget.

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the 2023-2024 Revised Estimates budget in the amounts of \$79,319,571 operating revenue, and expenditures of \$79,319,571.

**Carried**

### **5.3.2. November 30, 2023 Financial Report**

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the November 30, 2023 Financial Report.

**Carried**

### **5.3.3. 2024-2025 Budget Procedures Manual**

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the 2024-2025 Budget Procedures Manual.

**Carried**

### **5.3.4. 2023-2024 Long Term Accommodation Plan Next Steps Report**

Trustees inquired about Minister Lecce's statement included in a recent OCSTA letter regarding the importance of prioritizing schools that are 'shovel ready' and question how ready the Board is for future developments in the system.

Superintendent Ducharme shared that within the Board's written business case it was stated that the Board is 'shovel ready' for the build at St. Mary's School, Listowel. Trustees inquired about whether the Board will review options for a Grade 7-12 program in both counties. Director Roehrig shared there is future growth to be seen in the Zurich area which reflects the business case submitted for an addition with a daycare included and that the Stratford area shows greater potential for a study for a Grade 7-12 program compared to the Clinton area at this time.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the 2023-2024 Long Term Accommodation Plan Next Steps Report.

**Carried**

## **6. Information and Correspondence**

**6.1.** Letter to Minister of Education From Superior-Greenstone District School Board Chair

**6.2.** Letter from K. MacKenzie, Board Chairperson, and S. Belcourt, SEAC Chairperson, PVNCCDSB

## **7. Notices of Motion**

## **8. Notices of Motion Being Considered for Adoption**

## **9. Trustee Inquiries**

### **9.1. President Daly's Report at OCSTA Catholic Trustees Seminar**

Trustees inquired about organizing a 'Dignity of the Human Person' presentation for the HPCDSB trustees.

## **10. In-Camera Session of the Regular Board Meeting**

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

**Carried**

## **11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

**Carried**

The following retirements were announced:

- Joan Devereaux, Teacher at St. Anne's Catholic Secondary School, Clinton, effective, December 31, 2023
- Brian Hodgins, Custodian at Precious Blood School, Exeter, effective, January 31, 2024
- James O'Hara, Previous Teacher at St. Mary's School, Goderich, effective, January 31, 2024
- Michael Ort, Teacher at St. Michael Catholic Secondary School, Stratford, effective, January 31, 2024

## **12. Future Meetings and Events**

- Special Education Advisory Council (SEAC) Meeting - Monday, February 12, 2024, 4:00 p.m.
- Catholic Parent Involvement Committee (CPIC) Meeting - Tuesday, February 20, 2024, 6:00 p.m.
- Regular Board Meeting - Monday, February 26, 2024, 3:00 p.m.
- Equity, Diversity, Inclusion and Anti-racism (EDIAR) Committee Meeting - Tuesday, February 27, 2024, 4:30 p.m.

## **13. Closing Prayer - Board of Trustees**

## **14. Adjournment**

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of January 22, 2024.

**Carried**