

**Regular Board Meeting
August 28, 2023 – 3:00 p.m.**

MINUTES

Present:

Trustees: Chair Mary Helen Van Loon; Vice-Chair Amy Cronin, Trustees Tina Doherty, Sue Muller and Jim McDade

Student Trustees: Mya Moore, St. Michael CSS, Stratford

Senior Administration: Director of Education Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business Mary-Ellen Ducharme

Absent:

Board Chaplain: Fr. David Butler

Student Trustees: Kiersten Ryan, Student Trustee - St. Anne's CSS, Clinton

Vice-Chair Cronin chaired the meeting, as Chair Van Loon joined remotely.

1. Opening Business

1.1. Opening Prayer & Condolences - Amy Cronin; Vice-Chair

1.2. Attendance - Noted above

1.3. Approval of Regular Board Meeting Agenda

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of August 28, 2023.

Carried

1.4. Declaration of Interest

No declaration of interest was declared.

1.5. Approval of Regular Board Meeting Minutes

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of June 19, 2023 and the Special Board Meeting of June 26, 2023.

Carried

1.6. Business Arising from the Minutes

Trustees inquired about the Strategic Plan 2020-2024 and the timeline to receive the final metrics. Director Roehrig shared that EQAO results are a large part of the consideration when preparing the final metrics and these results are expected to be received from the Ministry in the fall.

Trustees inquired about the Fifth Disease Report and requested a sample policy from another district. Director Roehrig shared that Huron Perth Public Health has been contacted and a copy of the Board report has been shared with them for feedback. Within the Board report to be presented later in the meeting, a link is available to the coterminous board's Administrative Procedure pertaining to infection control, including Fifth Disease.

2. Presentations

3. Delegations

4. Consent Agenda

4.1. Technology Support Services

4.2. Nutritional Management Services

4.3. August 2023 Health and Safety Report

Trustees inquired about statistics related to violence and aggression. Staff indicated that these are mostly 'near misses' that related to students with exceptional needs. Trustees inquired about school visits and furniture/appliances purchased by staff in classrooms.

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board awards RFP IT-23-01 for Technology Support Services to MSP Operational Corp., doing business as Stronghold Services.

THAT the Huron-Perth Catholic District School Board receives the Nutritional Management Services Report.

THAT the Huron-Perth Catholic District School Board receives the August 2023 Health and Safety Report for information.

Carried

5. Committee and Staff Reports

5.1. Policy

5.1.1. Board Policies for Review:

- 1:1 By-Laws of the Board
- 3E:30 Copyright
- Fifth Disease Report

Trustees inquired about limiting the number of delegations permitted and proposed time limits.

Moved by: Sue Muller
Seconded by: Tina Doherty
THAT the Huron-Perth CDSB receives the 1:1 By-Laws of the Board Report for information.

Amended Motion

Moved by: Tina Doherty
Seconded by: Jim McDade
THAT the Huron-Perth Catholic District School Board receives the 1:1 By-Laws of the Board Report for information and the Board defer voting on the By-Law until the October 2023 meeting.

Carried

Moved by: Tina Doherty
Seconded by: Jim McDade
THAT the Huron-Perth Catholic District School Board receives the following policies: 3E:30 Copyright Report for information.

Carried

Moved by: Tina Doherty
Seconded by: Sue Muller
THAT the Huron-Perth Catholic District School Board receives the following policies: the Fifth Disease Report for information.

Carried

Moved by: Tina Doherty
Seconded by: Jim McDade
THAT the Huron-Perth Catholic District School Board develops a draft board policy for staff on Fifth Disease best practices for the October 2023 meeting.

Carried

Trustees inquired about Fifth Disease cases and how they are handled in the district. The Director informed the Board that schools consult with public health and follow their direction.

5.1.2. Board Policies Recommended for Approval/Rescinding:

- 3D:4 Students With a Prevalent Medical Condition
- 3E:31 Investment of Board Funds
- Anti-Sex Trafficking

Moved by: Sue Muller
Seconded by: Jim McDade
THAT the Huron-Perth Catholic District School Board approves the following policy: Anti-Sex Trafficking.

Carried

Moved by: Jim McDade
Seconded by: Sue Muller
THAT the Huron-Perth Catholic District School Board approves the following policies: 3D:4 Students With a Prevalent Medical Condition and 3E:31 Investment of Board Funds.

Carried

5.2. Student Achievement and Catholicity

5.2.1. Equity, Diversity, Inclusion and Anti-Racism Committee (EDIAR) Committee Terms of Reference and Work Plan

Director Roehrig shared a summary of the Terms of Reference and Work Plan with the Board of Trustees.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the Terms of Reference for the Equity Diversity Inclusion and Anti-Racism Committee and the Work Plan for the Committee.

Trustees discussed aspects of the report including the membership composition, the requirements for in-person meetings, the references to the Code of Conduct, definitions of equity-seeking communities and aspects of the work plan.

Amended Motion

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the Terms of Reference for the Equity Diversity Inclusion and Anti-Racism Committee and the Work Plan for the Committee with the following amendments:

1. Mandate and Scope to include Director and Board of Trustees
2. Amend Meetings to state "Meetings be conducted in-person when possible"
3. Meetings Section amend to remove this line - "The Director of Education may replace Committee members for inappropriate conduct or for repeatedly missing meetings".
4. Amend membership to include two students from each secondary school

Defeated

Amendment to the Motion

Moved by Mary Helen Van Loon

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves the Terms of Reference for the Equity Diversity Inclusion and Anti-Racism Committee and the Work Plan for the Committee with the following amendment:

- a) Amend membership to include two students from each secondary school

Defeated

Amendment to the Motion

Moved by Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the Terms of Reference for the Equity Diversity Inclusion and Anti-Racism Committee and the Work Plan for the Committee with the following amendment:

- a) Meetings Section amend to remove this line - "The Director of Education may replace Committee members for inappropriate conduct or for repeatedly missing meetings".

Defeated

Amendment to the Motion

Moved by Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the Terms of

Reference for the Equity Diversity Inclusion and Anti-Racism Committee and the Work Plan for the Committee.

Carried

Recorded vote:

Jim McDade - in favour

Mary Helen Van Loon - in favour

Sue Muller - in favour

Tina Doherty - against

Amy Cronin - in favour

5.3. Corporate Services and Operations

5.3.1. May 31, 2023 Financial Report

Superintendent Ducharme provided a summary of the May 31, 2023 Financial Report.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the May 31, 2023 Financial Report.

Carried

6. Information and Correspondence

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries

9.1. Ministry Release of New Literacy Curriculum (cursive writing and writing block)

9.2. Enrolment at St. Aloysius School - Impacts of Child Care Services

9.3. Resources and Materials in Classrooms

9.4. Media Literacy

9.5. Auditor General's Report

9.6. Social Media and Cell Phones

10. In-Camera Session of the Regular Board Meeting

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

Carried

6:32 - Chair Cronin handed over the Chair position to Chair Van Loon

11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

Carried

The following retirements were announced:

- Janet Edge, Educational Assistant at St. Michael Catholic Secondary School, Stratford, effective September 4, 2023
- Linda Martens, Designated Early Childhood Educator at St. Joseph's School, Clinton, effective August 31, 2023
- Trina Sweett, Educational Assistant at St. Michael Catholic Secondary School, Stratford, effective August 31, 2023

12. Future Meetings and Events

- Special Education Advisory Committee Meeting - Monday, September 18, 2023, 4:00 p.m.
- Regular Board Meeting - Monday, September 25, 2023, 3:00 p.m.
- Catholic Parent Involvement Committee Meeting - Tuesday, November 14, 2023, 6:00 p.m.

13. Closing Prayer - Jim McDade, Trustee

14. Adjournment

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of August 28, 2023.

Carried