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**Regular Board Meeting**  
**February 26, 2024 – 3:00 p.m.**

**MINUTES**

(In-Person)

**Present:**

**Board Chaplain:** Fr. David Butler

**Trustees:** Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustees Amy Cronin, Tina Doherty, and Sue Muller

**Student Trustee:** Kiersten Ryan, St. Anne's CSS, Clinton; Mya Moore, St. Michael CSS, Stratford

**Senior Administration:** Director of Education & Secretary Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business & Treasurer Mary-Ellen Ducharme

**Absent:**

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**1. Opening Business**

**1.1. Opening Prayer & Condolences** - Board Chaplain, Fr. David Butler & Board of Trustees

**1.2. Attendance** - Noted above

**1.3. Approval of Regular Board Meeting Agenda**

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of February 26, 2024.

**Carried**

**1.4. Declaration of Interest**

None.

**1.5. Approval of Regular Board Meeting Minutes**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of January 22, 2024.

**Carried**

**1.6. Business Arising from the Minutes**

## **2. Presentations**

### **2.1. Vice-Chair McDade Recipient of OCSTA Trustee Award of Merit**

Chair Van Loon shared the news of Vice-Chair McDade's nomination and upcoming recipient of the OCSTA Trustee Award of Merit. Vice-Chair McDade will be recognized provincially at the OCSTA AGM & Conference as well as at the Catholic Education Week Mass & Celebration at the system level in May. Vice-Chair McDade thanked the Board of Trustees for the honour and nomination.

## **3. Delegations**

## **4. Consent Agenda**

### **4.1. February Board Highlights**

### **4.2. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of January 15, 2024**

### **4.3. Approved Huron Perth Student Transportation Service (HPSTS) Meeting Minutes of October 17, 2023**

### **4.4. Facility Project Approvals**

Trustees inquired about the February Highlights including the Early Reading Screening training for educators and DECEs and the process for monitoring and supporting students as part of the screening program, Black History Month in regards to the capability to track the usage of the resources provided such as 'My Place in this World: A Black Heritage Curriculum'. Superintendent Boreham shared the Board is looking into this option, the tool can be used year-round in many different curriculum areas. Trustees also inquired about the Board's participation at the Religious Education Congress that Superintendent Tigani and the Religion and Family Life Coordinator attended, hosted by the Archdiocese of Los Angeles recently.

Trustees inquired about Victim Services Huron providing the Recognizing Exploitation a Syllabus to End Trafficking (RESET) curriculum and anti-human trafficking presentations to students in Grades 7 and 8. Trustees inquired about CPR training for all secondary students in addition to the students who are enrolled on cooperative placements. Director Roehrig shared there is staff CPR and first aid training for each school, monitored by the JHS Committee, there is first aid training covered in the physical and health curriculum.

Trustees inquired about the Facility Project Approvals report, in regards to the roofing contracts and the costs associated with the projects. Superintendent Ducharme shared the costs are dependent on the sizing area of the projects, and the pricing quotes came in under budget.

Trustees shared their concerns from the most recent HPSTS committee meeting, in regard to the protocol for notifying the Board of Trustees about bus accidents and concerns about the number of bus drivers and the time length of students spent on the school bus to and from school. Director Roehrig shared the Board's current communication plan with notifications to the Board of Trustees and the provincial-level conversations that have occurred.

Moved by: Tina Doherty  
Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for February for information.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Special Education Advisory Committee (SEAC) Meeting Minutes of January 15, 2024 and the approved Huron Perth Student Transportation Service (HPSTS) Meeting Minutes of October 17, 2023.

AND

THAT the Huron-Perth Catholic District School Board awards the capital projects to the Bidders listed in the summary for the total amount listed per project.

**Carried**

## **5. Committee and Staff Reports**

### **5.1. Policy**

#### **5.1.1. Board Policies for Review:**

#### **5.1.2. Board Policies Recommended for Approval/Rescinding:**

- Cooperative Education and Experiential Learning

Trustees inquired about the Cooperative Education and Experiential Learning policy, specifically the role of the Board (corporate board) in identifying responsibilities, ensuring when stating 'the Board' that it refers to the Director of Education (or his or her designate).

Moved by: Amy Cronin  
Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves policy Cooperative Education and Experiential Learning.

**Carried**

### **5.2. Student Achievement and Catholicity**

#### **5.2.1. Goals for the Strategic Plan 2024-2027**

Trustees inquired about the Ministry requirements, as measured by EQAO, the reasoning of language used in the strategic plan report such as 'elevate', 'rigorous' and 'world-class levels', the inclusion of the reference to Bill 98, and the next steps of the plan.

Director Roehrig shared the recommended goals in the report and suggested they are currently high-level, but that the final goals of the strategic plan will include specific quantitative and expected targets of achievement in regards to EQAO.

Moved by: Amy Cronin  
Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the following goals of the 2024-2027 Strategic Plan:

Develop and implement comprehensive programs and experiences to strengthen Catholic faith formation among students and staff; ensuring a deep understanding of Catholic teachings and values;

AND

Implement rigorous academic standards through teaching and learning best practices to elevate student achievement to world-class levels.

**Carried**

**4 out of 5**

### **5.2.2. School Year Calendar Change - Solar Eclipse**

Director Roehrig shared a summary of the PD Day calendar change. Director Roehrig shared that the school board is not in the area of totality but to ensure utmost safety for our students and staff. The HPPH has shared they will provide resources and guidance recommendations regarding the solar eclipse to local school boards.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves moving the April 19, 2024 Professional Development Day to April 8, 2024.

**Carried**

### **5.2.3. School Year Calendar 2024-2025**

Trustees inquired about the PD Days listed in the recommended School Year Calendar 2024-2025 and whether the first PD is Ministry-mandated. Director Roehrig shared that the first PD Day is not Ministry-mandated, but it has been suggested by union representatives that health and safety for staff be covered that day.

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the 2024-2025 Regular School Year Calendar as proposed.

**Carried**

### **5.2.4. EDIAR School Improvement Goals**

Trustees inquired about the categories, themes, and examples and monitored growth and goals in the area of equity and inclusion. Superintendent Boreham shared that school improvement plans vary between schools across the district. Superintendent Boreham shared that anyone part of the school community can join the Safe and Healthy Schools Committee. Superintendent Boreham shared the Board works with Queen's U and Western U on inquiries, surveys, and focus groups, to retrieve quantitative and anecdotal data, which have proven to show growth in our school board in these areas. Superintendent Boreham shared there is current work taking place on the bully prevention and intervention plan regarding review and templates to be provided to schools. Superintendent Tigani shared the process of reporting

incidents at the school level and the discipline of students following the Board's student code of conduct, reporting tools, policies and procedures.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the EDIAR School Improvement Goals report for information.

**Carried**

#### **5.2.5. Demographic Data Collection Project**

Trustees inquired about ways to retrieve measurable achievements and enhance students' school environment and path with regard to the demographic data collection project. Superintendent Boreham shared that the Code of Conduct, school climate survey and demographic data survey have been reviewed, and the committee has discussed the data and next steps. The data has been shared with principals, the K-12 plan for bullying prevention and intervention will be implemented, and deeper attendance review and the equity action plan will be enhanced with support and review from Board committees, staff equity leads, student collaboration and feedback.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Demographic Data Collection Report for information.

**Carried**

#### **5.2.6. Student Trustees' Report**

A summary was provided of the activities taking place within the secondary schools.

Following elections at the secondary schools this past month, the 2024-2025 Student Trustees were announced; Levi Nyenhuis, Grade 11 student from St. Michael CSS and Sam Cronin, Grade 11 student from St. Anne's CSS.

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

**Carried**

### **5.3. Corporate Services and Operations**

## **6. Information and Correspondence**

**6.1.** Directory for Catechesis - Limited Copies Available

**6.2.** HPPH / Public Health Ontario (PHO) - Health Protection and Planning for a Total Solar Eclipse

## **7. Notices of Motion**

## **8. Notices of Motion Being Considered for Adoption**

**9. Trustee Inquiries**

**10. In-Camera Session of the Regular Board Meeting**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

**Carried**

**11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session**

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

**Carried**

The following retirement was announced:

- Betty Visser, Teacher at St. Patrick's School, Kinkora, effective June 27, 2024

**12. Future Meetings and Events**

- Equity, Diversity, Inclusion, Anti-Racism (EDIAR) Committee Meeting - Tuesday, February 27, 2024, 4:30 p.m.
- Catholic Education Team (CET) Meeting - Wednesday, February 28, 2024, 4:30 p.m.
- Special Education Advisory Council (SEAC) Meeting - Monday, March 18, 2024, 4:00 p.m.
- Regular Board Meeting - Monday, March 25, 2024, 3:00 p.m.
- Catholic Parent Involvement Committee (CPIC) Meeting - Wednesday, April 10, 2024, 6:00 p.m.
- Catholic Education Week (CEW) Mass & Award Celebration - Monday, May 6, 2024, 5:00 p.m.
- Sowing the Seed - DOL Trustees Retreat - Friday, June 7, 2024, St. Peter's Seminary

**13. Closing Prayer - Board Chaplain, Fr. David Butler**

**14. Adjournment**

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of February 26, 2024.

**Carried**