
Regular Board Meeting
May 27, 2024 - 3:00 p.m.

AGENDA

1. Opening Business

- 1.1. Opening Prayer & Condolences - Board Chaplain, Fr. David Butler** Pages 3-4
- 1.1.1. Mass cards and condolences on behalf of the HPCDSB for May were sent to the family of John MacDonald, grandfather of Sally MacDonald (Beuermann), MHWC/Attendance Counsellor on his passing; and to the family of Michael Landers, father to Dave Landers teacher at Holy Name of Mary on his passing.**
- 1.2. Attendance**
- 1.3. Approval of the Regular Board Meeting Agenda of May 27, 2024** Pages 1-2
- 1.4. Declaration of Interest**
- 1.5. Approval of the Regular Board Meeting Minutes of April 22, 2024 and the Special Board Meeting Minutes of April 29, 2024** Pages 5-10
Pages 11-12
- 1.6. Business Arising from the Regular Board Meeting Minutes of April 22, 2024 and the Special Board Meeting Minutes of April 29, 2024**

2. Presentations

3. Delegations

4. Consent Agenda

- 4.1. May Board Highlights** Pages 13-22
- 4.2. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of April 15, 2024** Pages 23-25
- 4.3. Approved Flag Policy Committee Meeting Minutes of March 4, 2024** Pages 26-28
- 4.4. St. Ambrose Masonry** Pages 29-30
- 4.5. Printer and Photocopier Contract Effective September 1, 2024** Page 31
- 4.6. Annual Drinking Water Report for the Period April 1, 2023 to March 31, 2024** Pages 32-47
- 4.7. Chromebook Purchase (report to be distributed)**

5. Committee and Staff Reports

5.1. Policy

- 5.1.1. Board Policies for review:**
- N/A
- 5.1.2. Board Policies recommended for approval/rescinding:**
- Student Transportation Pages 48-50
 - Flag Protocol Pages 51-54

5.2. Student Achievement and Catholicity

- | | | |
|---------------|---|-------------|
| 5.2.1. | Mental Health and Wellbeing Update Report | Pages 55-61 |
| 5.2.2. | Student Trustees' Report | Pages 62-63 |
| 5.2.3. | Strategic Plan 2024-2027 Update | Pages 64-68 |

5.3. Corporate Services and Operations

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| 5.3.1. | 2024-2025 Budget Update Report - Core Education (Formerly Grants For Student Needs) Funding Announcement & Enrolment Projection Update | Pages 69-73 |
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6. Information and Correspondence

7. Notices of Motion

8. Notices of Motion Considered for Adoption

9. Trustee Inquiries

10. In-Camera Session of the Regular Board Meeting

11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session

207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves: a. The security of the property of the board; b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or her or her parent or guardian; c. The acquisition or disposal of a school site; d. Decisions in respect of negotiations with employees of the board; or e. Litigation affecting the board.

12. Future Meetings and Events

- Sowing the Seed - DOL Trustees Retreat - Friday, June 7, 2024, St. Peter's Seminary
- Special Education Advisory Committee (SEAC) Meeting - Monday, June 10, 2024, 4:00 p.m.
- Catholic Parent Involvement Committee Meeting - Tuesday, June 11, 2024, 6:00 p.m.
- Equity, Diversity, Inclusion and Anti-racism Committee Meeting - Wednesday, June 12, 2024, 4:30 p.m.
- Regular Board Meeting - Monday, June 17, 2024, 3:00 p.m.

13. Closing Prayer - Board Chaplain, Fr. David Butler

14. Adjournment



HURON-PERTH CATHOLIC

District School Board

**Regular Board Meeting
Monday, May 27, 2024**

Opening Prayer, Intentions & The Apostles' Creed - Board Chaplain, Father David

I believe in God the Father Almighty, Creator of heaven and earth; and in Jesus Christ, His only Son, our Lord; Who was conceived by the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, died and was buried. He descended into hell. On the third day He arose again from the dead. He ascended into heaven, and sits at the right hand of God, the Father Almighty; from there He shall come to judge the living and the dead. I believe in the Holy Spirit, the Holy Catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and life everlasting. Amen

Our Father/3 Hail Marys/Glory Be

Decades - Our Father/10 Hail Marys/Glory Be/Fatima Prayer

Jim - The First Glorious Mystery is the Resurrection. The Fruit of this Mystery is Faith.

Tina - The Second Glorious Mystery is the Ascension. The Fruit of this Mystery is Hope.

Amy - The Third Glorious Mystery is the Descent of the Holy Spirit. The Fruit of this Mystery is Love.

Sue - The Fourth Glorious Mystery is the Assumption of the Blessed Virgin Mary. The Fruit of this Mystery is the Grace of a Happy Death.

Mary Helen - The Fifth Glorious Mystery is the Coronation of the Blessed Virgin Mary. The Fruit of this Mystery is Eternal Salvation.

The Our Father

Our Father, who art in heaven, hallowed be Thy name. Thy kingdom come, Thy will be done, on earth as it is in heaven. Give us this day our daily bread: and forgive us our trespasses as we forgive those who trespass against us. And lead us not into temptation, but deliver us from evil. Amen.

The Hail Mary

Hail Mary, full of grace, the Lord is with thee: blessed art thou among women, and blessed is the fruit of thy womb, Jesus. Holy Mary, Mother of God, pray for us sinners, now and at the hour of our death. Amen

The Glory be

Glory be to the Father, and to the Son and to the Holy Spirit. As it was in the beginning, is now and ever shall be, world without end. Amen.

The Fatima prayer

O my Jesus, forgive us our sins, save us from the fires of hell, lead all souls to Heaven, especially those most in need of Your Mercy.

The Hail Holy Queen

Hail, holy Queen, Mother of Mercy! our life, our sweetness, and our hope! To thee do we cry, poor banished children of Eve; to thee do we send up our sighs, mourning and weeping in this valley of tears. Turn, then, O most gracious Advocate, your eyes of mercy toward us; and after this our exile, show unto us the blessed fruit of thy womb, Jesus; O clement, O loving, O sweet Virgin Mary. Pray for us O Holy Mother of God, that we may be made worthy of the promises of Christ. Let us pray:

O God whose only begotten Son by His Life, Death and Resurrection, has purchased for us the rewards of eternal life. Grant we beseech Thee that by meditating upon these mysteries of the Most Holy Rosary of the Blessed Virgin Mary, we may imitate what they contain and obtain what they promise, through that same Christ our Lord Amen.

Board Chaplain, Father David: St. André Bessette.

All: Pray for us.

Sign of the Cross: In the Name of the Father, and of the Son, and of the Holy Spirit, Amen.

Regular Board Meeting
April 22, 2024 - 3:00 p.m.

MINUTES

Present:

Trustees: Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustee Amy Cronin, Tina Doherty and Sue Muller

Student Trustee: Kiersten Ryan, St. Anne's CSS, Clinton; Mya Moore, St. Michael CSS, Stratford

Senior Administration: Director of Education & Secretary Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business & Treasurer Mary-Ellen Ducharme

Absent:

Board Chaplain: Fr. David Butler

1. Opening Business

1.1. Opening Prayer & Condolences - All

1.2. Attendance - Noted above

1.3. Approval of Regular Board Meeting Agenda

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of April 22, 2024.

Carried

1.4. Declaration of Interest

None.

1.5. Approval of Regular Board Meeting Minutes

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of March 25, 2024.

Carried

1.6. Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

4.1. April Board Highlights

4.2. Approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of February 20, 2024

4.3. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of February 12, 2024 and the approved Special Education Advisory Committee (SEAC) Meeting Minutes of March 18, 2024

4.4. Facility Project Approvals

Trustees inquired about the learning opportunities provided at the April 8 PD Day and asked what the employee feedback was on the professional development. Superintendent Boreham gave a summary of the PD day, which had the theme of 'Celebrating Inclusion'.

Trustees inquired about the facility projects. The following were the approved bids from the report.

St. Ambrose School - Asphalt Replacement

Steve Smith Construction Corp.

\$436,781.16

St. Columban School - Asphalt Replacement

Armstrong Paving and Materials Group Ltd.

\$192,201.08

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for April for information.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of February 20, 2024, the approved Special Education Advisory Committee (SEAC) Meeting Minutes of February 12, 2024 and the approved Special Education Advisory Committee (SEAC) Meeting Minutes of March 18, 2024.

AND

THAT the Huron-Perth Catholic District School Board awards the capital projects to the Bidders listed in the summary for the total amount listed per project.

Carried

5. Committee and Staff Reports

5.1. Policy

5.1.1. Board Policies for Review:

- Student Transportation
Superintendent Ducharme shared that the policy was updated to combine several policies with the inclusion of the HPSTS consortium procedures.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives policy Student Transportation for information.

Carried

5.1.2. Board Policies Recommended for Approval/Rescinding:

- Supervised Alternative Learning (SAL)
- Health and Safety
- Harassment
- Violence in the Workplace

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the following policies: Supervised Alternative Learning (SAL), Health and Safety, Harassment, and Violence in the Workplace.

Carried

5.2. Student Achievement and Catholicity

5.2.1. Catholic Education Week Report

Superintendent Tigani provided a summary of the Catholic Education Week Report.

Trustees inquired about the OCSTA communication that goes out each year and if the Board of Trustees could share a CEW communication with the system. Director Roehrig shared that the Board would be welcome to send a message out to the system and the Family of Parishes within the Huron-Perth Deanery.

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the 2023-2024 Catholic Education Week Update for information.

Carried

5.2.2. Strategic Plan 2024-2027 Consultation - Branding - Targets

Director Roehrig provided a summary of the Strategic Plan 2024-2027 with the Board of Trustees. Director Roehrig shared feedback from the environmental scan from the school board and broader community. Director Roehrig shared the process of finding the branding materials and artists that may be used for the Strategic Plan art and messaging in the next three years subject to Board approval. Director Roehrig shared there will be more detail forthcoming, on the specific activities and projects to meet these target goals.

Moved by: Tina Doherty
Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the following targets of the 2024-2027 Strategic Plan:

By 2027, the Board will reach the following targets:

Top 15% in the Province on EQAO measure among English Boards
95% of students who begin and end in our secondary schools graduate in 5 years
20% Improvement in student attendance

AND

By 2027, the Board will reach the following targets:

100% of schools will participate in regular formation and catechesis informed by the Religion and Family Life Program and Catholic Social Teaching;

100% of schools will explicitly embed Ontario Catholic Graduate Expectations through signs and experiences in all programs;

100% of schools will actively engage with their Family of Parishes.

THAT the Huron-Perth Catholic District School Board approves Jen Norton's artwork 'Pentecost' to support branding and promotional materials for the 2024-27 Strategic Plan.

Amendment to the Motion

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following targets of the 2024-2027 Strategic Plan:

By 2027, the Board will reach the following targets:

Top 15% in the Province on EQAO measure among English Boards
95% of students who begin and end in our secondary schools graduate in 5 years
20% Improvement in student attendance

AND

By 2027, the Board will reach the following targets:

100% of schools will participate in regular formation informed by the Religion and Family Life Program, the Catechism of the Catholic Church, and Catholic Social Teaching;

100% of schools will explicitly embed Ontario Catholic Graduate Expectations through signs and experiences in all programs;

100% of schools will actively engage with their Family of Parishes.

THAT the Huron-Perth Catholic District School Board approves Jen Norton's artwork 'Pentecost' to support branding and promotional materials for the 2024-27 Strategic Plan.

Carried

5.2.3. Student Trustees' Report

A summary was provided of the activities taking place within the secondary schools.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

Carried

5.3. Corporate Services and Operations

5.3.1. February 29, 2024 Financial Report

Superintendent Ducharme shared a summary of the financial report. Staffing and enrolment report is not included in this report but is the same that came in the first quarter with revised estimates.

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the February 29, 2024 Financial Report.

Carried

5.3.2. 2024-2025 Budget Report Preliminary Enrolment Projections

Superintendent Ducharme shared a summary of Preliminary Enrolment Projections, with details on the increase to the elementary panel.

Trustees inquired about exit interviews and the collection of data for secondary students leaving the system. Director Roehrig shared that the Board is not systematically retrieving this type of data, but there is monitoring and follow up that takes place at the secondary schools.

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the 2024-2025 Enrolment Projection Report.

Carried

5.3.3. Director of Education Performance Appraisal Committee

Director Roehrig shared a summary of the DEPA Committee process and the upcoming committee dates as part of the procedure.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board appoints Amy Cronin, Tina Doherty, Jim McDade, Sue Muller and Mary Helen Van Loon to serve on the Director of Education Performance Appraisal Committee.

Carried

6. Information and Correspondence

6.1. Core Ed (formerly GSN) Funding Announcement

Director Roehrig shared an update on the Core Ed Funding Grant, REPs, and the reorganization of the grants. The Board is awaiting the Core Ed Funding Grant announcement.

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries

9.1. International Student Enrollment for Next School Year

Superintendent Tigani shared there are no students currently enrolled in the international student program for September, but there are potential enrolments for the second semester.

10. In-Camera Session of the Regular Board Meeting

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

Carried

11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

Carried

The following retirements were announced:

- Susan Curnutte-Ball, Teacher, St. Mary's School, Listowel and St. Ambrose School, Stratford, effective June 30, 2024
- Rosemary Gilmore, Teacher, St. Aloysius School, Stratford, effective, June 30, 2024

12. Future Meetings and Events

- Special Board Meeting - Monday, April 29, 2024, 11:00 a.m.
- Catholic Education Week (CEW) Mass & Award Celebration - Monday, May 6, 2024, 5:00 p.m.
- Special Education Advisory Committee (SEAC) Meeting - Monday, May 13, 2024, 4:00 p.m.
- Regular Board Meeting - Monday, May 27, 2024, 3:00 p.m.
- Sowing the Seed - DOL Trustees Retreat - Friday, June 7, 2024, St. Peter's Seminary

13. Closing Prayer - Chair Van Loon

14. Adjournment

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of April 22, 2024.

Carried

Special Board Meeting
April 29, 2024 at 11:00 am

MINUTES

Present:

Board Chaplain: Fr. David Butler

Trustees: Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustee Amy Cronin, Tina Doherty and Sue Muller

Senior Administration: Director of Education & Secretary Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business & Treasurer Mary-Ellen Ducharme

Absent: Student Trustee: Kiersten Ryan, St. Anne's CSS, Clinton; Mya Moore, St. Michael CSS, Stratford

1. Opening Business

1.1. Opening Prayer - Board of Trustees

1.2. Attendance - Noted Above

1.3. Approval of the Special Board Meeting Agenda

Moved by: Susan Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the agenda of the April 29, 2024 Special Board Meeting.

Carried

1.4. Declaration of Interest

2. Committee and Staff Reports

2.1. Report for Information - Recommendation from the Policy Committee on changes to the Board's policy: Flag Protocol.

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT Huron-Perth Catholic District School board amends the Flag Protocol policy to include flying the Truth and Reconciliation flag in September and the Black History Month Flag in February.

Defeated

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT Huron-Perth Catholic District School Board receives the Flag Protocol policy and the proposed Inclusionary Flag for information.

Carried

3. Closing Prayer

4. Adjournment

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board adjourns the April 29, 2024 Special Board Meeting.

Carried



REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Karen Tigani and Tara Boreham, Superintendents of Education
Presented to: The Huron-Perth Catholic District School Board
Date: Monday, May 27, 2024
Submitted by: Chris N. Roehrig, Director of Education and Secretary

BOARD HIGHLIGHTS FOR MAY

Public Session

BACKGROUND

Many activities take place every month throughout the district to ensure that our students have rich, inclusive learning opportunities that support their learning and fulfill the goals of the Strategic Plan. The Board Highlights list many of the activities that take place in the month prior to the board meeting, with contributions from Superintendents of Education, Learning Coordinators, the Mental Health Lead, and Managers of activities that take place under their leadership.

DEVELOPMENTS

The spiritual theme we anchor the 2023-24 school year in is "Go Forth!" and it builds upon the Gospel story of the Road to Emmaus which has been guiding our district over the past three years. The Holy Spirit continues to guide our district and lovingly supports us as we cycle through states of encounter, accompaniment and transformation. As we continue through the Easter Season, we go forward with incredible enthusiasm and joy, ever grateful for the many gifts of our students, families, staff members, parishes, and communities. Together, we are on a journey of discipleship. We are people of hope and we delight in the many signs of God's love and joy in our schools and facilities.

CATHOLIC EDUCATION

Catholic Education Week 2024

Catholic Education Week was a significant success throughout our system. The event began with a system-wide Mass celebrated by Rev. Bishop Fabbro, where we were blessed to have students from St. Michael CSS and several music teachers from across the district lead our music ministry. There were several priests and deacons from our Deanery in attendance as well. We inducted Ms. Erma Weernink into The Order of St. André Bessette and recognized Marc Bauer-Maison, Melanie Levinson, Joseph Patrick Ryan, Karen Teahen and Angela Carter with the St. Teresa of Calcutta Faith in Action Award for their outstanding contributions to our schools and parish communities.

Throughout the week, individual schools held their own liturgies and Masses, celebrating our schools and honoring Mother Mary. Students participated in lessons and activities developed by the Ontario Catholic Schools Trustees Association, as well as additional activities co-created with the Mental Health Team to mark Children's Mental Health Week. This collaborative effort highlighted the importance of both faith and mental well-being in our educational community.



Secondary Department Heads Workshop: OCGEs Across the Curriculum

On May 22, all department heads from both secondary schools participated in a half-day workshop at the Catholic Education Centre to support them as they prepare to lead their respective departments on integrating Catholicity in their subject areas at the June 7 Professional Development day (PD). The collaboration included examining the Ontario Catholic Graduate Expectations (OCGEs), Catholic Social Teachings, and other opportunities and resources to support integrating both Catholic content and Catholic context into all secondary subject areas. At the upcoming PD Day, secondary teachers will be examining their curriculum in light of and through the lens of the OCGEs and our Catholic faith. Department Heads will be the facilitators of these sessions and the training on May 22 was designed to support them. Department Heads from both schools were able to discuss and generate ideas, supported by their Administrators and the Secondary Learning Coordinator.

Elementary Sports Council - Soccer Tournaments

This month, four soccer tournaments took place across the system. St. Anne's CSS and St. Joseph's in Clinton hosted the Huron junior and senior soccer tournaments. St. Patrick's, Kinkora hosted the two Perth tournaments. HPCDSB student athletes demonstrated incredible talent and sportsmanship. These four events not only fostered friendly competition but also promoted teamwork, leadership and healthy lifestyles among our students. A special thank-you to the coaches and convenors that worked so hard to make these days successful for our students.

LEADERSHIP

System Leaders in Catholic Education (SLICE)

System and school leaders including members of the senior team, principals and vice-principals, learning coordinators and managers assembled for the annual Director's Retreat. A significant focus was building toward the new strategic plan and using the goals related to faith formation and student achievement to guide the development of Strategy Maps for each school and department. SLICE included a variety of prayer liturgies and the celebration of the Eucharist on Friday afternoon celebrated by our Board's Chaplain, Rev. David Butler. It included learning about change management relative to moving our Board forward in pursuing our strategic goals and embodying our spiritual theme "On Fire With The Spirit". The learning, collaboration, planning and faith experiences enjoyed by all who attend SLICE is an annual highlight for sure.

Pastoral Planning

As part of the work at SLICE, all school leaders are actively engaged in developing a Pastoral Plan for the 2024-2025 school year. A district template has been developed and shared with Principals and Vice-Principals to guide and support their planning. The goal is to ensure that Catholic faith formation, Religion and Family Life programming, and our partnerships with the Families of Parishes are centred in all school improvement planning and scheduling efforts prior to the start of the school year, while also recognizing that this plan will be flexible and updated throughout the school year too. The Pastoral Plan includes planning related to the local pastor and parish team, Catholic School Advisory Council, sacramental preparation, liturgical celebrations, visible signs of our faith, social justice, outreach activities, and recognizing the Ontario Catholic Graduate Expectations.

Regional Supervisory Officers Council Conference (RSOCC/RSEC)

The Superintendents of Education attended the annual Spring RSOCC event May 23-24 where they engaged in learning and collaboration with Supervisory Officers from all of the school boards in the London Region. The topics for this event included:

- Reignite: Building Resilience in an Age of Burnout led by Dr. Jody Carrington, psychologist and leader of Carrington and Company
- Competing Rights in Curriculum and Special Education led by Njeri Damali Sojourner-Campbell from Hicks Morley LLP
- Current Issues in Special Education - Ministry of Education Update
- Current Issues in Curriculum - Ministry of Education Update

Coinciding with RSOCC is the Spring Regional Special Education Council (RSEC), attended by Superintendent Boreham and the Special Education Learning Coordinator.

These opportunities at RSOCC and RSEC to come together with colleagues and regional Ministry of Education Officers is highly valuable.

Leaders' Learning Council (LLC)

May 28 will feature an online LLC where the Superintendents will review recent policy updates and highlight a few policies that are regularly referenced, to support consistency in practices and understanding across the district. There is no in-person LLC in May due to SLICE.

EQAO: Grade 3 & 6

Grade 3 and 6 students across our system began writing the Primary and Junior Assessments of Reading, Writing and Mathematics on May 21. The Math Learning Coordinator prepared schools for EQAO and the Vretta assessment platform by providing 1-1 training for principals and test invigilators. Members of the CEC teaching staff were also available to support schools during the first days of testing.

SPECIAL EDUCATION

Special Education Regional Coordinator/Consultant Conference

Members of the System Special Education Team attended the Special Education Regional Coordinator/Consultant Conference (SERCC) on May 29-31. Agenda items included a session on Human Rights & Equity, some learning around Artificial Intelligence, as well as a presentation from LD at School. This conference provides an amazing opportunity for Special Education representatives from school boards to network and share best practices.

Moving Inclusion Forward - Inclusion Rep Working Group Meeting #2

As a key component of the Moving Inclusion Forward initiative, the System Special Education team led a second session with representatives from across the system on May 10.

Representatives from all working groups from both elementary and secondary were present. Agenda items included a review of the project and the role of an Inclusion Rep, sharing successes and areas of improvement from each school, a presentation from the Managing Director of Facile Perth, Emily Branje and Danny Steeves Eby about the importance of creating space and time for genuine friendship to occur between neuro-typical and neuro-diverse students, some learning about the assumptions we make for individuals with disabilities, why these assumptions exist and how to move beyond them. Inclusion Reps will now take this learning and share it at their next school staff meeting.

DIGITAL TOOLS TO SUPPORT LEARNING

Coding and Robotics

Our Grade seven and eight students had an enriching experience delving into coding and robotics using LEGO Spike Education robotics kits. Under the guidance of our Information Technology Learning Coordinator and supported by Engineering students from the University of Waterloo, our students engaged in hands-on learning aligned with the Science curriculum. This initiative not only provided practical problem solving opportunities but also fostered real-world skills essential for their future.

Skills Ontario Competition

Elementary students from HPCDSB proudly participated in the Skills Ontario Competition held in Toronto on May 6. Our six teams of Grade 7 and 8 students showcased their talents in categories such as Robotic Mechanical Engineering and LEGO Robotics. Thanks to the dedication of our teacher leaders in each school and the support of the system team, all teams demonstrated exceptional skill and innovation, as reflected in the HPCDSB team results which included 4th place in robotics and 8th in technology among 26 school boards. Our team from St. Mary's Listowel clinched a gold medal in the Construction competition, a testament to their hard work and dedication.

Secondary students showcased their skill and dedication by participating in the Skills Ontario Competition, held in Toronto on May 7. From carpentry and electrical installation to automotive service, hairstyling, and aesthetics, our students demonstrated exceptional talent and commitment to their crafts. Their participation not only highlights their individual capabilities but also reflects the quality of education and guidance they receive at our Catholic schools. These opportunities were made possible by the generous sponsorship of OYAP which celebrates achievements in skills trades. HPCDSB continues to support growth and success in both academics and vocational endeavors.

Edwin - Teacher Resource

Our Grade 7 and 8 teachers embarked on a pilot project integrating Edwin, a digital teacher tool and student resource, into their classrooms. This initiative aims to enhance student learning by providing access to content in Literacy, Science, History and Geography. Our teachers received professional development to optimize the use of this digital tool and to design blended learning experiences that cater to diverse student needs.

French Immersion Virtual Science Workshops

One of our community partners, Scientists in Schools, offered a limited number of virtual workshops in French to our students in Grades 1 through 6. Although the workshops were

facilitated virtually through a Google Meet call, students were each given a bag of hands-on materials so that they could follow along and explore with their own materials.

STUDENT ACHIEVEMENT

Mathematics

In May, the Math Team surged with activity, marking an exciting chapter for our initiatives. Firstly, we enthusiastically welcomed a new Math Facilitator, Megan Lunn, who seamlessly integrated into the team, immediately collaborating with our newest teacher hires in schools. Meanwhile, our existing two Math Facilitators continued their invaluable work, diligently conducting Math curriculum reviews for all Grade 3 and 6 students across our system: 15 schools, 60 classrooms, and over 850 students. The Math Curriculum Review Tour spanned six dynamic weeks, with Math Facilitators and classroom teachers analyzing formative assessment data to pinpoint student learning needs. These insights were then translated into targeted small-group instructional sessions, led by both the Math Facilitators and the classroom teachers. Moreover, the entire Math Team convened multiple times, synergizing efforts to outline system-wide needs for our forthcoming strategic plan.

Simultaneously, we embarked on our next ambitious venture: crafting a comprehensive lesson planning project to decrease the variance of use of core resources and elevate mathematical proficiency across our educational landscape. The Math Team was also excited to receive four more complete Do the Math kits, our Tier 2 intervention program, delivered to schools. We will be working with principals, SERTs, and classroom teachers to ensure this incredible resource is effectively implemented and students' misconceptions are addressed in the areas of operations and fractions. Our Board Math Lead (Superintendent) and Math Learning Coordinator continued to meet with the Math Ministry Team on our Math Achievement Action Plan this month and learned more about the ongoing work of the provincial Math Team for next year.

Literacy

In May, the literacy team achieved their goal of completing important literacy training sessions for all classroom educators (K-8) along with our DECE partners. This initiative ensured that every classroom teacher had the opportunity to engage in professional development, focusing on early reading screening and immersing themselves in Strand B: Foundation of Language within the newly adopted Literacy curriculum. Notably, considerable emphasis was placed on leveraging the invaluable resource "The Writing Revolution" to integrate writing fundamentals across all subject areas seamlessly.

Simultaneously, our dedicated Literacy Resource Teachers (LRTs) have been working side by side with classroom educators to create some forward-looking plans to equip them for the upcoming academic year. This proactive approach ensures that our teaching staff are well-prepared to deliver enriched literacy experiences to their students. The goal is to collectively build capacity and efficacy in our educators both new and experienced across the district.

Additionally, our commitment to early intervention remained steadfast throughout May, with two LRTs extending invaluable support to four schools. This targeted intervention, conducted in SK/1 and Grade 1 classrooms three days a week, is designed to strengthen students' foundational reading skills. By providing this additional support, the goal is to preemptively address any potential hurdles, empowering these students to achieve their personalized reading milestones with confidence.

French as a Second Language: DELF

On May 14 and 15, almost 30 Grade 12 Core and French Immersion students from St Anne's CSS and St Michael CSS challenged the DELF (Diplôme d'études en langue française) exam. DELF is an internationally recognized proficiency exam from France. It is based on the Common European Framework of Reference (CEFR), which defines language proficiency along six global levels: A1, A2, B1, B2, C1, and C2. At each level, proficiency is measured across four competencies: listening, speaking, reading, and writing. The French Ministry of National Education awards a diploma to successful candidates. HPCDSB offered the A2 and B1 tests this year.

This is an extremely valuable initiative that promotes linguistic diversity and cultural understanding. By offering the DELF, students can assess and certify their French language proficiency, opening doors to broader educational and career opportunities in a globalized world while fostering a deep appreciation for the French language and culture.

Challenging the DELF is not a required component of the regular FSL program, nor is it a replacement for the French program. Students who are in French Immersion and Core French continue to work toward earning their French Immersion Certificate and FSL credits, with the DELF being an additional option. DELF test results are not included in any course evaluation or final report card grades.

Multilingual Learners (MLL)

Throughout May, the HPCDSB's Multilingual Learner (MLL) Support Teacher team (consisting of Mary Kathryn Simmons and Katherine Miller) demonstrated dedication and proactive engagement in supporting school administrators and classroom teachers. They conducted individual meetings with every school principal to assess each learner's needs and they collaboratively devised tailored plans for MLL student success. Furthermore, the team has been cycling back to classroom teachers, offering personalized support and resources to enhance their ability to meet the unique requirements of each MLL student. Beyond meetings, the MLL team has been actively involved in the classroom settings in both elementary and secondary schools, with newcomer students, ensuring they receive the necessary support as they navigate the process of learning English. Through their collaborative efforts and hands-on approach, the MLL team continues to play a pivotal role in fostering an inclusive and supportive learning environment for all students within the HPCDSB community.

Kindergarten Orientation

Kindergarten Orientation days have begun in all of our elementary schools this month. In collaboration with our bus companies, new junior kindergarten students and their families have been welcomed into our schools. These events are geared toward creating an opportunity for families to meet school staff as well as have some bus safety training. It is very exciting to welcome our newest learners and families into our schools!

Indigenous Education

We are fortunate to have the opportunity to welcome Aspens Ojibwe spirit horses to all our elementary schools this Spring. All classes will participate in a virtual learning session with Knowledge Carrier, Christin Dennis, who will explain the significance of the Horses to the Ojibwe peoples, teach the students a song that they will sing to the horses and how people communicated important teaching through art with the example of the Petroglyphs that are found in Ontario. Students will then create their own artwork inspired by the message that Mr. Dennis shared that will then be displayed to the horses when they come to visit each

elementary school this Spring. Some of our elementary schools had this opportunity throughout the month of April and May. The rest of the schools will be visited before the end of the school year.



EXPERIENTIAL LEARNING PROGRAMS IN SECONDARY

Women in Skilled Trades (WIST) Construction and Auto Events

- Secondary students participated in the Women in Skilled Trades Auto Event on May 1. They traveled to UFLY where they used simulators that gave them a chance to experience flying a 747, 727 and other smaller planes with qualified pilots assisting them.
- Students also participated in the Women in a Skilled Trades Construction Event that included travelling to Quality Homes in Kenilworth and the Construction Union Training Centre Local 27 in Woodbridge. This was an excellent opportunity to interact with industry professionals and experience various construction building techniques and training facilities.
- On May 29, 24 Students are looking forward to the very popular Jill of All Trades Event at Conestoga College. Students are encouraged to participate in a variety of hands-on activities in many different trades. It is a great opportunity to ask questions about the benefits and future outlook in the trade sector.

SHSM and Experiential Learning Activities and Excursions

Discovery Day in Health Sciences at Western University

On May 3, students explored different careers in medicine and the health sciences. The day began with a keynote speaker and then students chose from different workshops and panel discussions designed to showcase diverse opportunities in health sciences. Workshop choices included Alzheimer's Support, Chemistry and Neuroscience. The popular "Health Pros Tell All" panel discussion gave students a chance to ask questions about the challenges and joys of careers in this sector.

St. Ambrose Student Visit to Fanshawe College

Grade 7 and 8 students from St. Ambrose visited Fanshawe College on May 3 to explore various skilled trades. Students experienced hands-on skills and visited the college to virtually see trade opportunities and goal setting for the students in the future.

BattleStem (formerly the Science Olympics) at the University of Guelph

On May 9, 36 students working in teams of 4 have been busily preparing to compete in a variety of different areas including 3D Printing, Crime Lab, Crack the Code and Soda Showdown, Lite

Bot and Scavenger Hunt. It was an amazing competition and sparked a high degree of interest in science, engineering and technology.

Brick and Stone Dual Credit Course - Conestoga College

4 students from St. Anne's CSS and 12 students from St. Michael CSS are looking forward to learning more about the masonry trade. Students have been travelling to St. Michael CSS on Tuesdays and Fridays for 4 weeks to earn both a high school credit and a college credit at the same time. The first session was May 21.

MultiCultural Technology Club

The technology department is running a multicultural club every other Wednesday in May (8, 15, 27). The focus of this group is to promote celebrating our differences, common interests, perspectives and helping to broaden understanding and acceptance! We had a great turnout of 20 students.

Hairstyling and Esthetics Trip

On May 3, 20 Semester 2 hairstyling students travelled to the Festival School of Hairstyling to explore different hairstyling techniques. Then they travelled to Elegance in London to learn more about careers in esthetics.

Envirothon for SHSM Environment Students

On May 7, Huron Perth Conservation Authority ran outdoor workshops and set up a challenge that helped students to learn more about the environment including soils, forestry, aquatics, and wildlife.

Self Defense Training

Non-Profit and Sport SHSM students participated in Self Defense Training on May 16 led by Frank Misuraca, owner of Kick Masters Karate and Kickboxing in Stratford.

Educast Fishing Tournament

Environment SHSM students participated in "advanced training in a technique" fishing at Pleasant Valley Trout Farm in St. Thomas. Thank you to East Elgin Secondary School for running this event.

Ontario Science Centre Trip

On May 30, Grade 10 students will travel to the Ontario Science Centre to participate in hands-on activities that directly support their understanding of the Optics Unit in their Grade 10 Science curriculum.

SHSM Pampering Outreach and Experiential Learning

- **Glamour Shots with Seniors** - SHSM students in arts and culture will travel to Spruce Lodge nursing home to do make-over treatments of interested residents with the help of the hairstyling and aesthetics students. They will style hair, paint nails and do makeup applications. Photography students will take the participants' "glamour" photo, which will be shared with the seniors.
- **PSW/Nursing Appreciation Day** - SHSM students in the hairstyling and aesthetics class will likewise provide a day of pampering and appreciation for the Spruce Lodge PSW and nursing staff. Students will perform hairstyles, manicures and makeup applications.

- **Celebrating MOM** - Hairstyling and aesthetics students will invite a 'mom' figure in their life into their classrooms in May to celebrate the women in our lives. Grandma's, moms, aunts, big sisters and community members will receive a complimentary service.

Professional Learning for SHSM, Technology and Guidance Teachers

- **SCWI Conference at Humber College** - HPCDSB had 6 staff members from Guidance, SHSM Co-op and OYAP at the May 14 Symposium. This event focused on Dual Credit and Level 1 apprenticeships.
- **Ontario Council For Technology Education (OCTE) Conference** - A team of secondary educators including the Superintendent of Education, OYAP Coordinator, Grade 7 & 8 Guidance Teacher, and 2 secondary Guidance Teachers attended the OCTE Conference on May 9 in London. The focus was on preparing students for a pathway that leads to success in the skilled trades and other STEM-related fields. There were many presentations and panels featuring current students in various SHSM, Dual Credit, OYAP and other related programs as well as teacher leaders and industry professionals who support these pathways.

At both events, Guidance Counsellors and leaders in technology programs were learning how they can use their influence and support of students to guide them toward the courses, skills and other opportunities available to them, as they pursue and explore their chosen career path.

MENTAL HEALTH AND WELL-BEING

Catholic Education Week and Children's Mental Health Week

Emphasizing Faith Through Mental Health Literacy Implementation:

During Catholic Education Week and Children's Mental Health Week (May 6-10), the Huron-Perth Catholic District School Board (HPCDSB) proudly introduced Mental Health Literacy Grade 7 and 8 modules. Developed collaboratively with School Mental Health Ontario (SMH-ON) and guided by the Ontario Catholic Graduate Expectations (OCGEs) and New Family Life Education curriculum, these modules enhance existing mental health literacy expectations within the Health and Physical Education curriculum. Each module lesson incorporates prayer, scripture references, and Gospel values, promoting a holistic approach to mental health education. By integrating Catholic connections throughout the curriculum, students are inspired to embody Gospel teachings while nurturing their mental well-being.

Our Mental Health and Wellness Coaches collaborated with our secondary school Chaplains to weave the Catholic Education Week Theme, We are Called to Love, into our Children's Mental Health Week Theme, Healing through Compassion. At both secondary schools, students had opportunities throughout the week to reflect on how they are called to love and kindness and what being a Catholic student means to them. St. Anne's CSS started the week by inviting students to participate in "Monday Meditation," where they engaged in Christian Meditation in the Chapel. On Wednesday, staff and students participated in Reconciliation and Mass & Adoration. On Friday, students were welcomed into the courtyard during their lunch break to enjoy music, snacks, and fellowship. St. Michael's CSS included a coffee house over two lunch periods, celebrated Mass and ended their week with a wellness event that included a photo booth, snacks, and a Glimmer Wall. All of these events were well participated in, allowing our secondary students to recognize how their faith supports their mental well-being and celebrate both throughout the week.

Additionally, our Religion and Family Life Coordinator, Caroline Thuss, and the Mental Health

Team provided Faith and Wellness Resources, including a [CEW/CMHW Catholic Educators Resource](#) and a [CEW/CMHW Companion Resource](#) for classroom use. These resources support reflective practices and the implementation of faith-based learning to support the growth and well-being of the whole student.

Professional Development

- **Dr. Michael Ungar May 9 and 10:** Members of the Mental Health and Well-Being team participated in a 2-day training hosted by the Huron Perth Centre, facilitated by esteemed social work scholar, Dr. Michael Ungar. Dr. Ungar's expertise in resilience research and practice provided valuable insights on fostering resilience among children and youth in Huron and Perth Counties.
- **Attendance Conference:** Members of the Mental Health and Well-Being team participated in the Ontario Association for Counselling and Attendance Services (OACAS) annual conference, commemorating the organization's 70th Anniversary. Held on Wednesday, May 22, 2024, the three-day Annual Spring Conference and Anniversary celebration took place at Blue Mountain Resort in Collingwood, Ontario. OACAS' mission to improve student success and foster mental health and well-being resonates deeply with our team's dedication to supporting students. The conference provided our Attendance Counsellors with invaluable tools, strategies, collegial support, and professional development opportunities to support Attendance Services in HPCDSB.

Caregiver Lunch and Learn

During the 2023-2024 school year, the Huron-Perth Catholic District School Board and Avon Maitland District School Board hosted monthly lunch & learn sessions for caregivers and staff. Each session, facilitated by community partners, offers a concise 30-minute virtual discussion on children's mental health and well-being topics. In May, Canadian Mental Health Association: Huron Perth Addiction and Mental Health Services provided a webinar titled: Addiction & Mental Health 101 which provided viewers with an accessible, easy to understand overview of the topics.

MAINTENANCE AND HEALTH AND SAFETY

Health and Safety Week

The winner of the third annual Safety Cup Challenge is Perth County. Thanks to all staff for your participation in our Annual Health & Safety Week. Pizza lunch will be provided to staff and the opportunity to have their day with the Safety Cup.

Annual Waste Audits

Per Regulations 102/94 and 103/94, Waste Audits and Waste Reduction Work Plans must be prepared by the Board annually at a school where student enrolment is greater than 350 students. Waste Audits were conducted at St. Mike's, St. Anne's and St. Mary's, Listowel in conjunction with our waste contractor, Waste Management. Final reports will be prepared and submitted to the Ministry of the Environment, Conservation and Parks and posted on the Board's website and at each school.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for May for information.
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Special Education Advisory Committee
April 15, 2024 – 4:00 p.m.

MINUTES

Present:

SEAC Members Present: Jennifer Doak (Community Living Central Huron), Jenn Costello (Community Living St. Marys), Doris Barkley (Autism Ontario), Val Milson (Huron Perth Centre), Julie Welch (Community Services Coordination Network), Brenda Mason (Stratford Children Services)

Board Trustee: Sue Muller

Guest:

Board Office Staff Present: Jessica Langan, Tara Boreham, Vanessa Yeats, Charmaine Chadwick, Kristina Howatt Gerber, Sarah McArthur

Absent:, Shona Gracey, Kaitie Westbrook, Reanna Desroches, Sean McDade, Ellyn Suski, Mary-Kathryn Simmons, Veronica Kolkman (VOICE, Huron Perth Public Health) Sandra McLaren (Community Living Stratford & Area), Avery Jantzi (Family Services Perth Huron)

Quorum (Minimum 6/10 voting members required): ACHEIVED

1. Opening Prayer, Welcome & Introductions

Meeting Started: 4:00 pm

2. Approval of Agenda & Minutes

2.1 Approval of Feb 2024 Minutes

Approved: Julie Welch

Seconded: Doris Barkley

THAT the Huron-Perth Catholic District School Board approves the meeting minutes of the March 2024 Special Education Advisory Committee meeting.

Carried.

2.2 Approval of March 2024 Agenda

Approved: Sue Muller

Seconded: Val Millson

THAT the agenda be accepted as is.

Carried.

2.3 Approval of April 2024 Agenda

Approved: Doris Barkley

Seconded: Brenda Mason

Carried.

3. Business Arising from Minutes

Letter to the Minister in regard to special education funding will be sent this week.

4. Correspondence

None at this time.

5. Agency Reports

5.1 Autism Ontario

World Autism Day was on April 2nd. City Hall flew the Autism Awareness flag to celebrate.

5.1 Huron-Perth Center

Huron-Perth Center is helping to promote One Stop Talk. This service offers children/youth and their family's access to virtual free single session counselling support, through an integrated network of infant, child and youth mental health agencies across Ontario.

Children's Mental Health Week is May 6-10th. The HP Centre and CYMH service will be sponsoring 2 days with Dr. Michael Ungar on May 9th and 10th to focus on leadership and innovation.

The HP Centre offered the April Lunch and Learn. This monthly caregiver lunch and learn series introduces common mental health challenges that children and youth are facing as well as strategies that can be implemented by caregivers at home or in the community to support their children.

5.3 CSCN

A transition fair will be held on Saturday April 20th at the Mitchell District Highschool.

5.4 Community Living Central Huron

Celebrating Community Living Month in May and Central Huron's 65th anniversary.

5.5 Family Services Perth Huron

Nothing to report at this time.

5.5 Stratford Children Services

Nothing to report at this time.

5.7 Community Living St. Marys

Nothing to report at this time.

5.8 Community Living Stratford & Area

Nothing to report at this time.

5.9 VOICE – Huron Perth Public Health

Nothing to report at this time.

5.10 Trustee Report

Nothing to report at this time.

6. Information Reports

6.1 Moving Inclusion Forward Project Update

On the April 8th PD Day, HPCDSB partnered with Facile Perth to offer a one-day Inclusion Conference with the purpose of spreading awareness and igniting some passion and creative thinking around moving our inclusive practices forward. Guest speakers shared their personal stories to help educate and spread awareness. This conference included all elementary SERTs, elementary and secondary EA's, the Special Education Team, Library Technicians and Hall Monitors.

6.2 Infinite Horizons Update

22 students in grades 4-8 were provided the opportunity to participate in the University of Waterloo's Engineering Outreach Program. This consisted of 4 different days in April, 3 of them being in Dublin and one was a visit to the University of Waterloo campus.

7. New Business

No new business at this time.

8. Future Meetings

Next SEAC Meeting – Hybrid – Monday, May 13, 2024

9. Adjournment

Motion to end meeting was made by: Doris Barkley

Meeting adjourned: Brenda Mason

Ended: 4:30 pm

Flag Policy Committee Meeting #4
Monday, March 4, 2024 at 2:30 p.m.
Meeting Type: Hybrid

MINUTES

Present:

Committee Members: Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustees Amy Cronin, Tina Doherty and Sue Muller

Resource to Committee: Director of Education Chris N. Roehrig; Cassidy Flanagan, Executive Assistant to the Director of Education (Recording Secretary)

The meeting was called to order at: (2:41 p.m.)

1. Opening Prayer

2. Opening Business

1.1. Attendance - Noted above

1.2. Approval of Agenda

Trustees asked that within the agenda under General Discussion - *Norms for Discussion Questions*, the following wording is added to the sentence in the second bullet:

“and that we are here for the best interests of the students in our schools who are most marginalized in terms of equity and inclusion.”

Trustees inquired about whether there is a chance to make changes and enhancements to the policy. Director Roehrig shared that before the policy is passed at a Regular Board Meeting, there can be changes made to the policy.

Moved by: Mary Helen Van Loon

Seconded by: Jim McDade

THAT the Flag Policy Committee approves the Agenda of the March 4, 2024 Flag Policy Committee Meeting.

Carried

1.3. Approval of Minutes

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Flag Policy Committee approves the Minutes of the January 15, 2024 Flag Policy Committee Meeting.

Carried

1.4. Business Arising from the Minutes

1.5. Declaration of Interest

None.

3. General Discussion

3.1. Norms for Discussion Questions

Director Roehrig reviewed the norms for discussion questions.

3.2. Pathway to Policy Completion

Director Roehrig shared the three different pathways. All three have the Canadian flag as the prominent flag flown. Sites suggested would have two poles one for the Canadian flag, the second for the Ontario flag and then a third a tertiary pole. Images were provided to the committee before the meeting for review.

Discussion included references to:

- Pathway choices
- Comments about flag components and colours;
- Need to connect the flag to the marginalized and to send a message of solidarity with the marginalized;
- Secular images and religious images; and
- Likes and dislikes of presented models.

Trustees asked for some mock-ups for a potential Board-developed flag for next meeting based on the discussion.

3.3. Next Steps

In addition to further mockups of the flag image, the draft policy will be presented to the trustees at the next committee meeting.

Trustee Cronin left the meeting 4:02 p.m.

Director Roehrig suggested having the next Flag Policy Committee Meeting on Monday, April 22 at 1 p.m. before the Regular Board Meeting and then a Special Board Meeting to take place on April 29 at 3:00 p.m. to present the Flag Policy for review.

The Flag policy will go up on the Board website for one month of community consultation/vetting and then will go for approval at the May 27 Regular Board Meeting.

4. Closing Prayer

5. **Adjournment**

Motion to Adjourn by: Mary Helen Van Loon
Seconded by: Sue Muller

Carried

The meeting was adjourned at 4:10 p.m.



REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer
Presented to: The Huron-Perth Catholic District School Board
Date: May 27, 2024
Submitted by: Chris N. Roehrig, Director of Education and Secretary

ST. AMBROSE MASONRY

Public Session

BACKGROUND

The School Renewal Allocation (SRA) addresses the costs of repairing and renovating schools. The School Renewal Allocation is a multifaceted program. It allows school boards to revitalize and renew aged building systems and components. The Board's 2023/24 allocation is \$881,463.

DEVELOPMENT

St. Ambrose Masonry

This project will be funded through SRA. It was identified through the Ministry conducted facility assessments in 2017 the requirement for these masonry repairs. This portion of the masonry repairs is Phase 3 of 4. POW Architecture Inc. was authorized to prepare a tender package for the masonry repair project at St Ambrose School. The tender package was advertised in the Daily Commercial News.

The tender closed on May 15, 2024 at 2:00 p.m. A tender report from POW Architecture is attached. Six contractors received drawings and specifications and three contractors withdrew prior to tender close. Three (3) quotes were received. It is recommended that Feltz Design Build Ltd. be awarded this contract in the amount of \$133,013.26 (including HST). The masonry repairs will be completed during the summer months.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board awards the St. Ambrose masonry project to Feltz Design Build Ltd. for a total amount of \$133,013.26 (including HST).

**ST AMBROSE CATHOLIC SCHOOL
MASONRY REPAIRS**

Project No.: 23-16-0084

TENDER REPORT

Six contractors received drawings and specifications and three contractors withdrew prior to tender close. The following three prices were received. All prices are HST inclusive.

Elgin Contracting & Restoration Ltd.	\$ 213,570.00
Wayne & Harold Smith Construction Ltd.	\$ 134,900.00
Feltz Design Build Ltd.	\$ 133,013.26

Feltz Design Build Ltd. has successfully completed projects in the past for the Board and this office. They previously completed Phase 2 of masonry repairs at St. Ambrose School last summer 2023. This project is a continuation of that work. We therefore recommend that the Board award this contract to Feltz Design Build Ltd., for the Base Bid in the amount of \$133,013.26.

Respectfully submitted,

POW ARCHITECTURE INC.



Megan Schaff, Senior Project Manager
D.A.T., H.B.A., LEED®AP

cc Michelle Lester



REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer
Presented to: The Huron-Perth Catholic District School Board
Date: May 27, 2024
Submitted by: Chris N. Roehrig, Director of Education and Secretary

PRINTER AND PHOTOCOPIER CONTRACT EFFECTIVE SEPTEMBER 1, 2024

Public Session

BACKGROUND

The current 5-year photocopier agreement with Xerox, and the 5-year printer agreement with Ricoh expires August 31, 2024. These agreements were approved at the June 17, 2019 Board meeting. School budgets support photocopier and printer use.

DEVELOPMENT

Finance and information and communications technology (ICT) staff investigated current photocopier and printer use throughout the district and performed a cost analysis on usage. Pricing for photocopier and printer cost-per-copy from Ontario Education Collaborative Marketplace (OECM) vendors was also investigated. Xerox had the most competitive price for both photocopiers and printers. A 5-year contract with Xerox for photocopier and printer leases and costs per copy has an estimated annual value of \$91,250 plus HST. Total estimated cost for 5 years is \$456,250 plus HST.

Xerox is an OECM vendor. Purchasing from an OECM vendor complies with the Ontario Broader Public Sector Procurement Directive that purchases of this amount are conducted in an open, fair and transparent process. The Board will have direct contact with our Xerox account representative based in Stratford.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board approves entering into a 5-year photocopier and printer agreement with Xerox effective September 2024.



REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer
Presented to: The Huron-Perth Catholic District School Board
Date: May 27, 2024
Submitted by: Chris N. Roehrig, Director of Education and Secretary

ANNUAL DRINKING WATER REPORT FOR THE PERIOD APRIL 1, 2023 TO MARCH 31, 2024

Public Session

BACKGROUND

The Safe Drinking Water Act, Ontario Regulation 170/03 (Drinking Water Systems) outlines the responsibilities for operators and owners of drinking water systems serving designated facilities, which include schools. The Huron-Perth Catholic District School Board has three (3) schools which do not have a municipal residential drinking water system.

DEVELOPMENT

Per Ontario Regulation 170/03, annual drinking water reports are provided for the following three (3) Schools:

- St. Patrick's School, Dublin
- St. Columban School, St. Columban
- St. Patrick's School, Kinkora

Nitrates and Nitrites are tested quarterly, and lead is tested annually. The requirement for all other parameters is five (5) years. The testing for these parameters was last completed in 2021/22. Testing results are reflected in the attached reports. Items to note:

- The quarterly testing for nitrates and nitrites, and the annual testing for lead completed this year returned no adverse results.
- There is information posted about drinking water and sodium levels at these school sites.
- There is nothing unusual in these reports and are presented for information purposes

The drinking water reports are sent annually to the Ministry of Education and the Ministry of the Environment Conservation and Parks. They are also posted on the Board's website, made available at each school location and brought to the Joint Health and Safety Committee as an information item.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the Annual Drinking Water Report for the Period April 1, 2023 to March 31, 2024.



OPTIONAL ANNUAL REPORT TEMPLATE

Drinking-Water System Number:	260014196
Drinking-Water System Name:	St. Patrick's, Dublin
Drinking-Water System Owner:	Huron-Perth Catholic District School Board
Drinking-Water System Category:	Small Non-Municipal Non-Residential
Period being reported:	April 1, 2023 – March 31, 2024

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking-Water System serve more than 10,000 people? Yes [] No []</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [] No []</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	<p><u>Complete for all other Categories.</u></p> <p>Number of Designated Facilities served: <input style="width: 50px; text-align: center;" type="text" value="1"/></p> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [X] No []</p> <p>Number of Interested Authorities you report to: <input style="width: 50px; text-align: center;" type="text" value="1"/></p> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [X] No []</p>
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Note: For the following tables below, additional rows or columns may be added or an appendix may be attached to the report

List all Drinking-Water Systems (if any), which receive all of their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
None	

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?
 Yes [] No [] N/A [X]



Indicate how you notified system users that your annual report is available and is free of charge.

Public access/notice via the web

Public access/notice via Government Office

Public access/notice via a newspaper

Public access/notice via Public Request

Public access/notice via a Public Library

Public access/notice via other method _____

Describe your Drinking-Water System

The St. Patrick's School, Dublin well was drilled in the summer of 1968 and converted to a pitless unit in the fall of 2000. The well casing is approximately 10 cm in diameter and approximately 66 cm above grade. An ultraviolet disinfection system was installed in August 2002 and was operational by September 2, 2002. As an extra safety measure, chlorine disinfection equipment was also installed. This will allow a small residual disinfectant level throughout the school's plumbing distribution system.

List all water treatment chemicals used over this reporting period

Salt for water softener
Chlorine

Were any significant expenses incurred to?

Install required equipment

Repair required equipment

Replace required equipment

Please provide a brief description and a breakdown of monetary expenses incurred

The annual maintenance contract which includes monthly inspection, chlorine, UV light and sleeve replacement at a cost of \$3706.40. Repairs to the system include repairing chlorine pump leak for \$1031.84. Other supply costs included DPD test packets, softener salt and testing at a cost of \$5253.54. A replacement colorimeter was purchased at a cost of \$1154.86.

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre



Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period.

	Number of Samples	Range of E.Coli Or Fecal Results (min #)-(max #)	Range of Total Coliform Results (min #)-(max #)	Number of HPC Samples	Range of HPC Results (min #)-(max #)
Raw	14	0	0	14	<10 - 550
Treated	14	0	0	14	<10 - >2000
Distribution	14	0	0	14	<10 - >2000

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min #)-(max #)	Unit of Measure
Turbidity	N/A		
Chlorine	201	0.05-2.10	mg/L
Fluoride (If the DWS provides fluoridation)	N/A		

NOTE: For continuous monitors use 8760 as the number of samples.

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
N/A				

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Antimony	Nov 25/21	ND	ug/L	N
Arsenic	Nov 25/21	ND	ug/L	N
Barium	Nov 25/21	49	ug/L	N
Boron	Nov 25/21	140	ug/L	N
Cadmium	Nov 25/21	ND	ug/L	N
Chromium	Nov 25/21	ND	ug/L	N
*Lead	June 21/23	ND	ug/L	N
Mercury	Nov 25/21	ND	mg/L	N
Selenium	Nov 25/21	ND	ug/L	N

Sodium	Jan 27/22	300000	ug/L	Y
Uranium	Nov 25/21	0.41	ug/L	N
Fluoride	Nov 25/21	1.0	mg/L	N
Nitrite	Mar 5/24	ND	mg/L	N
Nitrate	Mar 5/24	ND	mg/L	N

*only for drinking water systems testing under Schedule 15.2; this includes large municipal non-residential systems, small municipal non-residential systems, non-municipal seasonal residential systems, large non-municipal non-residential systems, and small non-municipal non-residential systems

Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#) – (max #)	Unit of Measure	Number of Exceedances
Plumbing				
Distribution				

Summary of Organic parameters sampled during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Alachlor	Nov 25/21	ND	ug/L	N
Atrazine	Nov 25/21	ND	ug/L	N
Des-ethyl atrazine	Nov 25/21	ND	ug/L	N
Atrazine + Desethyl-atrazine	Nov 25/21	ND	ug/L	N
Benzene	Nov 25/21	ND	ug/L	N
Benzo(a)pyrene	Nov 25/21	ND	ug/L	N
Bromoxynil	Nov 25/21	ND	ug/L	N
Carbaryl	Nov 25/21	ND	ug/L	N
Carbofuran	Nov 25/21	ND	ug/L	N
Carbon Tetrachloride	Nov 25/21	ND	ug/L	N
Chlorobenzene	Nov 25/21	ND	ug/L	N
Chlorpyrifos (Dursban)	Nov 25/21	ND	ug/L	N
Diazinon	Nov 25/21	ND	ug/L	N
Dicamba	Nov 25/21	ND	ug/L	N
1,2-Dichlorobenzene	Nov 25/21	ND	ug/L	N
1,4-Dichlorobenzene	Nov 25/21	ND	ug/L	N
1,2-Dichloroethane	Nov 25/21	ND	ug/L	N
1,1-Dichloroethylene	Nov 25/21	ND	ug/L	N
Dichloromethane	Nov 25/21	ND	ug/L	N
2-4 Dichlorophenol	Nov 25/21	ND	ug/L	N
2,4-Dichlorophenoxy acetic acid (2,4-D)	Nov 25/21	ND	ug/L	N
Diclofop-methyl	Nov 25/21	ND	ug/L	N



Dimethoate	Nov 25/21	ND	ug/L	N
Diquat	Nov 25/21	ND	ug/L	N
Diuron	Nov 25/21	ND	ug/L	N
Glyphosate	Nov 25/21	ND	ug/L	N
Guthion (Azinphos-methyl)	Nov 25/21	ND	ug/L	N
Malathion	Nov 25/21	ND	ug/L	N
MCPA	Nov 25/21	ND	ug/L	N
Methylene Chloride (Dichloromethane)	Nov 25/21	ND	ug/L	N
Metolachlor	Nov 25/21	ND	ug/L	N
Metribuzin (Sencor)	Nov 25/21	ND	ug/L	N
Paraquat	Nov 25/21	ND	ug/L	N
Pentachlorophenol	Nov 25/21	ND	ug/L	N
Phorate	Nov 25/21	ND	ug/L	N
Picloram	Nov 25/21	ND	ug/L	N
Polychlorinated Biphenyls(PCB)	Nov 25/21	ND	ug/L	N
Prometryne	Nov 25/21	ND	ug/L	N
Simazine	Nov 25/21	ND	ug/L	N
Temephos	Nov 25/21	ND	ug/L	N
Tetrachloroethylene	Nov 25/21	ND	ug/L	N
2,3,4,6-Tetrachlorophenol	Nov 25/21	ND	ug/L	N
Toluene	Nov 25/21	ND	ug/L	N
Triallate	Nov 25/21	ND	ug/L	N
Trichloroethylene	Nov 25/21	ND	ug/L	N
2,4,6-Trichlorophenol	Nov 25/21	ND	ug/L	N
Trifluralin	Nov 25/21	ND	ug/L	N
Vinyl Chloride	Nov 25/21	ND	ug/L	N

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	Date of Sample



OPTIONAL ANNUAL REPORT TEMPLATE

Drinking-Water System Number:	260014183
Drinking-Water System Name:	St. Patrick's, Kinkora
Drinking-Water System Owner:	Huron-Perth Catholic District School Board
Drinking-Water System Category:	Small Non-Municipal Non-Residential
Period being reported:	April 1, 2023 – March 31, 2024

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking-Water System serve more than 10,000 people? Yes [] No []</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [] No []</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	<p><u>Complete for all other Categories.</u></p> <p>Number of Designated Facilities served: <input style="width: 50px;" type="text" value="1"/></p> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [X] No []</p> <p>Number of Interested Authorities you report to: <input style="width: 50px;" type="text" value="1"/></p> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [X] No []</p>
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Note: For the following tables below, additional rows or columns may be added or an appendix may be attached to the report

List all Drinking-Water Systems (if any), which receive all of their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
None	

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?
 Yes [] No [] N/A [X]



Indicate how you notified system users that your annual report is available, and is free of charge.

- Public access/notice via the web
- Public access/notice via Government Office
- Public access/notice via a newspaper
- Public access/notice via Public Request
- Public access/notice via a Public Library
- Public access/notice via other method _____

Describe your Drinking-Water System

The St. Patrick's School well was drilled in the summer of 1965 and was originally contained in a concrete pit. The well casing has been extended and the former pit has been filled with sand. It is approximately 10 cm in diameter and extends approximately 27 cm above the sand and approximately 66 cm above ground. An ultraviolet disinfection system was installed in August 2002 and operational by September 1, 2002. As an extra safety measure, chlorine disinfection equipment was also installed. This will allow a small residual disinfectant level through the school's plumbing distribution system. In December 2002, the chemical feeder and retention tank were relocated. The water lines were rerouted so that the chlorine is injected after the water softener and UV lamps. These changes have allowed the system to operate much smoother without alarming. In early December 2009, the cement well pit was removed to below grade. The existing well casing area was re-graded with clean fill and grouting occurred around the exposed well casing to ground level with bentonite. This work was done based on direction from the Ministry of the Environment.

List all water treatment chemicals used over this reporting period

Salt for water softener
Chlorine

Were any significant expenses incurred to?

- Install required equipment
- Repair required equipment
- Replace required equipment

Please provide a brief description and a breakdown of monetary expenses incurred

The annual maintenance contract which includes monthly inspection, chlorine, UV light and sleeve replacement at a cost of \$3706.40. Repairs on the system include replacement of pressure switch and tank, leak and chlorine pump repairs for \$6760.07. Other supply costs included DPD test packets, softener salt and testing at a cost of \$5087.46.



Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date

Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period.

	Number of Samples	Range of E.Coli Or Fecal Results (min #)-(max #)	Range of Total Coliform Results (min #)-(max #)	Number of HPC Samples	Range of HPC Results (min #)-(max #)
Raw	11	0	0	11	<10 – 2000
Treated	11	0	0	11	<10 – 10
Distribution	11	0	0	11	<10 – 10

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min #)-(max #)	Unit of Measure
Turbidity	N/A		
Chlorine	195	0.05 – 2.20	mg/L
Fluoride (If the DWS provides fluoridation)	N/A		

NOTE: For continuous monitors use 8760 as the number of samples.

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
N/A				

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Antimony	Nov 25/21	ND	ug/L	N
Arsenic	Nov 25/21	4.4	ug/L	N
Barium	Nov 25/21	ND	ug/L	N
Boron	Nov 25/21	110	ug/L	N
Cadmium	Nov 25/21	ND	ug/L	N
Chromium	Nov 25/21	ND	ug/L	N



*Lead	June 20/23	ND	ug/L	N
Mercury	Nov 25/21	ND	mg/L	N
Selenium	Nov 25/21	ND	ug/L	N
Sodium	Jan 27/22	95000	ug/L	Y
Uranium	Nov 25/21	.14	ug/L	N
Fluoride	Jan 27/22	2.3	mg/L	Y
Nitrite	Mar 5/24	ND	mg/L	N
Nitrate	Mar 5/24	ND	mg/L	N

*only for drinking water systems testing under Schedule 15.2; this includes large municipal non-residential systems, small municipal non-residential systems, non-municipal seasonal residential systems, large non-municipal non-residential systems, and small non-municipal non-residential systems

Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#) – (max #)	Unit of Measure	Number of Exceedances
Plumbing				
Distribution				

Summary of Organic parameters sampled during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Alachlor	Nov 25/21	ND	ug/L	N
Atrazine	Nov 25/21	ND	ug/L	N
Des-ethyl atrazine	Nov 25/21	ND	ug/L	N
Atrazine + Desethyl-atrazine	Nov 25/21	ND	ug/L	N
Benzene	Nov 25/21	ND	ug/L	N
Benzo(a)pyrene	Nov 25/21	ND	ug/L	N
Bromoxynil	Nov 25/21	ND	ug/L	N
Carbaryl	Nov 25/21	ND	ug/L	N
Carbofuran	Nov 25/21	ND	ug/L	N
Carbon Tetrachloride	Nov 25/21	ND	ug/L	N
Chlorobenzene	Nov 25/21	ND	ug/L	N
Chlorpyrifos (Dursban)	Nov 25/21	ND	ug/L	N
Diazinon	Nov 25/21	ND	ug/L	N
Dicamba	Nov 25/21	ND	ug/L	N
1,2-Dichlorobenzene	Nov 25/21	ND	ug/L	N
1,4-Dichlorobenzene	Nov 25/21	ND	ug/L	N
1,2-Dichloroethane	Nov 25/21	ND	ug/L	N
1,1-Dichloroethylene (vinylidene chloride)	Nov 25/21	ND	ug/L	N
2-4 Dichlorophenol	Nov 25/21	ND	ug/L	N



2,4-Dichlorophenoxy acetic acid (2,4-D)	Nov 25/21	ND	ug/L	N
Diclofop-methyl	Nov 25/21	ND	ug/L	N
Dimethoate	Nov 25/21	ND	ug/L	N
Diquat	Nov 25/21	ND	ug/L	N
Diuron	Nov 25/21	ND	ug/L	N
Glyphosate	Nov 25/21	ND	ug/L	N
Guthion (Azinphos-methyl)	Nov 25/21	ND	ug/L	N
Malathion	Nov 25/21	ND	ug/L	N
MCPA	Nov 25/21	ND	ug/L	N
Methylene Chloride (Dichloromethane)	Nov 25/21	ND	ug/L	N
Metolachlor	Nov 25/21	ND	ug/L	N
Metribuzin (Sencor)	Nov 25/21	ND	ug/L	N
Paraquat	Nov 25/21	ND	ug/L	N
Pentachlorophenol	Nov 25/21	ND	ug/L	N
Phorate	Nov 25/21	ND	ug/L	N
Picloram	Nov 25/21	ND	ug/L	N
Polychlorinated Biphenyls(PCB)	Nov 25/21	ND	ug/L	N
Prometryne	Nov 25/21	ND	ug/L	N
Simazine	Nov 25/21	ND	ug/L	N
Temephos	Nov 25/21	ND	ug/L	N
Tetrachloroethylene	Nov 25/21	ND	ug/L	N
2,3,4,6-Tetrachlorophenol	Nov 25/21	ND	ug/L	N
Toluene	Nov 25/21	ND	ug/L	N
Triallate	Nov 25/21	ND	ug/L	N
Trichloroethylene	Nov 25/21	ND	ug/L	N
2,4,6-Trichlorophenol	Nov 25/21	ND	ug/L	N
Trifluralin	Nov 25/21	ND	ug/L	N
Vinyl Chloride	Nov 25/21	ND	ug/L	N

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	Date of Sample



OPTIONAL ANNUAL REPORT TEMPLATE

Drinking-Water System Number:	260014144
Drinking-Water System Name:	St. Columban School
Drinking-Water System Owner:	Huron-Perth Catholic District School Board
Drinking-Water System Category:	Small Non-Municipal Non-Residential
Period being reported:	April 1, 2023 – March 31, 2024

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking-Water System serve more than 10,000 people? Yes [] No []</p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes [] No []</p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; height: 100px; width: 100%;"></div>	<p><u>Complete for all other Categories.</u></p> <p>Number of Designated Facilities served: <div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">1</div></p> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes [X] No []</p> <p>Number of Interested Authorities you report to: <div style="border: 1px solid black; display: inline-block; padding: 2px 10px;">1</div></p> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes [X] No []</p>
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Note: For the following tables below, additional rows or columns may be added or an appendix may be attached to the report

List all Drinking-Water Systems (if any), which receive all of their drinking water from your system:

Drinking Water System Name	Drinking Water System Number
None	

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?
 Yes [] No [] N/A [X]



Indicate how you notified system users that your annual report is available, and is free of charge.

- Public access/notice via the web
- Public access/notice via Government Office
- Public access/notice via a newspaper
- Public access/notice via Public Request
- Public access/notice via a Public Library
- Public access/notice via other method _____

Describe your Drinking-Water System

The St. Columban well was drilled in June of 1966 and has been converted to a pitless unit. It is located approximately 3 meters from the school. The casing is 13 cm in diameter and extends approximately 76 cm above grade. An ultraviolet disinfection system was installed in August 2002 and operational by September 1, 2002. As an extra safety measure, chlorine disinfection equipment was also installed. This will allow a small residual disinfectant level through the school's plumbing system.

List all water treatment chemicals used over this reporting period

Salt for water softener
Chlorine

Were any significant expenses incurred to?

- Install required equipment
- Repair required equipment
- Replace required equipment

Please provide a brief description and a breakdown of monetary expenses incurred

The annual maintenance contract which includes monthly inspection, chlorine, UV light and sleeve replacement at a cost of \$1114.18. Repairs to the system include repairing chlorine pump leak for \$1988.46 and preventative maintenance on the water treatment system of \$3706.40. Other supply costs included DPD test packets, softener salt and testing at a cost of \$5076.31.

Provide details on the notices submitted in accordance with subsection 18(1) of the Safe Drinking-Water Act or section 16-4 of Schedule 16 of O.Reg.170/03 and reported to Spills Action Centre

Incident Date	Parameter	Result	Unit of Measure	Corrective Action	Corrective Action Date



Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period.

	Number of Samples	Range of E.Coli Or Fecal Results (min #)-(max #)	Range of Total Coliform Results (min #)-(max #)	Number of HPC Samples	Range of HPC Results (min #)-(max #)
Raw	11	0	0	0	
Treated	11	0	0	0	
Distribution	11	0	0	0	

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min #)-(max #)	Unit of Measure
Turbidity	N/A		
Chlorine	190	0.05 – 0.57	mg/L
Fluoride (If the DWS provides fluoridation)	N/A		

NOTE: For continuous monitors use 8760 as the number of samples.

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure
N/A				

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Antimony	Nov 25/21	ND	ug/L	N
Arsenic	Nov 25/21	6.2	ug/L	N
Barium	Nov 25/21	ND	ug/L	N
Boron	Nov 25/21	180	ug/L	N
Cadmium	Nov 25/21	ND	ug/L	N
Chromium	Nov 25/21	ND	ug/L	N
*Lead	June 21/23	ND	ug/L	N
Mercury	Nov 25/21	ND	mg/L	N
Selenium	Nov 25/21	ND	ug/L	N



Sodium	Jan 27/22	110000	ug/L	Y
Uranium	Nov 25/21	0.21	ug/L	N
Fluoride	Jan 27/22	1.8	mg/L	Y
Nitrite	Mar 5/24	ND	mg/L	N
Nitrate	Mar 5/24	ND	mg/L	N

*only for drinking water systems testing under Schedule 15.2; this includes large municipal non-residential systems, small municipal non-residential systems, non-municipal seasonal residential systems, large non-municipal non-residential systems, and small non-municipal non-residential systems

Summary of lead testing under Schedule 15.1 during this reporting period

(applicable to the following drinking water systems; large municipal residential systems, small municipal residential systems, and non-municipal year-round residential systems)

Location Type	Number of Samples	Range of Lead Results (min#) – (max #)	Unit of Measure	Number of Exceedances
Plumbing				
Distribution				

Summary of Organic parameters sampled during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Alachlor	Nov 25/21	ND	ug/L	N
Atrazine	Nov 25/21	ND	ug/L	N
Des-ethyl atrazine	Nov 25/21	ND	ug/L	N
Atrazine + Desethyl-atrazine	Nov 25/21	ND	ug/L	N
Benzene	Nov 25/21	ND	ug/L	N
Benzo(a)pyrene	Nov 25/21	ND	ug/L	N
Bromoxynil	Nov 25/21	ND	ug/L	N
Carbaryl	Nov 25/21	ND	ug/L	N
Carbofuran	Nov 25/21	ND	ug/L	N
Carbon Tetrachloride	Nov 25/21	ND	ug/L	N
Chlorobenzene	Nov 25/21	ND	ug/L	N
Chlorpyrifos (Dursban)	Nov 25/21	ND	ug/L	N
Diazinon	Nov 25/21	ND	ug/L	N
Dicamba	Nov 25/21	ND	ug/L	N
1,2-Dichlorobenzene	Nov 25/21	ND	ug/L	N
1,4-Dichlorobenzene	Nov 25/21	ND	ug/L	N
1,2-Dichloroethane	Nov 25/21	ND	ug/L	N
1,1-Dichloroethylene (vinylidene chloride)	Nov 25/21	ND	ug/L	N
2-4 Dichlorophenol	Nov 25/21	ND	ug/L	N
2,4-Dichlorophenoxy acetic acid (2,4-D)	Nov 25/21	ND	ug/L	N
Diclofop-methyl	Nov 25/21	ND	ug/L	N
Dimethoate	Nov 25/21	ND	ug/L	N



Diquat	Nov 25/21	ND	ug/L	N
Diuron	Nov 25/21	ND	ug/L	N
Glyphosate	Nov 25/21	ND	ug/L	N
Guthian (Azinphos-methyl)	Nov 25/21	ND	ug/L	N
Malathion	Nov 25/21	ND	ug/L	N
MCPA	Nov 25/21	ND	ug/L	N
Methylene Chloride (Dichloromethane)	Nov 25/21	ND	ug/L	N
Metolachlor	Nov 25/21	ND	ug/L	N
Metribuzin (Sencor)	Nov 25/21	ND	ug/L	N
Paraquat	Nov 25/21	ND	ug/L	N
Pentachlorophenol	Nov 25/21	ND	ug/L	N
Phorate	Nov 25/21	ND	ug/L	N
Picloram	Nov 25/21	ND	ug/L	N
Polychlorinated Biphenyls(PCB)	Nov 25/21	ND	ug/L	N
Prometryne	Nov 25/21	ND	ug/L	N
Simazine	Nov 25/21	ND	ug/L	N
Temephos	Nov 25/21	ND	ug/L	N
Tetrachloroethylene	Nov 25/21	ND	ug/L	N
2,3,4,6-Tetrachlorophenol	Nov 25/21	ND	ug/L	N
Toluene	Nov 25/21	ND	ug/L	N
Triallate	Nov 25/21	ND	ug/L	N
Trichloroethylene	Nov 25/21	ND	ug/L	N
2,4,6-Trichlorophenol	Nov 25/21	ND	ug/L	N
Trifluralin	Nov 25/21	ND	ug/L	N
Vinyl Chloride	Nov 25/21	ND	ug/L	N

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	Date of Sample



REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer
Presented to: The Huron-Perth Catholic District School Board
Date: May 27, 2024
Submitted by: Chris N. Roehrig, Director of Education and Secretary

STUDENT TRANSPORTATION

Public Session

BACKGROUND

The Huron-Perth Catholic District School Board regularly reviews all policies to ensure compliance and relevance with legislation and corresponding alignment with the mission and vision of our Catholic school system. The Board currently has five student transportation policies.

- P.3.5.1 Transportation Special Education Facilities in Huron and Perth Counties
- P.3.5.2 School Bus - Student Responsibility
- P.3.5.3 Transportation of Urban Pupils - Elementary
- P.3.5.4 Transportation of Secondary Students
- P.3.5.5 Request for Transportation to/from an Alternate Residence

Staff undertook to develop one policy recognizing that student transportation operational policies and procedures are administered by the transportation consortium.

DEVELOPMENT

Policy Student Transportation was presented for information at the April 22, 2024 Board meeting. The revised Student Transportation policy statement reflects the Board's position on transportation for its students, and also refers to operational transportation procedures in place by Huron Perth Student Transportation Services (HPSTS). The revised policy was available on the Board's website for vetting. No changes have been recommended therefore the policy is being recommended for approval.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board approves Policy Student Transportation.

THAT the Huron-Perth Catholic District School Board rescinds the former policies P.3.5.1 Transportation Special Education Facilities in Huron and Perth Counties, P.3.5.2 School Bus - Student Responsibility, P.3.5.3 Transportation of Urban Pupils - Elementary, P.3.5.4 Transportation of Secondary Students, and P.3.5.5 Request for Transportation to/from an Alternate Residence.

		<h1>HURON-PERTH CATHOLIC</h1> <h2>District School Board</h2>	
<h3>Student Transportation</h3>			
Adopted:	May 27, 2024	Policy #:	P 3.5.1
Revised:		Policy Category:	Transportation

BELIEF STATEMENT:

The Huron-Perth Catholic District School Board believes in the dignity, sacredness, and inherent value of the human person, created in the image and likeness of God. The Board believes that we are called to live out Catholic Social Teaching with respect to a commitment to the common good and exercising a preferential option for the poor and marginalized. The Board endeavours to support the marginalized by providing transportation to eligible students, thus enhancing the life and dignity of all students.

POLICY STATEMENT:

It is the policy of the Huron-Perth Catholic District School Board that it provides safe, effective, and efficient transportation for qualifying students within the jurisdiction of the Board. The Education Act (Section 190) states that Boards may provide transportation to and from the school a pupil attends. The Board and HPSTS are committed to the safe transportation of eligible students. The Board will be vigilant in ensuring every effort will be made so that students' length of time on the bus will not exceed the time set out in the Huron-Perth Student Transportation Services (HPSTS) service parameters, and will aspire to achieve equitable ride times for students of the Board.

PROCEDURES:

The Huron-Perth Catholic District School Board and the Avon Maitland District School Board in 2007 entered into an agreement whereby they would collectively provide a common administration for transportation service for students registered with their respective jurisdictions. The operation of the transportation service to be carried out under the name of the collective, which is Huron Perth Student Transportation Services (HPSTS). The HPSTS manages and administers all home-to-school transportation (including late buses) and special needs transportation.

HPSTS has established operational procedures for the effective and efficient delivery for all eligible students to the assigned school of attendance and return, once daily.

DEFINITIONS:

- N/A

REFERENCES:

- The Education Act (Section 190)

- HPSTS Policies and Procedures

RESOURCES, APPENDICES AND FORMS:

- N/A



REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Chris N. Roehrig, Director of Education and Secretary
Presented to: The Huron-Perth Catholic District School Board
Date: May 27, 2024
Submitted by: Chris N. Roehrig, Director of Education and Secretary

FLAG PROTOCOL

Public Session

BACKGROUND

In April of 2023, the Board passed a motion that would allow it to fly flags other than prescribed in the Flag Protocol Policy (The Policy). The Board struck an ad hoc Flag Policy Committee to review The Policy and to make a recommendation to the Board. The ad hoc Flag Policy Committee was a committee of the whole Board. The committee met five times and passed a motion to recommend that the Board make changes to its Policy.

The ad hoc policy committee recommended that the Board change The Policy in the following ways:

- Ensure that the Flag of Canada remains flying at all times and in a prominent position relative to other flags
- Permit tertiary flags to fly at the Catholic Education Centre and its Catholic secondary schools where a second flag pole exists
- Define permissible tertiary flags as:
 - The Papal Flag
 - The Flag of the Province of Ontario
 - A Board Approved Inclusionary Flag during the month of June.*

The revised policy was posted on the website for a month. The community was able to provide feedback on this policy change. The revised Policy is attached.

DEVELOPMENTS

A summary of the feedback provided to the Board was distributed to trustees with the agenda package. Flag poles will be installed and the appropriate flags ordered for the month of June.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board approves the revised Flag Protocol Policy.



HURON-PERTH CATHOLIC

District School Board

Flag Protocol

Adopted:	November 25, 2019	Policy #:	P 2.1.20.
Revised:		Policy Category:	2.1. School Operations

BELIEF STATEMENT:

The Huron-Perth Catholic District School Board (the Board) believes that the flag protocol must be consistent with the vision and mission of the Board to nurture a Christ-centred environment, provide student-focused learning opportunities and support the growth of the whole person. The Board believes that we are called to live out the principles of Catholic Social Teaching and our responsibility to exercise a preferential option for the poor and marginalized. The Board recognizes our requirement under law to abide by the Ontario Human Rights Code.

POLICY STATEMENT:

Unless otherwise prescribed by statute or regulation, it is the policy of the Board that all schools and sites fly the National Flag of Canada. Where an additional flag pole exists at its secondary schools and the Catholic Education Centre a tertiary flag may be flown. The default tertiary flags are:

- The Official Flag of the Province of Ontario
- The Flag of the Holy See – the Papal Flag
- The Inclusionary Flag of the Board (Appendix A).

It is the policy of the Board that tertiary flags be flown in less prominent positions than the National Flag of Canada. The Inclusionary Flag of the Board shall be flown during the month of June.

PROCEDURES:

1. The National Flag of Canada

- 1.1. The National flag of Canada is always displayed as the predominant flag in all situations.* The flag should always be flown on its own mast or flag pole. When the flag is raised or lowered everyone present should remove their hats.
- 1.2. Staff shall take care to ensure that the Canadian flag is never discoloured or tattered.
- 1.3. The Canadian flag should never touch the ground, be stepped or flown upside down.

2. Disposal of the National Flag of Canada

Canadian flags that are tattered or in otherwise poor condition should be disposed of in a dignified manner. A flag is considered to be tattered or worn when the colour has faded, it has developed a hole, or the outermost seam (fly) of the flag has become frayed.

When a flag is no longer in a suitable condition for use, it should be disposed of in a dignified manner – this may be facilitated by delivery of the flag for disposal to the local Canadian Legion.

3. Half-Masting

Flags are flown at half-mast as a sign of mourning. Flags may only be half-masted in the following circumstances:

- 3.1. The death of a current student or employee of the Board on the day of the funeral;
- 3.2. In solidarity and on the occasion that the Government of Canada half-masts the flag on Parliament Hill;
- 3.3. On Remembrance Day from 11 am to noon.

DEFINITIONS:

- N/A

REFERENCES:

- Government of Canada – Canadian Heritage Services – Flag Etiquette
- The only flags to which precedence is given over the National Flag are the King's Personal Canadian Flag, the Governor General's Flag, the Flags of the Lieutenant Governors (within their province) and the Personal Canadian Flags of the other members of the Royal Family.

RESOURCES, APPENDICES AND FORMS:

- N/A

APPENDIX A





REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Tara Boreham, Superintendent of Education
 Presented to: The Huron-Perth Catholic District School Board
 Date: May 27, 2024
 Submitted by: Chris N. Roehrig, Director of Education and Secretary

MENTAL HEALTH AND WELLBEING UPDATE

Public Session

BACKGROUND

The [2023-2024 Mental Health & Addiction Action Plan](#) prioritizes and supports the delivery of timely, evidence-based, trauma-informed, and effective mental health services. Aligned with the 2020-2024 HPCDSB Strategic Plan and rooted in the Spiritual Theme "Together on the Journey: Encounter, Accompany, Transform, Go Forth" derived from the Road to Emmaus (Luke 24:13-35), our plan recognizes the crucial role of relationships in promoting student mental health and resilience. Anchored in a foundation of equity, inclusion, diversity, and anti-racism, the plan places children, youth, and families at the core. Our mission is to improve student mental health and wellness within a Christ-centered environment by building student and staff knowledge. We are committed to the integration of mental health planning, curriculum strategies, healthy school initiatives, the creation of clear pathways to care and timely access to evidence-based mental health service.

DEVELOPMENTS

Throughout the 2023-2024 school year, the Huron-Perth Catholic District School Board has provided a wide range of social services to support the mental health and well-being of our students. The following is an overview of the mental health services and initiatives offered.

Student Mental Health Services within HPCDSB 2023-2024:

Service Provider	Service Provided
HPCDSB Mental Health and Wellness Coaches	<p>Total Elementary Students Served: 66 students</p> <p>Elementary students on caseload received an average of 5.8 sessions</p> <p>Total Secondary Students Served: 141 students</p> <p>St. Michael's Catholic Secondary School Mental Health and Wellness Coach provided an average of 3 sessions to students on caseload.</p>

	<p>St. Anne's Catholic Secondary School Mental Health and Wellness Coach provided an average of 5 sessions to students on caseload.</p> <p>As a team, the MHWCs provided:</p> <ul style="list-style-type: none"> • 3 classroom interventions/presentations in addition to their direct clinical work with staff and students. <ul style="list-style-type: none"> • 3 staff presentations were also provided. • 2 school-wide mental health awareness initiatives.
Attendance Counselling Services	<p>Our Attendance Counsellors supported approximately 64 students with attendance services (persistent and prolonged absences). 44 of these students re-engaged with school after a period of prolonged absence.</p>
Huron Perth Center School Based Outreach Workers (SBO)	<p style="text-align: center;">Total Elementary Students Served:</p> <ul style="list-style-type: none"> • 84 students served for direct mental health and wellness support. • 7 groups/classroom interventions were provided by our SBO Workers. <p>Circle of Security® Parent sessions were offered once in each county. An additional Circle of Security® session for Education Assistants at Stratford Elementary School.</p> <p>SBO Workers also provided a Grade 6 classroom learning about healthy relationships in alignment with our Fully Alive Curriculum.</p>
Rural Response For Healthy Children	<p style="text-align: center;">SWELL Programming at St. Ambrose</p> <p style="text-align: center;">Provided 4 Growing Resilience Classes (6 week classroom facilitation) Provided 5 Self Reg Classes (6 week classroom facilitation) Provided 4 COS presentations for Staff PD Provided 2 Resilience Social Emotional Learning Information Workshops for Staff PD</p>
Community Referrals (MHAN/Choices for Change/HPC)	<p>33 community referrals were made by MHW coaches for students to access services.</p>
Canadian Mental Health Association Huron Perth Mental Health and Addiction	<p>Delivered 3 Presentations to Huron-Perth Catholic DSB Staff about Vaping and Substance Use in Youth</p> <p>Facilitated Caregiver Lunch and Learn introducing information about Mental Health and Addiction in Youth</p>
Victim Services Huron	<p>Provided HPCDSB School Social Workers with Training about Facilitating the Recognizing Exploitation a Syllabus to End Trafficking (RESET) Grade 7 and 8 Classroom.</p>

	Provided 9 Schools with the RESET curriculum in collaboration with Mental Health and Wellness Coach, Lindsay Durst
Mental Health And Addiction Nurses of the Home and Community Care Support Services	7 students received service from September 2023 - May 2024.
Huron Perth Public Health Unit	# of Students Served Through Programming: Skill Building Small Groups: Stress/coping and social skills; in total, the 1 small group resulted in 4 sessions for 6 students.

Student Mental Health and Wellbeing:

As indicated above, students throughout the district have access to mental health and social services throughout their school day to support their overall wellbeing and foster academic success. The board values the expertise and care that community services provide our students and their families. The board intends to continue the above collaborative relationships to ensure our students have appropriate and timely access to the services they need. Additionally, the Mental Health Team has worked diligently to continue to build internal capacity to meet the needs of our students in new and creative ways. With the goal of meeting the needs of students, building mental health literacy and self-regulation skills the Mental Health Team implemented an anxiety skills group grounded in Cognitive Behavioural Therapy (CBT) at St. Anne's CSS. The group was facilitated by Sally MacDonald and over the course of 7 group sessions, students explored evidence-based materials and resources designed to help students struggling with common symptoms of anxiety, and learned and practised coping strategies to help build resilience.

Attendance and School Engagement:

At HPCDSB, we are unwavering in our dedication to boosting student engagement and reducing absenteeism. To reinforce this commitment, we are placing a strong emphasis on our Attendance Counseling Services while formalizing procedures and responsibilities for our school staff and Social Workers. Our collaborative efforts aim to significantly enhance academic outcomes for our students.

To kickstart this initiative, our Attendance counsellors and Mental Health Lead facilitated an Attendance Workshop for our Leaders Learning Council in September. This workshop empowered our leaders with a deeper understanding of the referral process and clarified the roles and responsibilities we all share in the quest to improve student attendance. This supported our leaders in better understanding the process of referrals and the roles and responsibilities we all have in improving student attendance. The Mental Health Team has also created an [attendance newsletter for caregivers](#) that administrators have been encouraged to share with their school community. A SMCSS presentation to staff, highlighted the importance of working together on early intervention and strategies to prevent chronic absenteeism.

*Our attendance counsellors responded to **60** prolonged absence referrals and **4** persistent referrals. A majority, 40 of those referrals were within Perth County. Of the 60 referrals, **44** students re-engaged with school after a period of prolonged absence.*

HPCDSB Mental Health and Wellness Team: Caregiver Lunch and Learn:

During the 2023-2024 school year, the Huron-Perth Catholic District School Board and Avon Maitland District School Board hosted monthly lunch & learn sessions for caregivers and staff. Each session, facilitated by community partners, offers a concise 30-minute virtual discussion on children's mental health and well-being topics. Access to these recordings will be available on the HPCDSB Mental Health and Well-Being Website in the summer of 2024.

Rural Response for Healthy Children (RRHC) Collaboration:

In the 2023-24 academic year, Huron-Perth Catholic District School Board partnered with Rural Response for Healthy Children to implement SWELL (Strengthening Well-being through Emotional Learning and Leadership) at St. Ambrose Catholic School in Stratford. The project aimed to enhance well-being through evidence-informed programming and targeted classroom support. As part of the project, RRHC facilitated Circle of Security in the Classroom (COS-C) learning sessions to support educators in understanding their students' needs within the classroom setting and support their healthy socio-emotional development. This professional learning series was attended by 5 educators/school administrators all of which provided positive feedback.

The Self-Regulation Program 5-week classroom series took place in one SK/Grade 1 classroom. Nineteen students benefited from this program. The feedback from the educator was very positive. The Growing Resilience with Social and Emotional Learning 6-week classroom series took place in two classrooms, benefitting one Grade 4/5 class and one Grade 6/7 class. Forty-eight students participated in this program. St. Ambrose, Rural Response for Healthy Children (RRHC) and the Huron Perth Centre hosted a parent night where RRHC staff discussed the concepts of Self-Regulation, Social Emotional Learning, and the Circle of Security Parenting framework. Caregivers were able to ask questions and learn more about the SWELL project and how to support their students' development and learning at home. Information was also sent home to all families outlining this work. This project sought pre and post measures to evaluate efficacy and impact. The survey data highlighted positive aspects of the school community but also identified areas for improvement, prompting ongoing programming and support initiatives. Feedback from educators was strongly positive, emphasizing the program's impact. Future efforts will focus on coaching educators, maintaining program availability, and promoting parent learning opportunities.

School Service Advisory Council (SSAC)

Throughout the school year, Mental Health Lead Kaitie Westbrook co-chairs SSAC meetings alongside AMDSB Lead Heather Hirdes. The SSAC committee functions as a sub-committee of the Children and Youth Mental Health Network which fits under the Huron Perth Ontario Health Team and is composed of organizations that are actively providing services to HPCDSB and AMDSB students. The committee works collaboratively to address the needs amongst children and youth and at the system level to support clear pathways to service with an understanding of our agency protocols and scopes of practice.

The 2023-2024 Priorities Included:

1. Collaborative and integrated services for students in Huron and Perth
2. Focus on awareness promotion of all services available to students in Huron and Perth County Schools and support the navigation and negotiation for families to access the appropriate services for their child
3. Implementing the Caregiver Lunch and Learn Series
4. Updating the Community MH Crisis Response Protocol and Sexual Assault Protocol

School Service Advisory Council (SSAC) Symposium:

In an essential collaborative effort, Avon Maitland District School Board and Huron-Perth Catholic District School Boards, in partnership with Huron Victim Services and the Ontario Provincial Police, hosted a School Service Advisory Council (SSAC) Symposium. This year's focus was understanding and responding to human trafficking concerns in the Southwest region. This initiative combined the resources and expertise of our community law enforcement and victim services organization to create a unique networking opportunity for school-based service professionals while equipping them with essential knowledge and skills to prevent and intervene when worries arise about human trafficking for students in Huron and Perth counties.

The SSAC Symposium provided an invaluable opportunity for school-based service providers to unite, foster connections, network, and build capacity in various areas to enhance their support for students across Huron and Perth counties. Our primary focus was to provide seamless system navigation and well-defined service pathways for children and youth within the education system. An event like this had not occurred since 2019. We hope that providers will come together each year to engage in mutual learning as we believe that the SSAC Symposium serves as a vital platform to empower service providers with the knowledge and tools they need to create a safer and more supportive environment for the young people they serve. Through collaboration and continuous learning, we can ensure that our communities remain vigilant and resilient against emerging challenges affecting our children and youth.

Secondary Educators Professional Development Day:

On October 20 our Secondary Educators benefited from a collaborative Professional Development day, where our Mental Health and Wellness Team partnered with the Huron OPP.

The day featured:

Current Trends in Youth Behaviour: The Huron OPP shared insights into current trends in vaping and drug use, providing valuable perspective on the challenges they encounter in their work, including the issues of sextortion and child exploitation.

Online Safety and Privacy: We delved into online safety, explored the impact of social media on mental health, discussed the nuances of location sharing, and examined privacy settings.

Educator Roles: Educators were provided information about recognizing and responding to student concerns, along with guidance on connecting students to the appropriate services, including resources from the School Mental Health Ontario (SMH-ON). When to involve the mental health team and/or police and what they might expect from these services.

The topics emphasized ensuring trauma-informed practices and staff engaged in scenario-based exercises and discussion was encouraged throughout to enhance learning and understanding about the topics discussed.

Suicide Prevention/Life Promotion Facilitation for Special Education:

Mental Health Lead, Kaitie Westbrook and Religion and Family Life Coordinator, Caroline Thuss facilitated 3 full day training workshops to provide Special Education Resource Teachers, the district's Educational Assistants, Guidance Teachers and Applied Behavioural Analysts Consultants with learning about Suicide Prevention and Life Promotion Literacy. The workshop provides School Staff with an understanding of suicide prevention at school and the role that all school staff play in keeping students safe. This approach is evidence-informed and supported by the World Health Organization as an effective practice in schools. During these workshops Huron-Perth Catholic

District School Board also collaborated with the Canadian Mental Health Association to support our learning and development about the role of mental health, mental illness and substance use and misuse in understanding suicidality and life promotion with additional learning about student vaping concerns and what to look for.

Mental Health Literacy and Social Emotional Learning Implementation:

On the Professional Development Day April 8, the Mental Health and Wellness Team facilitated a day of Social Emotional Learning (SEL) for elementary educators. In the morning, educators learned about the new Policy and Program Memorandum 169 and why SEL is important and supports academic achievement. Kristi Michel of Rural Response from Healthy Children provided an informative presentation about the six core competencies of Social Emotional Learning that included guided demonstrations of resources that can be used with students. Following this, our Information Technology Learning Coordinator provided Grade 7 and 8 educators with Huron-Perth Catholic DSB's adapted Mental Health Literacy Modules from School Mental Health Ontario. The Coordinator of IT also created a fourth Module to educate students about the connections between our faith and mental wellness that supports holistic health. Kindergarten to Grade 6 educators learned about the new School Mental Health Ontario (SMH-ON) Wayfinder Tool. The Wayfinder is a step-by-step guide that has curated, evidence-based resources to support educators in the implementation of Social Emotional Learning (SEL) in their classroom. Educators then had time to review the tool and consider how they might implement the resource within their classroom and they discussed areas that coincide with our Catholic Graduate Expectations. In the afternoon, Kristi from Rural Response returned to facilitate more interactive learning for our Kindergarten educators to support their understanding and implementation of the four lessons for Supporting Student Self-Regulation in Kindergarten. Following the lesson, breakout rooms were facilitated where Kindergarten educators and DECEs worked collaboratively on lesson plans to implement the self-regulation learning into their classrooms.

Student SEL Mental Health Literacy:

Enhancing Student Safety through R.E.S.E.T. Curriculum

RESET = Recognizing Exploitation a Syllabus to End Trafficking

The Ministry of Education has provided funding to enhance student safety across Ontario concerning Human Trafficking. This funding has enabled HPCDSB to partner with Victim Services Huron to introduce the R.E.S.E.T. curriculum in our Huron schools. R.E.S.E.T. was developed by experts from the Sexual Assault Support Centre of Waterloo Region, well-versed in frontline services for trafficking survivors, curriculum development, and workshop delivery.

Talking about human trafficking with youth is crucial. The average age of entry is just 13, with the majority of victims being Canadian girls and women under 25. There's a general lack of awareness regarding trafficking, and the normalisation of misogyny, violence, and unhealthy relationship behaviours makes recognition challenging. With the ever-evolving landscape of social media, new avenues for luring and grooming constantly emerge, complicating intervention efforts.

The curriculum's content aligns with our Catholic faith's values, emphasizing the sanctity of human life, the sacred nature of relationships, and the importance of educating on consent and safety. This initiative aimed to empower students with knowledge and skills related to vulnerability, healthy relationships, online safety, and human trafficking, fostering a safer and more supportive school environment.

Implementation Details:

The RESET Curriculum was introduced in Huron schools and Listowel, with support from Victim Services, to address key topics related to mental health and well-being. The curriculum covered areas such as vulnerability, healthy relationships, online safety, and human trafficking, providing students with essential knowledge and skills to navigate challenges they may encounter.

Outcomes:

- Students indicated significant improvement in their understanding of vulnerability, after the second RESET session.
- Students demonstrated enhanced knowledge and awareness of healthy relationships, reflecting the positive impact of the curriculum on their perceptions and attitudes.
- Students indicated that they believed they were more aware of online safety practices, highlighting the relevance and importance of incorporating this topic into classroom curriculum as a preventative measure to avoid exploitation.
- Students indicated an improvement in their understanding of human trafficking which demonstrates that the curriculum is effective in raising awareness about this critical social issue and supports our values of supporting human dignity and well-being.

In summary, the overwhelming majority of students found the RESET Curriculum to be helpful and informative. Students reported feeling more confident in identifying signs of unhealthy relationships following the presentation, demonstrating the practical application of the curriculum content. The implementation of the RESET Curriculum in Huron schools yielded positive outcomes in terms of students' knowledge, awareness, and empowerment. The curriculum has effectively addressed key topics related to mental health and well-being, equipping students with essential skills to navigate challenges and build healthy relationships. Moving forward, we remain committed to sustaining and enhancing these efforts to promote the holistic well-being of our students.

Looking Ahead:

Mental Health and Addiction Strategy Consultations

As part of HPCDSB's 3-Year Mental Health and Addiction Strategy Development, the Mental Health team sought staff, student, and caregiver participation in surveys to gather their perspectives about mental health and addiction within our school communities. Additionally, the Mental Health Lead hosted a consultation session with our school leaders to collaborate on the key priority areas in the mental health and Addiction Strategy to elicit their insights and ensure alignment with the Board's Strategic Plan and School Improvement Plans. All participants provided valuable insights referenced in the development of our 2024-2027 Mental Health and Addiction Strategic Plan.

In summary, our collaborative efforts underscore our commitment to fostering a supportive and nurturing environment that prioritizes our students' well-being and holistic development. Through continued partnership, faith, education, and consultation, we remain dedicated to working alongside school staff and community partners to promote the growth, development and well-being of our students.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the Mental Health and Wellness Update report for information.



REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mya Moore – St. Michael CSS, Stratford
Keirsten Ryan – St. Anne's CSS, Clinton
Presented to: The Huron-Perth Catholic District School Board
Date: May 27, 2024
Submitted by: Chris N. Roehrig, Director of Education and Secretary

STUDENT TRUSTEES' REPORT Public Session

BACKGROUND

The Huron-Perth Catholic District School Board recognizes that student trustees are an important and valuable voice in representing the interests of the student body at Board Meetings. The Board is committed to providing an opportunity for student voice at the Board table.

Below is a summary highlighting Catholic faith initiatives, academic updates, and information about activities and events taking place at each of our secondary schools.

DEVELOPMENTS

Religious/Charitable Events/Accomplishments

St. Michael CSS

- St. Michael Choir performed at the Catholic Education Week Mass on May 7
- Catholic Education Week Mass was held at St. Joseph's Church on May 8
- The Grade 11 Retreat was held on May 9 at Hidden Acres Camp

St. Anne's CSS

- Mr Reid's 'foods class' donated time and energy to the Smile Cookie campaign on May 1 and 2
- Catholic Education Week Mass was celebrated on May 8 with Father Tony Laforet
- Grade 12 Religion class has still been participating in youth ALPHA
- We have held adoration in the chapel every Friday on junior and senior lunches
- Reconciliation was held May 8 during Period 1

Academic Events/Accomplishments

St. Michael CSS

- Entrepreneurship classes sold handmade products on May 7. All proceeds went to Shelter Link and Optimism Place
- Members of the Eco Warriors and the SHSM Environmental program participated in the Huron Perth Envirothon competition, placing 6th overall
- DELF Testing for Grade 12 French students took place on May 14 and 15
- The Annual Rotary Club of Stratford Honour Student Banquet was held on May 16 from 5:45 to 8:00PM

St. Anne's CSS

- All Grade 10 History students went to Fanshawe College for a WWI reenactment
- Dr Colleen Richardson from Western University came in to work with music classes and the band on April 30

- DELF testing for Grade 12 French students happened on May 14 and 15
- Mid-term reports went home April 25
- SHSM First Aid Training was held on April 23 through until April 26
- Women in Trades went to Toronto to participate in a flight simulator and other events on May 1
- Hairstyling class went to the Stratford Festival School of Hairstyling on May 3
- Discovery days at Western University for Health Science for those in the Health and Wellness SHSM program
- Native tree presentation was held on May 9
- Temple tour in London was on May 13
- We hosted the Grade 7/8 Gauss Math contest on May 16
- Grade 9 English students went and watched a live performance of Romeo and Juliet on May 24 at the Stratford Festival

Athletics/Arts Events/Accomplishments

St. Michael CSS

- Auditions for next year's musical were held on May 6 and May 8
- The Concert Band had their final concert on May 10
- The annual Arts Gala was hosted on May 14
- The Concert Band performed at Music Fest Nationals on May 17
- A coffee house was held on May 7 in honour of Mental Health Week

St. Anne's CSS

- Honour Band had a second rehearsal on the 26 of April for May Melodies
- May Melodies was held on May 3
- ARC travelled to St. Mike's on April 29 to meet with the St. Michael Social Justice Team
- Elementary school soccer was held May 7 and 8
- STEM field trip was held on May 9 for senior science students
- B. Hickey and D. Wareing went to the Ontario Skills Competition in carpentry on May 7
- Band competed at Nationals in Toronto on May 15 and 16
- Bystander training hosted by the ARC club in conjunction with the Huron Immigration Partnership was held on May 17
- Student Cabinet elections have begun for the upcoming school year

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

Prepared by: Chris N. Roehrig, Director of Education and Secretary
Presented to: The Huron-Perth Catholic District School Board
Date: May 27, 2024
Submitted by: Chris N. Roehrig, Director of Education and Secretary

STRATEGIC PLAN 2024-2027 - UPDATE

Public Session

BACKGROUND

At the April Regular Board Meeting **of the Board - the Board approved targets for the 2024-2027 Strategic Plan.** The Huron-Perth Catholic District School Board will achieve the following targets:

Top 15% in the Province on EQAO measure among English Boards; 95% of students who begin and end in our secondary schools graduate in 5 years; 20% Improvement in student attendance AND 100% of schools will participate in regular formation and catechesis informed by the Religion and Family Life Program and Catholic Social Teaching; 100% of schools will explicitly embed Ontario Catholic Graduate Expectations through signs and experiences in all programs; 100% of schools will actively engage with their Family of Parishes.

The Board also approved the artwork that will contribute to Board branding of the Strategic Plan by adopting the artwork of Jennifer Norton's *Pentecost*. The Board has confirmed a licensing agreement with the artist and has begun branding initiatives.



DEVELOPMENTS

Staff have been gathering school-based expectations, actions/activities to reach Key Performance Indicators that will put the district in the best position possible to achieve the Board's goals and targets. The following is a sample of some of the actions being considered in advance of the draft plan being presented to the Board in June/August.

Catholic Faith Formation

Schools will develop an annual pastoral plan with the local family of parishes and strategically support Sacramental Retreats, fostering collaboration among students, families, and parish staff. Educators will emphasize the Sacraments in the Growing in Faith ~ Growing in Christ (GIF GIC) program and support events of mutual interest in school and parish media.

System Faith Day will be in Fall 2024 and 2026, with Site-based Faith Day in 2025 and 2027. Schools will consider Faith-in-Action Teams, provide Liturgy Planning Templates, and offer catechesis for staff, tied to the Religion Program and Family Life Program, using the Ontario Catholic School Graduate Expectations (OCSGEs) and Institute for Catholic Education (ICE) documents. Teachers will receive support to intentionally embed the OCSGEs across all programs and subject areas K-12.

Schools will increase opportunities for student spiritual engagement, ensure ongoing communication with home and parish, and intentionally incorporate faith formation in staff meetings and professional learning experiences. Staff will learn about Church teachings, Church history, Scripture, Prayer and will explore responses to societal issues in a variety of ways and in an on-going manner, in light of our Catholic faith and teachings. We will explore opportunities for Religious Education for staff including providing Additional Qualification Courses locally and for new teachers.

Schools will build content for a shared Google Folder, invite parish pastoral team members to the CSAC, co-host faith formation events, and support parish staff with the new FLE curriculum. Monthly Catholic virtues will be emphasized, promoting responsible digital citizenship and the role of the Gifts and Fruits of the Holy Spirit.

Experiential learning for faith formation, sustainability practices, and service learning opportunities will be expanded. Christian Service opportunities will be promoted, explicitly connecting service to Catholic Social Teachings and the Board's spiritual theme. Equity and mental health efforts will align with Catholic Social Teaching.

Student Achievement: Mathematics

Implementation of a Multi-tiered System of Support

Tier One

- Instruction delivered by the classroom teacher
- Ensure consistent implementation of the High Impact Instructional Practices (i.e., Effective Math Block), fidelity to the Math Curriculum expectations with an emphasis on Number strand, and effective use of core board-supported resources for teaching and learning
- Incorporate Universal Design for Learning (i.e., applying the Concrete Representational Abstract model) and Differentiated Instruction for intentional lesson planning, instructional practices, and on-going assessment
- Increase focus on assessment for learning and using all available formative data (i.e., observations and conversations not only products) to guide small group instruction and selection of materials for learning

Tier Two

- Identify at-risk and struggling learners - focus on specific skills and concepts to access grade-level curriculum (i.e., reasoning skills by division)
- Use pre and post assessments and engage in progress monitoring with programs, strategies and resources designed to provide the additional support students need at this tier
- Focus on direct instruction in small groups with an emphasis on specific strategies, tools, and vocabulary needed to reinforce the skills and learning needed to progress through the learning continuum and access to grade-level curriculum.

- Partner classroom teachers with Special Education Resource Teachers, supported by members of the Math and System Special Education teams to engage in this work as a team, mindful of the math learning needs and learning profile for identified students

Tier Three

- Identify Tier Three strategies and programs to support students who require targeted support in addition to Tiers One and Two
- Ensure alignment so that students are receiving the best at all Tiers of support and that each one complements the other.
- Partner classroom teachers with Special Education Resource Teachers, supported by members of the Math and System Special Education teams to engage in this work as a team, mindful of the math learning needs and special education needs identified for students

Primary: Focus on developing students' conceptual understanding of number sense and operations (i.e. emphasize and strengthen reasoning in mental math) as they move from applying counting strategies to demonstrating additive reasoning.

Junior: Focus on developing students' conceptual understanding of number sense and operations (i.e. emphasize and strengthen reasoning in mental math) as they move from demonstrating additive to multiplicative reasoning.

Intermediate/Senior: Focus on developing students' conceptual understanding and reasoning as they move from demonstrating multiplicative to proportional reasoning (Intermediate) and proportional to functional reasoning (Senior).

Student Achievement: Literacy

Implementation of Multi-Tiered System of Support:

Tier One

- Instruction delivered by the classroom teacher
- Ensure consistent implementation of the Effective Literacy Block, fidelity to the Literacy Curriculum expectations, and effective use of core board-supported resources for teaching and learning
- Incorporate Universal Design for Learning and Differentiated Instruction for intentional lesson planning, instructional practices and on-going assessment
- Use data such as that provided by early reading screening as well as diagnostic data to guide small group instruction and selection of materials for learning

Tier Two

- Identify at-risk and struggling learners - focus on specific skills to access grade-level curriculum
- Use progress monitoring to determine the effectiveness of the intervention or program(s), strategies and resources designed to provide the additional support students need at this tier
- Focus on explicit instruction with an emphasis on strategies, tools and vocabulary needed to reinforce the skills and learning needed to progress through the learning continuum
- Partner classroom teachers with Special Education Resource Teachers and administrators, supported by members of the Literacy and System Special Education teams to engage in this work as a team, mindful of the literacy learning needs and special education needs identified for students

Tier Three

- Identify Tier Three strategies and programs to support students who require this in addition to Tiers One and Two
- Ensure that the intervention aligns with Tier One and Tier Two so that students are receiving the best at all Tiers of support and that each one complements the other.
- Partner classroom teachers with Special Education Resource Teachers and administrators, supported by members of the Literacy and System Special Education teams to engage in this work as a team, mindful of the literacy learning needs and special education needs identified for students

Primary

- Implement systematic and explicit instruction of foundational knowledge and skills (including oral language, word-level reading and spelling, vocabulary, fluency, and comprehension)
- Consistent use of district-approved resources to fidelity
- Use evidence-based programming/practices to support students
- Strategic, targeted use of literacy specialists to support students and teachers/DECEs

Junior

- Provide educators with professional learning resources and foundational knowledge on how to support students who continue to struggle to learn to read in this division
- Use small group instruction, driven by assessment data, to meet the needs of students
- Provide explicit instruction in writing starting with the sentence level and moving to more advanced writing
- Continue to teach, model and support oral language development, reading, vocabulary development, critical thinking, etc.

Intermediate/Senior

- Engage students in the curriculum by utilizing a variety of tools and strategies, incorporating real-world examples, fostering collaborative learning environments, and tailoring instruction to meet the diverse needs and interests of students
- Use small group instruction and carefully planned instructional strategies, driven by assessment data, to meet the needs of students while embedding student interests and choice
- Support the implementation of the new language curriculum, with a commitment to destreaming, and quality assessment and evaluation practices.

Student Attendance/Pathways/Graduation

- Capitalize on available resources, partnerships and programs to enhance our ability to embed STEM into the learning environments (Scientists in Schools, Nuclear Waste partnership/funding, University of Waterloo partnership, technology integrated into elementary classrooms, FSL eSTIM funding etc)
- Strike a task force to oversee and guide the various experiential programs
- Further coordination of programs to ensure they align with and support academic achievement and all pathways
- Prevention and promotion: Engagement through relationships and routines to support attendance and student success
- Teach Social Emotional Learning (SEL) competencies throughout the day (Leading Mentally Healthy Schools - School Mental Health Ontario)
- Monitor the effectiveness of a multi-tiered system of support in the context of student mental health
- Understand the importance and role of school staff in the early identification and prevention of mental health/attendance concerns of students

- Strong emphasis on our Attendance Counseling Services, formalizing procedures and responsibilities for our school staff and Social Workers in efforts to significantly enhance academic outcomes for our students
- Prolonged and persistent attendance support given by social workers and administrators and educators
- Provide professional development to teachers and administrators regarding their influence and responsibility for student attendance
- Improve student engagement in the classroom with attention to strong pedagogy, program planning and assessment practices that reinforce the importance of consistent attendance and engagement at school
- Re-establish data points and monitoring systems for students who are accessing supports through Student Success and other non-classroom supports in our schools

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the Strategic Plan 2024-2027 - Update report for information.



REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer
Presented to: The Huron-Perth Catholic District School Board
Date: May 27, 2024
Submitted by: Chris N. Roehrig, Director of Education and Secretary

2024-2025 BUDGET UPDATE REPORT CORE EDUCATION (FORMERLY GRANTS FOR STUDENT NEEDS) FUNDING ANNOUNCEMENT & ENROLMENT PROJECTION UPDATE

Public Session

BACKGROUND

On April 26, 2024 the Ministry of Education issued Ministry Memorandum 2024:B05 2024-25 Core Education Funding (formerly Grants for Student Needs). [2024-25 Core Education Funding \(formerly Grants for Student Needs\) \(gov.on.ca\)](#). This memorandum introduced a restructured version of the former Grants for Student Needs (GSN) now called Core Education Funding (Core Ed). Core Ed funding for 2024-25 is projected to be \$28.6 billion, an increase of 2.7 per cent compared to 2023-24. As detailed in the memo, the increase is largely attributed to labour-related increases resulting from ratified central agreements, a labour provision amount of 1.25 per cent increase for teacher salary benchmarks, and a 2 per cent cost update to assist school boards in managing increases in commodity prices (i.e. electricity, etc).

In addition to the Core Ed announcement, the following memorandums were issued:

- Memorandum 2024 B06: [2024-25 Responsive Education Programs \(REP\) \(gov.on.ca\)](#)
 - Appendix A: [Appendix A - 2024-25 Responsive Education Programs Allocations \(gov.on.ca\)](#)
- Memorandum 2024 B07: [Student Transportation – Core Education Funding 2024-25 \(gov.on.ca\)](#)
- Memorandum 2024 B08: [Capital Funding for the 2024-25 School Year - April 18, 2024 \(gov.on.ca\)](#)
- Memorandum 2024 SB08: [2024-25 Estimates \(District School Boards\) \(gov.on.ca\)](#)

DEVELOPMENT

As a result of a Ministry review of education funding, there has been a significant restructuring of the funding formula for the first time in 25 years. Core Ed comprises the former 18 grants and 77 allocations re-organized into six funding pillars and 28 allocations.

Highlights from the Core Ed announcement and related memorandums, and impacts to the Board's budget are:

- The Safe and Clean Schools Supplement, introduced in 2023-24, related to COVID-19 is now sunset. The Board's Safe and Clean Schools Supplement was \$165,761.
- Priorities and Partnerships Funding (PPF) has been renamed to Responsive Education Programs (REP).

The Board will continue to receive the following REP funding:

- De-streaming Implementation Supports \$23,300
- Entrepreneurship Education Pilot Projects \$10,000
- Experiential Professional Learning \$11,800
- Early Reading Enhancements / Screening Tools \$28,600
- Education Staff to Support Reading Interventions \$247,300
- Health Resources and Training \$6,900
- Math Achievement Action Plan: Board Math Leads \$166,650
- Math Achievement Action Plan: School Math Facilitators \$42,950
- Math Achievement Action Plan: Digital Math Tools \$32,400
- Mental Health Strategy Supports: \$7,000
- Skilled Trades Bursary Program: \$11,000
- Special Education AQ Subsidy: \$7,700
- Reading Intervention Licenses: \$111,500
- Summer Learning - Special Education: \$85,000
- Summer Mental Health Supports: \$98,500

Changes to existing 2023-24 REP funding:

- Professional Assessments \$109,329 moved into Core Ed funding.
- De-Streaming Staffing \$214,910 has been removed.

The Board will receive new REP funding:

- Special Education Needs Transition Navigators: \$54,000
- Critical Physical Security Infrastructure: \$30,100

- Labour Related Changes
Updates to salary benchmarks and other funding elements were made to reflect the recently ratified Canadian Union of Public Employees (CUPE) central collective agreements, and a labour provision for other education worker unions.
- Updates to the Student Transportation funding formula.
New benchmarks have been introduced for distinct funding for contracted special purpose vehicles and contracted taxis. Existing benchmarks have been updated for buses, public transit, local priorities and operations and rider safety training. Addition of a top-up amount to ensure all school boards receive at least a 3 percent increase in transportation funding. These benchmark updates have the following impact for the Board:
 - Addition of approximately \$80K for special purpose vehicles (e.g. vans).
 - The local priorities benchmark update resulted in a substantial decrease of \$1.1M. This was offset by the top-up amount.
 - Overall the Boards 2024-25 transportation allocation has increased by 3 percent from 2023-24.

- Within the Special Education Fund there are changes to Special Incidence Portion (SIP) and Specialized Equipment (SEA) funding approaches.
 - SIP funding is based on an interim formula. The 2024-25 allocation is similar to the current year, however given this is an interim formula the Board may see a change in this grant in the future.
 - The SEA allocation is replacing the Special Equipment amount. The aim is to better meet needs of students, reduce administrative burden and increase flexibility in how school boards use this funding. Currently, boards submit an application for reimbursement of all specialized equipment less a deductible amount of \$800 per claim. The new formula will see a base amount of \$200,000, and full reimbursement of only claims greater than \$5,000. Many of the current claims are less than \$5,000. Upon an initial analysis of the Board's claim history, it is expected that the base amount of \$200,000 will be sufficient to cover these costs.
- There is a 2 per cent cost update to the non-staff portion of the school operations allocation benchmark to assist in managing increases in commodity prices.
- Capital Grants

The School Condition Improvement (SCI) Grant is a capital renewal program that allows boards to revitalize and renew aged building components. Items eligible for SCI funding are identified through the Ministry's School Facility Condition Assessment Program. This program was relaunched in 2023. Boards will be contacted for orientation on the new program and to schedule 2024 assessments. The Board's SCI 2024-25 allocation is \$2,642,821 which is similar to the current year allocation.

The School Renewal Allocation (SRA) is a multifaceted program, which allows boards to revitalize and renew aged building systems, and also address maintenance requirements such as painting, roof patching and parking repairs. The Board's SRA 2024-25 projected allocation at \$884,326 is also similar to last year's allocation.

Temporary Accommodation Allocation (TA) funding may be used for portable moves, leases, and purchases. The Board's TA allocation is \$47,040.

2024-25 Enrolment Projections:

Attached reports represent final 2024-25 enrolment projections.

Elementary: Consistent with prior years, these final projections are based on completed registrations. Final elementary enrollment numbers are 27 greater than Watson's projections for the 2024-25 school year.

Secondary: These numbers were finalized in April (no change from April Board report).

Budget risks and pressures identified that will require review of staffing and program expenditures:

- Enrolment variability. (Final 2024-25 projections vs. October 2024 'students in seats').
- Supply/replacement teaching staff is underfunded by approximately \$700K.
- The 2 per cent cost update to the non-staff portion of the School Operations allocation will not fund the projected increase in school operations expenses.

- Cost updates limited to salary benchmarks and school operations greatly reduces the Board's buying power.

RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the 2024-25 Budget Update Report.

Huron-Perth Catholic District School Board

Elementary 2024-25 Enrolment Projections - Final
Registrations at May 14, 2024

Elementary	OTG	J	K	1	2	3	4	5	6	7	8	Total	23/24 REVEST	Difference (23/24 REVEST vs. 24/25 Enrol Proj)
Holy Name of Mary	260	24.0	21.0	21.0	24.0	27.0	13.0	21.0	16.0	27.0	14.0	208.0	210.0	-2.0
Jeanne Sauvé Catholic School	366	37.0	23.0	22.0	25.0	24.0	23.0	25.0	29.0	38.0	24.0	270.0	252.5	17.5
Our Lady of Mount Carmel	176	16.0	11.0	14.0	16.0	9.0	19.0	13.0	10.0	16.0	7.0	131.0	130.0	1.0
Precious Blood	248	25.0	29.0	25.0	20.0	21.0	26.0	26.0	22.0	23.0	22.0	239.0	226.5	12.5
Sacred Heart	249	11.0	17.0	17.0	22.0	17.0	25.0	25.0	15.0	23.0	20.0	192.0	189.5	2.5
St. Aloysius	225	24.0	18.0	17.0	18.0	20.0	22.0	28.0	21.0	41.0	30.0	239.0	229.0	10.0
St. Ambrose	307	14.0	18.0	16.0	14.0	12.0	17.0	16.0	24.0	14.0	17.0	162.0	162.0	0.0
St. Boniface	202	22.0	22.0	17.0	25.0	26.0	24.0	22.0	23.0	27.0	18.0	226.0	223.5	2.5
St. Columban	184	0.0	0.0	0.0	0.0	31.0	27.0	32.0	26.0	35.0	25.0	176.0	172.0	4.0
St James	225	15.0	22.0	22.0	18.0	19.0	21.0	17.0	21.0	23.0	10.0	188.0	185.0	3.0
St Joseph's - Stratford	176	16.0	17.0	8.0	9.0	11.0	14.0	7.0	11.0	17.0	21.0	131.0	127.0	4.0
St Joseph's - Clinton	225	17.0	17.0	24.0	23.0	16.0	25.0	23.0	20.0	30.0	24.0	219.0	223.5	-4.5
St. Mary's - Goderich	343	17.0	27.0	36.0	40.0	32.0	37.0	35.0	30.0	34.0	39.0	327.0	332.0	-5.0
St. Mary's - Listowel	274	43.0	41.0	34.0	38.0	35.0	43.0	32.0	40.0	42.0	31.0	379.0	363.0	16.0
St. Patrick's - Kinkora	153	11.0	11.0	14.0	14.0	9.0	15.0	10.0	11.0	16.0	11.0	122.0	124.5	-2.5
St. Patricks - Dublin	130	29.0	25.0	25.0	26.0	0.0	0.0	0.0	0.0	0.0	0.0	105.0	106.0	-1.0
TOTAL Elementary FTE		321.0	319.0	312.0	332.0	309.0	351.0	332.0	319.0	406.0	313.0	3,314.0	3,256.0	58.0

Additional Information:

Watson & Associates Projections	319.0	307.0	312.0	325.0	308.0	349.0	335.0	314.0	401.0	317.0	3287.0
Difference Board/Watson	2.0	12.0	0.0	7.0	1.0	2.0	-3.0	5.0	5.0	-4.0	27.0

Secondary 2024-25 Enrolment Projections - Final

Secondary	OTG									October 2024	March 2025	2024-25 Est. ADE	2023-24 Confirmed Enrolment	Difference
St. Anne's Catholic Secondary Scho	588									514	503	509.0	538.5	-29.5
St. Michael Catholic Secondary Scho	999									732	709	721.0	743.3	-22.3
TOTALS										1246	1212	1230.0	1281.8	-51.8

Enrolment Regular	1215.0	1272.0	-57.0
Enrolment High Credit	15.0	9.8	5.3
	1230.0	1281.8	-51.8