



# HURON-PERTH CATHOLIC

District School Board

## Recognition of Service

<b>Adopted:</b>	<b>February 23, 1998</b>	<b>Policy #:</b>	<b>P 3.4.5.</b>
<b>Revised:</b>	<b>April 25, 2022</b>	<b>Policy Category:</b>	<b>3.4. Human Resources</b>

### BELIEF STATEMENT:

The Huron-Perth Catholic District School Board believes that retiring employees should be celebrated and recognized for their service to the Board.

### POLICY STATEMENT:

It is the policy of the Huron-Perth Catholic District School Board to recognize employees of the Board, or its predecessor Boards, upon retirement.

### PROCEDURES:

A gift shall be presented to the retiring employee, according to the following criteria:

<u>Years of Service</u>	<u>Value of Gift</u>
1 - 10 years	\$50.00
11 - 20 years	\$100.00
21 years and greater	\$150.00

### DEFINITIONS:

- N/A

### REFERENCES:

- N/A

### RESOURCES, APPENDICES AND FORMS:

- N/A