



HURON-PERTH CATHOLIC

District School Board

Development and Review of Board Policies

Adopted:	March 28, 2011	Policy #:	P 1.1.4.
Revised:	February 22, 2021	Policy Category:	1.0. Board Governance

BELIEF STATEMENT:

The mission of the Huron-Perth Catholic District School Board is to serve its students, working with the home, parish and school community to:

- Nurture a Christ-Centred environment;
- Provide student-focused learning opportunities; and
- Support the growth of the whole person.

In light of this mission, and in keeping with the Board's obligations under the Education Act, policies are developed and reviewed on an on-going basis.

POLICY STATEMENT:

The Huron-Perth Catholic District School Board is responsible to its students, parents, staff, and community for the achievement of its mission. The Board shall establish specific policies to guide the actions of the Director and his/her staff in the achievement of this mission, and to inform parents, students, and staff of our operating policies and procedures. This Policy is intended to provide a framework for the effective development, review, and approval of Board Policies.

PROCEDURE:

1. The development and review of all policies shall be initiated by the Board or the Director Education.
2. The Director of Education may delegate the development or revision of Policy and Procedures to appropriate members of the Executive Council and staff.
3. The establishment of new Policies and Procedures as well as the cyclical review of existing Policies and Procedures will adhere to the following process:
 - The Draft Policy will be reviewed by the Executive Council for input.
 - Once approved by the Director of Education, the Draft Policy will be presented to the Board of Trustees for input and information.
 - Following presentation to the Board of Trustees, the Draft Policy will be posted on the Board's web-site for public review, and may be distributed to various stakeholder groups for vetting.
 - Once the vetting and consultation process has been completed, the final Draft Policy will then be presented to the Executive Council for review.

- Once approved by the Director of Education, the final Draft Policy will be presented to the Board of Trustees for consideration of approval.
- Upon approval, the Director of Education, or his/her designate will distribute and communicate the Policy to the system.
- The Director or his/her designate will ensure that appropriate Administrative Procedures are reviewed regularly and updated as needed. The Director will inform the Board of Trustees when there is an update to Policy-related Administrative Procedures.

4. A Draft Policy may be vetted with any or all of the following groups:
 - Trustees
 - Superintendents
 - Coordinators
 - Employee groups
 - Special Education Advisory Committee
 - Board Chaplain
 - Board Solicitor
 - Director of Education
 - Principals and Vice-Principals
 - Managers
 - Catholic School Advisory Councils
 - Bishop
 - Huron-Perth Deanery
 - Other

5. The policies of the Board are to be reviewed on a five-year cycle unless otherwise directed by the Director of Education or the Board of Trustees.

6. The review or development of Policy is to be guided by the following criteria:
 - The Policy facilitates the achievement of the Board's mission as a Catholic School Board.
 - The Policy contributes to the Board's strong and positive Catholic educational presence in the counties of Huron and Perth and in the province of Ontario.
 - The Policy is within the scope of the Board's authority as granted by provincial and federal statute.
 - The Policy is consistent with and complementary to Catholic teachings.
 - The Policy is direct and specific and is free from arbitrariness and vagueness.
 - The Policy is directly related to a clear and legitimate purpose.
 - The Policy is consistent with the Board's Equity and Inclusive Education Policy.
 - The Policy is consistent with the Board's Multi-Year Accessibility Plan.

DEFINITIONS:

- N/A

REFERENCES:

- OESC Good Governance for School Boards Trustee Professional Development Program

RESOURCES, APPENDICES AND FORMS:

- N/A