

**Regular Board Meeting
October 23, 2023 – 3:00 p.m.**

MINUTES

(In person)

Present:

Trustees: Chair Mary Helen Van Loon; Vice-Chair Amy Cronin; Trustees Jim McDade, Tina Doherty and Sue Muller

Student Trustees: Mya Moore, St. Michael CSS, Stratford; Kiersten Ryan - St. Anne's CSS, Clinton

Senior Administration: Director of Education Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business Mary-Ellen Ducharme

Absent:

Board Chaplain: Fr. David Butler

1. Opening Business

1.1. Opening Prayer & Condolences - Board of Trustees

1.2. Attendance - Noted above

1.3. Approval of Regular Board Meeting Agenda

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of October 23, 2023.

Carried

1.4. Declaration of Interest

None.

1.5. Approval of Regular Board Meeting Minutes

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of September 25, 2023.

Carried

1.6. Business Arising from the Minutes

2. Presentations

2.1. Catholic Education Foundation of Ontario (CEFO) - Outstanding Catholic Student Award - Secondary Student Recipients

Superintendent Tigani provided a background summary of the two student recipients.

2.2. Awe and Wonder Science Curriculum Resource

3. Delegations

4. Consent Agenda

4.1. October Board Highlights

Trustees inquired about the monthly Trustees' Report To The Community and suggested the newsletter could be additionally shared with families via School Messenger. Trustees also inquired about the number of Board employees and students participating in the WFMP, the Board's partnership with Facile Perth, the funding and possible expansion of coding and robotics workshop opportunities for schools, English Language Learners (ELL) programs and literacy programming and interventions.

4.2. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of September 18, 2023

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for October for information.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Special Education Advisory Committee (SEAC) Meeting Minutes of September 18, 2023.

Carried

5. Committee and Staff Reports

5.1. Policy

5.1.1. Board Policies for Review:

- **3E:3 Advertising in Schools**
- **Artificial Intelligence**

Trustees inquired about whether teachers are using AI software themselves as well as using AI software to determine if students have used artificial intelligence for projects or reports. Director Roehrig shared there is currently a hold on the use of generative AI at the school-level.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the following policies: 3E:3 Advertising in Schools and Artificial Intelligence for information.

Carried

5.1.2. Board Policies Recommended for Approval/Rescinding:

- **1:1 By-Laws of the Board**

Trustees inquired about the discrepancy between the number of days that the public receives an agenda and the timelines for submitting requests to make a presentation to the Board as a delegate. The Chair would move the delegate's request to the next Board Meeting, unless it was an urgent matter. Director Roehrig recommended that the Board of Trustees could use tools already available in the By-Laws to defer matters so that they could receive delegations if they saw fit.

Trustees inquired about the avenues for employees and students to have the ability to inquiry about policy of the Board. Trustees asked that staff bring back changes to the proposed By-Laws:

1. Restrictions for employees to make delegations to the Board;
2. Clarify limitations on multiple requests to make a delegation;
3. Include provisions for delegates to be Catholic school supporters or students and;
4. To cap the delegation presentations to 10 minutes.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policy: 1:1 By-Laws of the Board.

Amended Motion

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board refers the policy 1:1 By-Laws of the Board to the next Regular Board Meeting with recommended changes.

Carried

● **Infectious Disease Reporting**

Trustees inquired about the timing of the reporting and notice to employees.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the following policy: Infectious Disease Reporting.

Amended Motion

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policy: Infectious Disease Reporting and to include the following:

1. Within 24 hours of being informed, the school should post on all entrances to the school a sign that indicates Fifth disease infection is present within the school.
2. The Principal, Vice-Principal, or Acting Principal of the school should send out an email to all staff indicating the presence of Fifth Disease.

Carried

● **3B:5 Information and Communications Technology**

● **3B:8 Electronic Social Media (rescind)**

Trustees inquired about sections 2.5 Electronic Communications and 2.6 Personal Devices and Bring Your Own Devices (BYOD) in policy 3B:5

Information and Communications Technology, which references the use of communication in accordance with the Catechism of the Catholic Church and discussed the meaning of this statement. Trustees inquired about the inclusion of language to protect students on OHRC grounds.

Moved by: Tina Doherty

Seconded: Jim McDade

THAT the Huron-Perth Catholic District School Board includes language on pages 3 and 8 that includes provisions to prohibit communication that discriminates according to sexual orientation and/or gender expression within policy 3B:5 Information and Communications Technology.

Carried

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policy: 3B:5 Information and Communications Technology.

AND

THAT the Huron-Perth Catholic District School Board rescinds the following policy: 3B:8 Electronic Social Media.

Amended Motion

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policy: 3B:5 Information and Communications Technology with the removal of reference to the Catechism of the Catholic Church and substitute with referencing Catholic values and Catholic teachings.

AND

THAT the Huron-Perth Catholic District School Board rescinds the following policy: 3B:8 Electronic Social Media.

Amended Motion

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the following policy: 3B:5 Information and Communications Technology with the following change: (s. 2.5.2) *Communicate in accordance with the Catechism of the Catholic Church and Catholic Social Teaching.*

AND

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board rescinds the following policy: 3B:8 Electronic Social Media.

Carried

- **3E:21 Purchasing**

Trustees inquired about 3.3. Consulting Services within the 3E:21 Purchasing Appendix A, regarding the non-competitive procurement method with suggestion that the Director of Education inform the Board of Trustees when the amount exceeds the limit in Section 2.4. Purchasing Limits and Approval Authority.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the following

policy: 3E:21 Purchasing.

Amended Motion

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policy: 3E:21 Purchasing with adding the provision that the Board of Trustees are informed by the Director of Education when they procure non-competitive consulting services (Section 3.3) over \$100 000 up to \$1 000 000.

Carried

5.2. Student Achievement and Catholicity

5.2.1. Math Action Plan

Superintendent Tigani provided an overview of the Math Action Plan. Trustees inquired about the priority school and how the effectiveness will be measured to understand the practices. Superintendent Tigani shared the Board has been meeting with the Ministry and following guidance on using both quantitative and qualitative data.

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board endorses the Math Action Plan.

Carried

5.2.2. EQAO Results

Superintendent Tigani provided an overview of the EQAO results. The Board has achieved in the top 20% across the province. There are areas in particular that will be of focus in order to meet the target goal in the upcoming year.

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the EQAO Results report for information.

Carried

5.2.3. Strategic Plan 2024-2027 - Milestones

Director Roehrig shared an overview of the Strategic Plan 2024-2027 - Milestones for the three-year strategic plan. The multi-year spiritual theme discernment will begin next month, following Board approval. The Ministry has provided three key areas that will need to be incorporated into the plan. Trustees inquired about where the Board will set its targets.

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the projected Strategic Plan 2024-27 - Milestones.

Carried

5.2.4. Student Trustees' Report

Student Trustees summarized the activities in their respective schools.

Moved by: Amy Cronin
Seconded by: Tina Doherty
THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.
Carried

6:33 p.m. Student Trustees left the Board Meeting.

5.3. Corporate Services and Operations

5.3.1. 2023-24 Enrolment Update October 2023

Superintendent Ducharme provided an overview of the 2023-24 Enrolment Update for October. Trustees inquired about large decreases in enrolment and how the Board reviews these changes. Superintendent Ducharme will provide trustees with decreased FTE by grade after following up with the specific schools. Director Roehrig shared that time and effort have gone into the registration process, especially at the secondary level regarding registrations of Grade 9s and returning fifth-year students. Trustees inquired about the current policy on non-Catholic student admissions.

Moved by: Tina Doherty
Seconded by: Sue Muller
THAT the Huron-Perth Catholic District School Board receives the 2023-24 October 2023 Enrolment Update Report.
Carried

5.3.2. Honoraria for Board Members November 15, 2023 to November 14, 2024

Superintendent Ducharme provided an overview of the Honoraria for Board Members report.

Moved by: Sue Muller
Seconded by: Amy Cronin
THAT the Huron-Perth Catholic District School Board sets the Trustee Honorariums for the period November 15, 2023 to November 14, 2024 at the maximum rates as allowed per Regulation 357/06.
AND
THAT the Huron-Perth Catholic District School Board sets the meeting allowance for the period November 15, 2023 to November 14, 2024 at the maximum rates as allowed per Regulation 357/06.
Carried

6. Information and Correspondence

6.1. Fifth Disease Policy

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries

9.1. Students with Special Education Needs Participating in Extracurriculars

Trustees inquired about students with special education needs who opt to participate in extracurricular activities with EA support required, and whether there is a procedure in place for funding this need. Superintendent Boreham shared there is no procedure, but costs are funded through the school budget or the Special Education budget.

9.2. Changes to Classroom Sizes

Trustees inquired about the timing of reorganization and classroom size changes. Director Roehrig shared that the goal is to complete reorganization, if required, by the end of September.

9.3. Public Usage of Schools /CUOS

Trustees inquired about the Community Use policy and suggested there is a place on the Board website that provides a Board employee contact in regards to booking inquiries. Superintendent Ducharme shares that the Board policy sets out the guidance on community groups and usage of our schools and there is an online booking system that is used to book space.

9.4. SEAC Meeting Presentation on Speech Development in Children

Trustees shared a recent presentation regarding the negative impacts of educators wearing masks while teaching and the impediment it has on the development of speech in children. Director Roehrig shared that infection prevention and control guidelines come from Huron-Perth Public Health.

9.5. Trustee Christmas Dinner - Date/Time/Location

Trustees will complete a Doodle poll to determine a location, date and time.

9.6. Outreach Service Project

Trustees are to let Chair Van Loon if they are able to attend an Outreach Service Project on the evening of Friday, December 15 in Mitchell.

9.7. Human Trafficking Presentation

Trustees inquired about organizing a presentation from the Huron OPP on human trafficking.

9.8. Osgoode Reflection Questions Team Meeting

Trustees will meet prior to the next Board Meeting to review and complete the Osgoode PD reflection questions.

10. In-Camera Session of the Regular Board Meeting

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

Carried

11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

Carried

The following retirements were announced:

- Helen Van Osch, Office Assistant at St. Mary's School, Goderich, effective October 31, 2023
- John Wilson, Custodian at St. Joseph's School, Clinton, effective October 31, 2023

12. Future Meetings and Events

- Equity, Diversity Inclusion, and Anti-Racism (EDIAR) Committee Meeting - Tuesday, October 24, 2023, 4:30 p.m.
- Special Education Advisory Council (SEAC) Meeting - Monday, November 13, 2023, 4:00 p.m.
- Catholic Parent Involvement Committee (CPIC) Meeting - Tuesday, November 14, 2023, 6:00 p.m.
- Annual Board Meeting - Monday, November 20, 2023, 3:00 p.m.
- Regular Board Meeting - Monday, December 11, 2023, 3:00 p.m.

13. Closing Prayer - Board of Trustees

14. Adjournment

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of October 23, 2023.

Carried