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**Regular Board Meeting**  
**October 28, 2024 - 3:00 p.m.**

## **AGENDA**

### **1. Opening Business**

- 1.1. Opening Prayer & Condolences - Board Chaplain, Fr. David Butler** Pages 3-4
- 1.1.1. Mass cards and condolences on behalf of the HPCDSB for October were sent to the family of Gary Cronin, father of Melaine Denys, office assistant at St. Michael Catholic SS on his passing; and to the family of Donna McIntosh, mother-in-law of Leah Morrison, educational assistant at St. Joseph's School, Stratford on her passing; to the family of Delores Van Osch, mother of Sandra Irwin, teacher at Precious Blood School on her passing; to the family of Philip McMillan, former Principal with Huron-Perth Catholic District School Board on his passing; and to the family of Mary Jane Roser, mother to Jackie MacDonald early childhood educator at St. Joseph's School, Stratford on her passing.**
- 1.2. Attendance**
- 1.3. Approval of the Regular Board Meeting Agenda of October 28, 2024** Pages 1-2
- 1.4. Declaration of Interest**
- 1.5. Approval of the Regular Board Meeting Minutes of September 23, 2024.** Pages 5-10
- 1.6. Business Arising from the Regular Board Meeting Minutes of September 23, 2024**

### **2. Presentations**

- 2.1. Catholic Education Foundation of Ontario (CEFO) Outstanding Catholic Student Awards**

### **3. Delegations**

### **4. Consent Agenda**

- 4.1. Board Highlights** Pages 11-20
- 4.2. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of June 10, 2024** Pages 21-23
- 4.3. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of September 16, 2024** Pages 24-27
- 4.4. Approved HPSTS Steering Committee Meeting Minutes of June 4, 2024** Pages 28-30
- 4.5. District Code of Conduct Changes - PPM 128** Pages 31-38

### **5. Committee and Staff Reports**

#### **5.1. Policy**

- 5.1.1. Board Policies for review:**
- N/A
- 5.1.2. Board Policies recommended for approval/rescinding:**
- Catholic Leadership, Succession Planning & Talent Development Pages 39-41

<b>5.2. Student Achievement and Catholicity</b>	
5.2.1. EQAO Results	Pages 42-45
5.2.2. Math Achievement Action Plan report	Pages 46-48
5.2.3. Land Acknowledgement report	Pages 49-50
5.2.4. Student Trustees' Report	Pages 51-53
<b>5.3. Corporate Services and Operations</b>	
5.3.1. 2024-25 Enrolment Update October 2024	Pages 54-57
5.3.2. Honoraria for Board Members November 15, 2023 to November 14, 2024	Pages 58-59
5.3.3. Non-Resident and International Student Tuition Fees	Pages 60-61
5.3.4. Student Transportation Update Report	Pages 62-63
<b>6. Information and Correspondence</b>	
6.1. Letter from Indigenous Education Council of the Board	Page 64

**7. Notices of Motion**

**8. Notices of Motion Considered for Adoption**

**9. Trustee Inquiries**

**10. In-Camera Session of the Regular Board Meeting**

**11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session**

207 (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves: a. The security of the property of the board; b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or her or her parent or guardian; c. The acquisition or disposal of a school site; d. Decisions in respect of negotiations with employees of the board; or e. Litigation affecting the board.

**12. Future Meetings and Events**

- Catholic Parent Involvement Committee (CPIC) meeting - Tuesday, October 29, 2024
- Equity, Diversity, Inclusion and Anti-racism (EDIAR) Committee meeting - Wednesday, October 30, 2024
- Special Education Advisory Committee (SEAC) meeting - Monday, November 11, 2024
- Annual Board Meeting - Monday, November 18, 2024
- Regular Board Meeting - Monday, December 9, 2024
- OCSTA Catholic Trustees Seminar - "Leading with Hope" - January 17 & 18, 2025

**13. Closing Prayer - Board Chaplain, Fr. David Butler**

**14. Adjournment**



# HURON-PERTH CATHOLIC

## District School Board

**Regular Board Meeting**  
**Monday, October 28, 2024**

### **Opening Prayer and Intentions - Board Chaplain, Father David**

Father Butler will lead us in praying the rosary (Glorious Mysteries) in honour of Our Blessed Mother.

### **Fr. Butler - Intentions & The Apostles' Creed**

I believe in God the Father Almighty, Creator of heaven and earth; and in Jesus Christ, His only Son, our Lord; Who was conceived by the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, died and was buried. He descended into hell. On the third day He arose again from the dead. He ascended into heaven, and sits at the right hand of God, the Father Almighty; from there He shall come to judge the living and the dead. I believe in the Holy Spirit, the Holy Catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and life everlasting. Amen

Our Father/3 Hail Marys/Glory Be

Decades - Our Father/10 Hail Marys/Glory Be/Fatima Prayer

**Tina** - The First Glorious Mystery is the Resurrection and it is offered for the virtue of Faith.

**Amy** - The Second Glorious Mystery is the Ascension and it is offered for the virtue of Hope.

**Sue** - The Third Glorious Mystery is the Descent of the Holy Spirit and it is offered for the virtue of Love.

**Jim** - The Fourth Glorious Mystery is the Assumption of the Blessed Virgin Mary and it is offered for the Grace of a Happy Death.

**Mary Helen** - The Fifth Glorious Mystery Mary is Crowned Queen of Heaven and Earth and it is offered for Eternal Salvation.

### *The Our Father*

Our Father, who art in heaven, hallowed be Thy name. Thy kingdom come, Thy will be done, on earth as it is in heaven. Give us this day our daily bread: and forgive us our trespasses as we forgive those who trespass against us. And lead us not into temptation, but deliver us from evil. Amen.

### *The Hail Mary*

Hail Mary, full of grace, the Lord is with thee: blessed art thou among women, and blessed is the fruit of thy womb, Jesus. Holy Mary, Mother of God, pray for us sinners, now and at the hour of our death. Amen

*The Glory be*

Glory be to the Father, and to the Son and to the Holy Spirit. As it was in the beginning, is now and ever shall be, world without end. Amen.

*The Fatima prayer*

O my Jesus, forgive us our sins, save us from the fires of hell, lead all souls to Heaven, especially those most in need of Your Mercy.

*The Hail Holy Queen*

Hail, holy Queen, Mother of Mercy! our life, our sweetness, and our hope! To thee do we cry, poor banished children of Eve; to thee do we send up our sighs, mourning and weeping in this valley of tears. Turn, then, O most gracious Advocate, your eyes of mercy toward us; and after this our exile, show unto us the blessed fruit of thy womb, Jesus; O clement, O loving, O sweet Virgin Mary. Pray for us O Holy Mother of God, that we may be made worthy of the promises of Christ. Let us pray:

O God whose only begotten Son by His Life, Death and Resurrection, has purchased for us the rewards of eternal life. Grant we beseech Thee that by meditating upon these mysteries of the Most Holy Rosary of the Blessed Virgin Mary, we may imitate what they contain and obtain what they promise, through that same Christ our Lord Amen.

**Father Butler** - St. Andre Bessette

**All** - pray for us.

Amen.

Sign of the Cross: In the Name of the Father, and of the Son, and of the Holy Spirit, Amen.

**Regular Board Meeting**  
**September 23, 2024 - 3:00 p.m.**

## **MINUTES**

**Present:**

**Trustees:** Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustee Amy Cronin, Tina Doherty and Sue Muller

**Student Trustee:** Sam Cronin, St. Anne's CSS, Clinton; Levi Nyenhuis, St. Michael CSS, Stratford

**Senior Administration:** Director of Education & Secretary Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business & Treasurer Mary-Ellen Ducharme

**Absent:**

**Board Chaplain:** Fr. David Butler

### **1. Opening Business**

#### **1.1. Opening Prayer & Condolences - All**

#### **1.2. Attendance - Noted above at start of meeting**

#### **1.3. Approval of Regular Board Meeting Agenda**

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of September 23, 2024.

**Carried**

#### **1.4. Declaration of Interest**

If a conflict of interest is declared by a trustee under the Board's By-laws/Policies and the Municipal Conflict of Interest Act, the trustee will not participate in discussions or vote on the matter, except that if a conflict of interest is declared by a trustee under the Board's By-laws/Policies and the Municipal Conflict of Interest Act, and the remaining number of members who are not disabled from participating in the meeting is less than two, the Board is relying on the Order dated April 24, 2008, of the Ontario Superior Court of Justice in court file no. 204-2007, which authorizes all trustees to give consideration to, discuss, and vote on the matter out of which the interest arises.

- The Board's By-laws/Policies require a quorum of three (3).
- The Municipal Conflict of Interest Act requires a quorum of two (2).

A conflict of interest was declared by two trustees under the In-Camera Session of the Regular Board Meeting, Agenda Item 4.3. CPCO Contract Ratification

- Vice-Chair J. McDade declared a conflict of interest (son employed as a principal within the Huron-Perth Catholic District School Board)
- Chair, M. Van Loon declared a conflict of interest (daughter employed as a teacher within the Huron-Perth Catholic District School Board)

### **1.5. Approval of Regular Board Meeting Minutes**

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of August 26, 2024.

**Carried**

### **1.6. Business Arising from the Minutes**

Trustees inquired about the elementary and secondary Special Education budget disbursement in Core Ed funding. During the next budget process, trustees requested to see how the budget aligns with the ministry intended disbursement and show the elementary and secondary panel allocations.

## **2. Presentations**

## **3. Delegations**

## **4. Consent Agenda**

**4.1.** September Board Highlights

**4.2.** Approved Audit Committee Meeting Minutes of June 18, 2023

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for September for information

AND

THAT the Huron-Perth Catholic District School Board receives the approved Audit Committee Meeting Minutes of June 18, 2024.

**Carried**

## **5. Committee and Staff Reports**

### **5.1. Policy**

#### **5.1.1. Board Policies for Review:**

- Trustee Code of Conduct
- Catholic Leadership, Succession Planning & Talent Development

Trustees inquired about the changes made to Trustee Code of Conduct. Director Roehrig responded that the changes were made to reflect ministry requirements and Ontario Catholic School Trustees' Association (OCSTA) recommendations.

Trustees inquired how the position of an integrity commissioner is appointed. Director responded there will be an approved roster of integrity commissioners. An approved list is expected to be released in January by OCSTA. Trustees inquired about developing a clear process for this appointment. Director Roehrig will look at the process and consult with a lawyer before the policy comes back for approval.

Trustees inquired about reporting timelines and a concern that a limit to report a breach of conduct is not indicated in the policy. Director Roehrig will investigate and clarify. Trustees inquired about funding for this service. Director Roehrig responded that this has not been determined yet.

Trustees inquired about Section 2.2.1. - Code of Conduct Committee (the committee) requesting that membership for the ad hoc committee be clearly defined.

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board defers the Trustee Code of Conduct policy for information to the October regular meeting of the Board.

**Carried**

Trustees requested that the Catholic Leadership, Succession Planning & Talent Development policy include language about weekly Mass attendance and active in the life of the parish, for positions of senior leadership (principal, vice-principal, learning coordinator, Board leadership positions).

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the following policy for review: Catholic Leadership, Succession Planning & Talent Development for information.

**Carried**

#### **5.1.2. Board Policies Recommended for Approval/Rescinding:**

- Board Bylaws
- Election of Catholic School Board Trustees
- Newly Elected Trustees
- Parent Communication Protocol
- Guest Speakers at School
- Authorization for Use of School Facilities
- Cyber Security

Trustees inquired about the requirements for trustee attendance, Article III, Section 9, in the Board Bylaws. Director Roehrig responded that this is a Ministry regulation. Trustee comments will be shared with OCSTA and the Ministry of Education about the regulation and Director Roehrig will inquire about parameters.

Trustees inquired about Article XIII, Section 1, State of Emergency of the Board Bylaws. Director responded that this provision was intended to provide the opportunity for decisions to be made in the case of an emergency that may be time sensitive with potential to impact service and safety. Any decision would need to be reported to the Board in a timely manner.

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board defers the approval of Board Bylaws policy to the regular meeting of Board on October 28, 2024

**Carried**

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policies: Election of Catholic School Board Trustees, Newly Elected Trustees, Parent Communication Protocol, Guest Speakers at School, Authorization for Use of School Facilities, and Cyber Security.

**Carried**

## **5.2. Student Achievement and Catholicity**

### **5.2.1. Mental Health and Addictions: One Year Action Plan and Three Year Roadmap**

Trustees inquired how inclusion and Catholicity would be balanced out in the plan. Superintendent Boreham responded that there will be continued and ongoing professional development. Planning and programming is through the lens of equity, inclusion and Catholicity.

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Mental Health and Addictions: One Year Action Plan and Three Year Roadmap report for information.

**Carried**

### **5.2.2. Removing Barriers for Students with Disabilities - Partnership with Facile Perth**

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Removing Barriers for Students with Disabilities - Partnership with Facile Perth report for information.

**Carried**

### **5.2.3. Student Trustees' Report**

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

**Carried**

## **5.3. Corporate Services and Operations**

### **5.3.1. Audit Committee September 2024 Meeting Report**

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Audit Committee September 2024 Meeting Report for information.

**Carried**

### **5.3.2. 2024-25 Enrolment Update - September 2024**

Trustees inquired about the decrease of 20 students at St. Michael CSS. Superintendent Ducharme responded elearning, full-time and part-time differences have not been fully captured yet. Staff will provide an enrolment update at the October Board meeting which will be a more accurate count for secondary students.

Trustees inquired about Grade 7 and 8 students leaving for the coterminous board. Superintendent Ducharme responded that staff is watching these enrolment numbers to see if there are any trends. Director Roehrig advised that the next demographic study request the demographer to study Grade 7 to 11 enrolment and prepare data on different accommodation scenarios.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the 2024-25 Enrolment Update - September 2024 report for information.

**Carried**

## **6. Information and Correspondence**

### **6.1. TCDSB Communication Letter - Trustee Associations - Bill 98**

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the TCDSB Communication Letter - Trustee Associations - Bill 98 for information.

**Carried**

## **7. Notices of Motion**

## **8. Notices of Motion Being Considered for Adoption**

## **9. Trustee Inquiries**

### **9.1. OCSTA Levies**

## **10. In-Camera Session of the Regular Board Meeting**

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Executive Manager of Employee Relations be present in the In-Camera Session of the Regular Board Meeting

AND

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

**Carried**

## **11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session**

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

**Carried**

The following retirements were announced:

- Deanna Dalrymple, Educational Assistant, Precious Blood School, Exeter, effective July 31, 2024
- Cathy Buchanan, Elementary Teacher, Catholic Education Centre, Dublin, effective December 31, 2024
- Joyce Marshall, Educational Assistant, St. Michael Catholic Secondary School, effective August 31, 2024

**12. Future Meetings and Events**

- OCSTA West Regional Meeting - Waterloo - Tuesday, September 24, 2024
- Special Education Advisory Committee (SEAC) - Monday, October 21, 2024
- Regular Board Meeting - Monday, October 28, 2024
- Catholic Parent Involvement Committee (CPIC) meeting - Tuesday, October 29, 2024
- Annual Board Meeting - Monday, November 18, 2024

**13. Closing Prayer - Mary Helen Van Loon**

**14. Adjournment**

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of September 23, 2024.

**Carried**



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Karen Tigani and Tara Boreham, Superintendents of Education

Presented to: The Huron-Perth Catholic District School Board

Date: Monday, October 28, 2024

Submitted by: Chris N. Roehrig, Director of Education and Secretary

# BOARD HIGHLIGHTS FOR OCTOBER

Public Session

## BACKGROUND

Many activities take place every month throughout the district to ensure that our students have rich, faith-filled, inclusive learning opportunities that support their learning and fulfill the goals of the Strategic Plan. The Board Highlights list many of the activities that take place in the month prior to the board meeting, with contributions from Superintendents of Education, Learning Coordinators, the Mental Health Lead, the OYAP Project Lead, and Managers of activities that take place under their leadership.

## DEVELOPMENTS

The spiritual theme anchoring our new Strategic Plan is “On Fire With The Spirit: Awaken! Illuminate! Rejoice!” Inspired by the Holy Spirit and enlivened by the Pentecost story, we go forward into the school year full of faith, hope, love and joy. We are excited about the incredible learning and growth that propels us forward as we journey together throughout the school year. October showcases the glory of God as the environment around us reveals colour, change and transformation. We are delighted to highlight some of the activities and opportunities that took place this month across our district.

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## ***CATHOLIC EDUCATION***

### **Faith in Action**

Our schools participated in a variety of food drives connected with local Catholic service organizations, such as the Society of St. Vincent de Paul, throughout the month. We give thanks for our collective ability to serve and support our brothers and sisters in this manner. We appreciate the generosity of students, families and staff members to support the food drives.

### **Student Leadership: Catholic Social Teachings in Action**

We are pleased to share that two classes from Holy Name of Mary Catholic School and Jeanne Sauvé Catholic School are participating in the Green Leaders Program through the Upper Thames River Conservation Authority. This is a year-long environmental education and civic engagement program, for Grade 6//7 and 7/8 classes. The program is centered around the “Community Action and Problem Solving Process”. This is a six-step process where each class identifies an environmental issue in their local community and then implements a sustainable solution to the issue. During the program, students take on the roles of investigators, researchers, analysts, decision makers and planners. They learn from and work with stakeholders and experts in the local community. The students are challenged to think critically and solve problems creatively, focused on using Catholic Social Teachings and the Ontario Catholic School Graduate Expectations. This allows students to take real action toward being

stewards of creation. They also work as a team, collaborate on solutions, and learn how to engage in democratic decision-making.

### **Sports Council Events**

The Elementary Sports Council has successfully organized four Soccer Tournaments and the district-wide Cross Country Meet this year. The tournaments were held in Clinton at St. Joseph's School and in Kinkora at St. Patrick's School, with participation from students in Grades five to eight. Each team played four games, showcasing impressive sportsmanship and dedication throughout the events. The Annual District Cross Country Meet took place at St. Joseph's and St. Anne's schools in Clinton on October 16, attracting nearly 700 students. This event was a tremendous success and demonstrated the enthusiasm for physical activity among our students. We would like to express our heartfelt appreciation to the Elementary Sports Council members for their hard work in organizing these events. Their efforts foster community spirit and encourage a commitment to physical activity within our schools. The experiences provided by the Elementary Sports Council events are invaluable and exemplify the unity and sense of community that characterize the Huron-Perth Catholic District School Board. We are grateful to the coaches, convenors and various volunteers who make these events such a success.

### **Catholic Curriculum Corporation Council Meetings**

Members of the Learning Coordinator Team, the Program Team, and Superintendent Karen Tigani recently attended the inaugural Catholic Curriculum Corporation council meetings for the school year. These councils, which include Elementary, Secondary, Information and Communication Technology (ICT), and Faith in Education, provide a vital platform for collaboration and exchange among different boards. Our participation in these councils is instrumental in supporting the Strategic Plan of the Huron-Perth Catholic District School Board. By engaging with colleagues from various Catholic education partners, we are able to discuss shared objectives, identify common challenges, and collaborate on initiatives that enhance our curriculum and align with our faith-based values. Through these meetings, we aim to foster innovative curriculum-writing projects that benefit not only our students and educators but also the broader community. By sharing best practices and resources, we strengthen our commitment to providing a faith-integrated education. This collaborative effort ultimately enriches the learning experience for all involved, ensuring that we remain focused on our mission to nurture both academic excellence and spiritual growth within our schools.

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## ***LEADERSHIP***

### **Leaders Learning Council (LLC)**

On October 8, school and system leaders met online to review the Police-Board Protocol and related Board policies. This was an opportunity to review important practices related to safe schools. Principals received a copy of the [Pastoral Letter to Young People from Pope Francis](#) with an invitation to read it and pray about it prior to the November LLC where we will welcome the priests and deacons of our Deanery to join the Principals on Pastoral planning. There were several reminders and updates shared as well.

On October 29, the Leaders Learning Council met in-person at St. Patrick's School in Kinkora. It was a wonderful day in the countryside, experiencing the joy of a school day all around us as we engaged in learning and faith-sharing. In the morning, there was a presentation from members of the Experiential Learning Advisory Team related to our Pathways and Student Success goal in the Board's Strategic Plan. Following the break, Director Roehrig walked the team through a

presentation on Emergency Preparedness and updates to our Board policy and processes in this area. We also welcomed Ryan Erb from United Way to share an update with our leaders and promote the 2024 campaign. Following lunch, we welcomed Mr. Greg Rogers, a former Catholic Faith Animator and Teacher Leader with the Toronto Catholic District School Board. Greg was instrumental in leading the development and implementing the Ontario Catholic School Graduate Expectations (OCSGEs) in Ontario's Catholic school boards. He will lead a workshop on the OCSGEs and invite each school and system leader to consider how these come alive in their school and portfolios each day. Additionally, Principals looked ahead to setting their school team up for rich discussion on the November 15 Faith Day when they will have an opportunity to work with their staff on "setting our hearts on fire" with our Catholic faith for a session in the afternoon.

### **Lake Huron Family of Parishes Collaboration**

As part of our ongoing partnership with the Families of Parishes, our school principals, vice-principals and the priests and deacons in their associated parishes regularly collaborate on how they are bringing the Board, school and parish pastoral plans to life. They schedule and co-plan school visits, liturgies and Masses, and discuss how we can support Sacramental preparation and parish engagement. We work as a team to nurture the parish-school-home relationships. Once a year, these teams come together to share a meal. The Lake Huron Family of Parishes clergy, school leaders, trustees, and members of the senior team met on October 10 for dinner in Exeter.

### **When Faith Meets Pedagogy Conference (WFMP)**

We were pleased to have 12 teachers attending the Catholic Curriculum Corporation's (CCC) When Faith Meets Pedagogy Conference in Toronto from Thursday, October 24 to the 26. The keynote speaker was Fr. Richard Leonard, S.J. PhD. from Australia and Mass was led by celebrant Auxiliary Bishop Lobsinger from the Diocese of Hamilton. Of note, is the leadership that HPCDSB teachers and system team leaders provide within the CCC and at this conference each year. ICT Coordinator Jenna Meyers and Guidance and Transitions Teacher Nikki Gibson presented. The Kindergarten team from St. Patrick's in Dublin of teacher Stephanie Shore and DECE Amy Ritz presented about bringing the OCSGEs alive in practical ways in their Kindergarten classroom. St. James teacher Christa Ducharme presented an innovative program that she uses to support the OCSGEs. Secondary Learning Coordinator Paul D'Hondt co-presented the work of Catholic Virtual Ontario and the resources it has developed to support our secondary educators online. We look forward to seeing the new knowledge, and the many fruits of the networking with other Catholic educators brought back and used to nurture students and staff in our schools. Superintendent Karen Tigani is Chair of the CCC and Religion and Family Life Coordinator Caroline Thuss is a leader on the WFMP planning committee. Our Board is well represented and deeply respected within the CCC community and we are proud to be part of this annual conference that brings incredible joy, faith and pedagogy together for Catholic educators and partners.

### **Bringing Online Teams Together Conference (BOLTT)**

Two elearning teachers, Ms. Kristina McDonald and Mr. Steven Reid, along with Secondary Learning Coordinator Paul D'Hondt attended the BOLTT conference on October 22 in Toronto. The conference focused on best practices in online teaching, providing opportunities for educators to learn, share, and network in order to better serve our students. Paul D'Hondt also co-presented a session called "Honouring Humanity in a Digitized Environment".

### **Catholic Virtual Ontario Forum**

On October 23, Superintendent Karen Tigani and Secondary Learning Coordinator Paul D'Hondt attended the Catholic Virtual Ontario Forum hosted by the Ontario Catholic School Trustees Association (OCSTA). This forum discussed various aspects of Catholic online learning in Ontario, including our history, upcoming goals, logistics, successes, and shared challenges. The information gathered here is instrumental as we continue our work in developing and sharing Catholic online learning for our students and those across the province.

### **International Education Program**

International student recruitment has already started for the 2025-2026 school year. Principal and International Education lead Chris Grace traveled to Denmark, Norway, Holland and Spain as part of a delegation of school boards who belong to the GlobalEyes Network, a third party who is a Canadian-based organization focused on the development and enrichment of K-12 International Student Programs (ISP). Ten school boards from across Canada took part in this mission trip to develop relationships with international recruitment agencies in these countries. Currently, the Board has five agents in Holland and three in Spain that have signed Agency Agreements to be the non-exclusive student recruitment agencies in these countries. All of these agencies belong to the GlobalEyes Network. GlobalEyes has set up a series of meetings with these agents and other agencies in all four of the countries noted above, so that board representatives from all ten school boards on this mission have the opportunity to make their school board known in the international student recruitment marketplace. Mr. Grace is proudly showcasing the exceptional communities of Huron and Perth counties and the world class Catholic education offered in our Board. He presented at many student and parent fairs in these four countries to put the Huron-Perth Catholic District School Board on the map and make its name internationally known. To date, the board has fourteen agreements with agencies in Europe, Asia and Australia that are recruiting students with four new agreements with agencies in Brazil, Italy, Chile and the United States awaiting signatures on the Agency Agreements.

### **Ontario Council for Technology Education (OCTE) Fall Leaders' Conference**

The Board OYAP and SHSM Lead and Experiential Learning Teachers attended the OCTE Conference in Orillia from October 6-8. The conference focused on supporting leaders in OYAP and SHSM and offered collaborative workshops to enhance program delivery. Our Board has significant success with these programs and this is supported by the shared learning and planning that takes place at these events. We continue to seek ways to enhance these programs and increase student participation, noting that this is in alignment with Ministry priorities and the Board's Strategic Plan related to student success and pathways.

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## ***SPECIAL EDUCATION***

### **RSEC (Regional Special Education Council)**

RSEC was held in Niagara on the Lake on October 24-25. This event brings together system leaders in superintendent and coordinating roles a couple of times each year. Some key agenda items included a session with Steven Kats, Director of Aporia Consulting Ltd. and faculty member in Applied Psychology and Human Development on "Re-culturing Leadership for System Change", a workshop on "ChatGPT and the AI Revolution", and discussions on topics related to legal issues in education and current trends and issues in special education.

### **Educational Assistants Professional Development (PD)**

On October 25 all Educational Assistants (EAs) participated in Professional Development. New EAs were invited to the Catholic Education Centre where they received NonViolent Crisis Intervention (NVCI) training. Secondary EAs were at St. Michael CSS where they took part in a

PD opportunity with Dr. Richard Zayed and our Mental Health team, and then joined secondary teachers while The Literacy Team presented on “Teaching literacy across the curriculum” with some high leverage strategies, rooted in the new Ontario Language Curriculum. Elementary EAs took part in the same literacy session in the morning and met virtually online during the afternoon with members of our System Special Education Team where they received PD on topics related to supporting students with Special Education needs.

### **New Members of our System Special Education Team**

During October, we welcomed three new members to our System Special Education Team. Megan Delcourt and Emma DeWever joined our team as Behaviour Consultants. Both are Board Certified Behaviour Analysts, and Julie Masse joined our team as a Communicative Disorders Assistant.

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## ***DIGITAL TOOLS TO SUPPORT LEARNING***

### **Chrome Tablets for Kindergarten**

To enhance the technology available for kindergarten classrooms, we have purchased a Chrome Tablet for use by teachers and Designated Early Childhood Educator (DECE) teams. This Chrome Tablet, which has a similar form factor to an iPad, is well-suited for our Google environment. The primary goal of this device is to streamline pedagogical documentation, making it easier and more efficient to capture student learning.

### **Edwin Digital Resource**

We are excited to announce the implementation of a new digital tool, Edwin by Nelson, for teachers in Grades 6-8. This innovative platform is designed to enhance teaching and learning across key subject areas, including science, language arts, and social sciences. Edwin is a valuable addition to our educational toolkit, supporting teachers in delivering high-quality instruction and empowering students to take charge of their learning. By integrating technology in meaningful ways, we are committed to preparing our students for success in an increasingly digital world.

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## ***STUDENT ACHIEVEMENT***

### **Mathematics**

The Math Team continues to support the teaching and learning of mathematics in our system by working with teachers and students in the classroom. Our three Math Facilitators and one Math Learning Coordinator have been in every elementary school supporting the implementation of our Scope and Sequence Math lessons and the Effective Math Block. Supporting the monitoring of the Scope and Sequence, the Math Team launched the first set of common assessments from our new assessment framework in Math. We employed Knowledgehook as our primary tool for data collection, enabling us to track student progress through a comparison of ongoing formative and periodic common assessments. The Math Facilitators and Coordinator supported the summative assessments during the end of October to gauge progress. The Math Team will analyze the results of these common assessments to identify areas needing support within the MTSS framework.

### **Strategic Planning for Board Math Leads**

Our Superintendent of Education and Math Learning Coordinator attended an online meeting on October 16, hosted by the Ministry of Education Math Team for all provincial Math Leads. These regularly scheduled sessions focus on strategic implementation of the Math Achievement Action

Plan. These sessions include strategic planning and monitoring related to priority school support, cultivating excellence, data driven decision making, Key Performance Indicator (KPI) development and implementation, and timely Interventions, among other essential topics. The objective of these sessions is to ensure a shared comprehensive understanding of the MAAP and shared work across and between Boards and the Ministry of Education to improve the strategic alignment and implementation of achievement and improvement efforts across the province. This meeting provided a valuable venue for Leads to share their progress, challenges, resources, and success stories, promoting a collaborative environment for the advancement of the Math Achievement Action Plan.

### **Literacy**

October was a month filled with Early Reading Screening activities. Every child in Grades SK-3 underwent screening using the Acadience Reading Screening Tool. Classroom Teachers collaborated with the System Literacy Team to administer the screenings, score the results, and input the data into a digital tracking sheet. These results were shared with school teams, and future data analysis meetings are scheduled for November. Additionally, the system team prepared for and presented at the professional development day on October 25. The morning featured a virtual session for all elementary staff, complete with grade-level breakout sessions. In the afternoon, an in-person presentation for secondary staff focused on “Teaching Literacy Across the Curriculum,” highlighting high-leverage strategies grounded in the new Ontario Language Curriculum.

### **French as a Second Language (FSL)**

Throughout October, our System French Support Teacher, Ms. Sandra O’Neil, was actively visiting schools to support our new FSL Core and Immersion teachers, focusing on planning, assessment, and resources. On October 22, Sandra and Learning Coordinator MJ Drager traveled to London to attend a regional CEFR meeting, where boards across the region collaborated to plan future FSL opportunities for educators. Finally, on October 25, our elementary and secondary FSL teachers participated in professional development led by Denis Cousineau on the Common European Framework of Reference (CEFR). Denis is widely regarded as an important and influential leader of FSL teaching and learning. He has been a strong partner with our Board, personally leading some of the teacher training for the DELF assessment our students took for the first time last spring, and he also presented to French Immersion Principals in the French Immersion Network a couple years ago. We are delighted to welcome him to support all FSL educators in our Board as we strive to improve and enhance FSL teaching and learning.

### **Multilingual Learners (MLL) Update**

October was an eventful month for our System MLL Support Teacher, Ms. Katherine Miller. She completed 21 initial assessments with our newcomer students, ensuring that each was placed on the STEP continuum. All documentation was finalized, shared with classroom teachers, and filed in the Ontario Student Record (OSR). From these assessments, priority students and schools were identified across both elementary and secondary levels.

Current student data indicates the following about Multilingual Learners in our Board. We have:

- 22 students who are MLL in Secondary
- 176 students who are MLL in Elementary
- 24 students (6 Secondary, 19 Elementary) who are new to Huron and Perth counties
- 16 students (4 Secondary, 11 Elementary) are new to Canada

The collective capacity-building taking place in our schools and Board is important and exciting.

### **Professional Development Day**

On October 25 the Professional Development Day centered on literacy and explicit instruction. In the morning, elementary educators participated in virtual professional learning sessions focused on the principles of explicit instruction rooted in the work of literacy leader Anita Archer and aligned with the new Ontario Language Curriculum. Key topics included data-informed teaching, cognitive load of students, and creating rich, playful opportunities for student engagement.

Participants engaged in grade-level breakout sessions, with primary educators receiving a refresher on phonics instruction using the UFLI resource adopted by our district. Teachers from Grades 3 to 5 explored the junior literacy block and the role of morphology, while educators in Grades 6, 7, and 8 had the opportunity to delve into the digital tool Edwin, which has been newly implemented this year. The afternoon session allowed elementary teachers time to write progress reports.

In our secondary schools, morning collaboration sessions were held within departments, enabling educators to discuss best practices in their respective subject areas and review all new curriculum that has come in recent months or years. In the afternoon, the system literacy team facilitated an in-person session that provided an overview of the Ontario Human Rights Commission's Right to Read report for all secondary teachers. This session emphasized the integration of literacy across subject areas, highlighting five high-leverage strategies for effective instruction.

### **Right to Read Update with Ontario Human Rights Commissioner (OHRC)**

On October 15, the OHRC Chief Commissioner, Ms Patricia DeGuire from the Ontario Human Rights Commission, met with Director Roehrig, Superintendent Tigani and Literacy Learning Coordinator Mary Jo Drager to discuss our Board's implementation of the recommendations in the Right to Read Report. This was a celebration of the commitment and passion of the educators in our district as we reflected on how far we have come and how much capacity-building has already taken place, as well as discussion of some of the challenges we face and our plans to continue to move forward where there is still work to be done.

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## ***EXPERIENTIAL LEARNING PROGRAMS IN SECONDARY***

### **SHSM Events and Excursions:**

- **Arts & Culture Trip** - A total of 54 students from both St. Anne's and St. Michael Arts & Culture SHSM participated in an exciting trip to Toronto. The day began with a visit to the Art Gallery of Ontario (AGO), where students explored a range of exhibits. In the afternoon, they attended a performance of *Come From Away* at the Mirvish Theatre. Students were captivated by the way only 12 actors portrayed a variety of characters, using techniques that highlighted the transformative power of performance art.
- **Grade 11 Recruitment** - Ongoing efforts to promote SHSM programs among Grade 11 students have shown encouraging results, with final participation numbers expected by the end of October. Notably, the Construction SHSM program has seen significant growth reflecting a positive year-over-year increase. Additionally, female participation in Construction is on the rise
- **GPS Training**  
On October 16, 15 Environment SHSM and Agriculture SHSM students from St. Michael completed mandatory GPS training. They navigated an orienteering course at St.

- Michael CSS in the morning and engaged in GPS training at TJ Dolan in the afternoon.
- **SHSM Sector Partner Experience Teacher Training**  
On October 18, one of our newest SHSM Teachers attended training on Sector Partner Experience (SPE) delivery. The session provided valuable resources for planning and executing SPEs that align with Ministry expectations.

### **SHSM Certifications**

In October, both secondary schools are offering various SHSM certifications including Fire Extinguisher Safety, Customer Service, and Infection Control. St. Anne's CSS is also adopting Worksite Safety online training, aligning with the standards used by some co-op employers.

### **Manufacturing Bus Tour**

Later in October, SHSM students will participate in a Manufacturing Bus Tour across Huron and Perth Counties. The tour provides insights into local manufacturing careers, inspiring students to explore opportunities in the trades.

### **Hairstyling Cultural Presentation and Demonstration**

At the end of October, a London-based hairstylist, introduced to our school communities by Leroy Hibbert, will visit St. Anne's CSS to conduct a cultural talk and hairstyling demonstration for the hairstyling classes. This experience will provide students with valuable insights on working with diverse clientele, enhancing their professional skill set.

### **Dual Credit Programs**

Both secondary schools are taking advantage of dual credit opportunities through various college partners as follows:

#### **St. Anne's CSS Dual Credit Participation:**

- **Lambton College:** 6 students in courses such as Baking, Intro to Residential Electrical, Criminology, Arboriculture, and Welding.
- **Conestoga College:** 7 students in Electrical and Culinary courses.
- **Fanshawe College:** 37 students in two dual credit classes at the REACH Centre, Clinton. The new Food Preparation course includes safety gear for students, such as kitchen shoes and chef outfits upon course completion.

#### **St. Michael CSS Dual Credit Participation:**

- **Conestoga College:** 17 students in a Food Culture course that began on October 1

### **Desire to Learn (D2L) Skills Page**

The Skills D2L page continues to serve as a vital hub for technological education and SHSM information. Updates include details on training, certifications, dual credits, and OYAP programs. It is a one-stop location for SHSM-related information for students, families and staff.

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## ***MENTAL HEALTH AND WELL-BEING***

### **World Mental Health Day**

On World Mental Health Day the Board launched a [Media Release](#) to share with the community that we are implementing our Mental Health and Addictions Strategy. Additionally, we shared an educator information sheet across the District to support ongoing learning about mental health and well-being.

### **Dr. Zayed Parent Night**

The MHWT, in partnership with AMDSB, held their third presentation as part of the ongoing Caregiver Series. Dr. Zayed presented on “What Do Children Need From Parents?” There were 40 caregivers/community members present and we received extensive positive feedback on the session. This aligns with our fourth priority of the Mental Health and Addictions Action Plan which is “Increase Student Attendance, Safety, and Family Engagement”.

### **Social Emotional Learning (SEL) Conference**

Members of our Mental Health Team attended the St. Clair Catholic District School Board’s first annual Social Emotional Learning Conference Titled: Building Success in Our Children and Youth. This SEL conference was invaluable to our learning as we heard from renowned speakers such as Dr. Jean Clinton the author of ‘Love Builds Brains’ and Dr. Kim Schonert Reichl, a scientific advisor and researcher of MindUp.

We also had the privilege to learn from our colleagues at St. Clair Catholic District School Board and Halton Catholic District School Board about their experiences successfully integrating SEL into their schools. A key takeaway from the conference was St. Clair Catholic DSB’s creative approach to intertwining faith and wellness by aligning the Ontario Catholic Graduate Expectations (OCGEs) with SEL Competencies. This approach not only reinforces our commitment to holistic education but also validates our ongoing efforts. Since last spring, our Mental Health Team has been actively working to integrate OCGEs and SEL Competencies. We are currently utilizing School Mental Health Ontario’s Wayfinder resource to enhance our Religion and Family Life curriculum, ensuring we support the growth and development of the whole student.

We are excited to continue this important work, fostering an environment where both academic and emotional well-being thrive!

### **Attendance Awareness Campaign**

October was Attendance Awareness Month and this year’s theme was “Be Present, Be Powerful!” The District initiated *Attendance Awareness Month* by sharing information for school staff and caregivers via social media and school newsletters, including this [resource](#) that was created by O.A.C.A.S. Our Attendance Counsellor also participated in a training titled “Creative Interventions to Assess and Treat School Refusal.” This training focused on teaching strategies for assessing and treating school refusal, empowering educators and counsellors to effectively support students in overcoming barriers to attendance and school engagement.

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## ***MAINTENANCE AND HEALTH AND SAFETY***

### **Joint Health and Safety Committee**

The Joint Health and Safety Committee met on October 16. Topics discussed included the following:

- Monthly inspections
- Annual review of Board Policies
  - Health and Safety p 3.1.1.
  - Workplace Harassment P 3.4.12.
  - Violence in the Workplace P 3.4.16.
- Annual workplace risk assessments
- WSPS inspections - St. Michael and St. Anne’s (update)

**Snow Removal**

An RFP for snow removal was issued in July of 2023 for the provision of snow removal service for five years. We are in the second year of the five-year agreement. PO's have been issued to the snow removal contractors for the 2024-2025 season.

**RECOMMENDATION**

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for October for information.

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**Special Education Advisory Committee  
June 10, 2024 – 4:00 p.m.**

## **MINUTES**

**Present:**

**SEAC Members Present:**, Avery Jantzi (Family Services Perth Huron), Sandra McLaren (Community Living Stratford & Area), Jenn Costello (Community Living St. Marys)

**Board Trustee: Sue Muller**

**Guest:** Mary Ellen Ducharme

**Board Office Staff Present:** Jessica Langan, Tara Boreham, Vanessa Yeats

**Absent:**, Shona Gracey, Sean McDade, Ellyn Suski, Mary-Kathryn Simmons, Charmaine Chadwick, Kristina Howatt Gerber, Sarah McArthur, Veronica Kolkman (VOICE, Huron Perth Public Health), Julie Welch (Community Services Coordination Network) Doris Barkley (Autism Ontario), Val Milson (Huron Perth Centre) Jennifer Doak (Community Living Central Huron), Brenda Mason (Stratford Children Services), Reanna Desroches

**Quorum** (Minimum 6/10 voting members required): NOT ACHEIVED

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**1. Opening Prayer, Welcome & Introductions**

Meeting Started: 4:07 pm

**2. Approval of Agenda & Minutes**

**2.1** Approval of May 2024 Minutes

Approved: Jenn Costello (emailed approval)

Seconded: Sue Muller (emailed approval)

THAT the Huron-Perth Catholic District School Board approves the meeting minutes of the March 2024 Special Education Advisory Committee meeting.

**Carried.**

**2.2** Approval of June 2024 Agenda

Approved: Jennifer Doak (emailed approval)

Seconded: Doris Barkley (emailed approval)

THAT the agenda be accepted as is.

**Carried.**

**3. Business Arising from Minutes**

Nothing to report at this time.

**4. Correspondence**

PAaC on SEAC 2024.



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## 5. Agency Reports

**5.1 Stratford Children Services**  
Nothing to report.

**5.1 Community Living Stratford & Area**  
AGM at the end of this month and summer programming will start in July and August.

**5.3 Family Services Perth Huron**  
Nothing to report.

**5.4 CSCN**  
Nothing to report.

**5.5 Community Living Central Huron**  
Nothing to report.

**5.6 Autism Ontario**  
Nothing to report.

**5.7 Community Living St. Marys**  
Nothing to report.

**5.8 Huron-Perth Center**  
Nothing to report.

**5.9 Trustee Report**  
Nothing to report.

**5.10 VOICE – Huron Perth Public Health**  
Nothing to report at this time.

## 6. Information Reports

**6.1 Spec Ed Budget – Mary Ellen Ducharme**  
Mary Ellen provided an overview of the Spec Ed budget.

**6.2 Spec Ed Plan – Jessica Langan**  
Jessica reviewed slight changes in the overall Spec Ed plan.

## 7. New Business

No new business at this time.

## 8. Future Meetings

Next SEAC Meeting – attempt in person – Monday, September, 16 2024



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**9. Adjournment**

Motion to end meeting was made by:

Meeting adjourned:

Ended: 4:45 pm

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**Special Education Advisory Committee  
September 16, 2024 – 4:00 p.m.**

## **MINUTES**

**Present:**

**SEAC Members Present:**, Avery Jantzi & Jill Plokhaar (Family Services Perth Huron), Jennifer Doak (Community Living Central Huron) Sandra McLaren (Community Living Stratford & Area), Julie Welch (Community Services Coordination Network), Brenda Mason (Stratford Children Services), Jenn Costello (Community Living St. Marys), Emily Branje (Facile Perth)

**Board Trustee: Sue Muller**

**Guest:** Tara Dykstra

**Board Office Staff Present:** Jessica Langan, Tara Boreham, Vanessa Yeats, Kristina Howatt-Gerber, Sarah McArthur, Sean McDade

**Absent:** Doris Barkley (Autism Ontario), Val Milson (Huron Perth Centre)

**Quorum** (Minimum 6/10 voting members required): ACHEIVED

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**1. Opening Prayer, Welcome & Introductions**

Meeting Started: 4:00 pm

**2. Approval of Agenda & Minutes**

**2.1** Approval of June 2024 Minutes

Approved: Julie Welch

Seconded: Sandra McLaren

THAT the Huron-Perth Catholic District School Board approves the meeting minutes of the June 2024 Special Education Advisory Committee meeting.

**Carried.**

**2.2** Approval of September 2024 Agenda

Approved: Julie Welch

Seconded: Brenda Mason

THAT the agenda be accepted as is.

**Carried.**

**3. Business Arising from Minutes**

Welcoming Emily Branje from Facile Perth to our SEAC committee.

**4. Correspondence**

**5. Agency Reports**

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**5.1 Family Services Perth Huron**

Avrey introduced Jill Plokhaar who will covering for Avrey during her maternity leave in October.

**5.1 Community Living Stratford & Area**

Community Living Stratford & Area would be more than happy to facilitate a presentation at a SEAC meeting around voices and the connection with foundations etc. to help build a connection within the schoolboard around what it is they do and how it could benefit students.

**5.3 Facile Perth**

Nothing to report.

**5.4 Community Living Central Huron**

This agency has recently posted a position for the foundations Huron program, the community participation support associate. This role assists young people aged 18 to 26 with person directed planning and transition planning. They work with young adults that referrals come from DSO, Developmental Services Ontario. A large aspect of that role is facilitation of programming and voices. The posting closes October 3<sup>rd</sup>.

**5.5 Community Living St. Marys**

Community Living St. Marys is welcoming back their director from a two year leave.

**5.6 CSCN**

Nothing to report.

**5.7 Stratford Children Services**

An investigative task force has been created to address the crisis of families and children and youth. Primarily it's about children and youth that are being kept in, unlicensed or they're not accountable to anybody. So they are being housed in offices/ hotels and agencies are renting houses. Between Windsor and London there are almost 70 children and youth that are living in those kinds of situations. Stratford Children 's Services, in their role in ORCA have been asked to participate in bringing forward information which they are happy to provide so that action take place.

**5.8 Trustee Report**

The Literacy Resource Teachers have created grade specific reading resources for grades 1-8 and early identification tools for reading difficulties.

Three math facilitators will help implement the new math scope and sequence lessons for grades 1-8.

It was a successful secondary summer school program with just over 300 students upgrading courses.

**5.9 Huron-Perth Center**

Nothing to report at this time.

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**5.10 Autism Ontario**

Nothing to report at this time.

**6. Information Reports**

**6.1 System Team – Changes and Updates (Tara)**

The System Team has had quite a few changes. Charmaine Chadwick (ABA) and Mary Kathryn Simmons (Curriculum Support) has retired, Reanna Desroches (ABA) and Katie Kitchen (Hearing Resource Teacher) is on maternity leave and Ellyn (SLP) is on a leave. Behaviour consultants, an SLP and CBA positions have been posted and interviews are taking place next week. Those taking on more tasks while these transitions take place are greatly appreciated. Sarah McArthur is welcomed back after returning from her maternity leave as the System SERT. Deb McCarthy is a vice principal at this time, so Jessica Langan is continuing work as the Special Education Learning Coordinator.

**6.2 2024-25 SEAC dates, topics of interest and logistics**

Shannon to email SEAC committee list of future SEAC dates. Topics of interest are more than welcome to be emailed to Jessica Langan. Two in-person meetings with the hybrid option were agreed upon for November 11<sup>th</sup> and June 9<sup>th</sup>. All other meetings will be virtual.

**6.3 Summer Programming & Transitions**

*St. Anne's Welcome to the Nest* program was very successful. The team included Vanessa Yeats (Behavior Consultant), Tara Dykstra (Skills Development Facilitator), Jessica Langan (Special Education Coordinator) and one inclusion teacher from last year, Sarah Oud. This provided an opportunity to come together with the goal of easing anxiety, building new connections, and feeling prepared for a new school year. This program was delivered to a group of 12 grade eight girls who got to tour the school, meet and greet with school principal and guidance rep, practice where to go according to their class schedule, practice using their locks for their lockers and discuss uniforms and dress codes. They could also leave anonymous questions to be answered by appropriate staff members. Nutrition tips and tricks were provided, as well as school supplies and hygiene kits. For the connection aspect of the program, the participants engaged in introduction activities, bracelet-making and art opportunities. Discussions about self-esteem were had and the girls enjoyed getting their hair and nails done together. The students shared with the team how much they benefited from this program and were eager to help with it next year if continued.

Tara shared details about an elementary program that was a full day of engagement and connection which ran out of St. Boniface School. This included 16 male students who were entering grade six and seven. The participants were divided into teams who had to collaborate and create a team name flag that outlined each team member's strengths. The discussion was facilitated to how important it is to celebrate each other and practice inclusion. The students enjoyed lots of outdoor activities like a slip and slide, soccer, capture the flag, baseball and more. Everyone had lunch together and went home with fidget packages to start the year off. Classroom teachers saw the benefits of these connections and are happy to witness these peer supports taking place. Parent feedback was welcomed and the team received positive notes and hopes that this will be available to other age groups as well.



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The funding for these programs come from the ministry as part of summer programming and transitions. Some other things that have been put in place is the hiring of 13 transition education assistants who will be supporting transitions until mid-October.

**7. New Business**

No new business at this time.

**8. Future Meetings**

Next SEAC Meeting – attempt in person – Monday, October 21, 2024

**9. Adjournment**

Motion to end meeting was made by: Brenda Mason

Meeting adjourned: Julie Welch

Ended: 4:45 pm



**HURON PERTH  
STUDENT TRANSPORTATION SERVICES  
Steering Committee Meeting Minutes**

**Tuesday, June 4, 2024  
3:30 PM  
Microsoft Teams Video Call**

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**MINUTES**

**1.0 Routine Matters**

1.1 Welcome and Opening Prayer

In Attendance: Janice, Mary-Ellen, Tina, Cheri, Robert, David, Jim, Bruce, Graham

Regrets: Chris

1.2 Land Acknowledgement

1.3 Approval of Agenda

**Moved by Cheri, Seconded by Jim**

That the agenda be approved as presented.

**CARRIED**

1.4 Approval of Meeting Minutes – February 6, 2024

**Moved by Tina, Seconded by Cheri**

That the Meeting Minutes be approved as presented.

**CARRIED**

**2.0 Business Arising from February 6, 2024**

2.1 Update on Ministry Simulation Results:

The Simulation went very well with no questions or clarifications requested from the Ministry.

**3.0 General Managers Report**

3.1 Policies and Procedure changes/updates. M4 - Musical Instrument Procedure – Following some concerns regarding student safety and need for instrument transportation, a new Procedure has been created to present some clarity to the issues. There was a question from Steering Committee Members regarding the transportation of guitars and whether or not they could be stored under the seat or with the passenger. It was noted that this could pose a severe safety issue should an

accident occur. Further discussion about other instruments such as ukulele's to which will be looked into.

Steering Committee Members have advised that there was a lot of discussion surrounding the preparation of the procedure and they will be continually seeking other ways to support students in this regard.

### 3.2 Anti-Harassment Procedure

The process has begun to create this procedure which will support and state the consequences in the event we are faced with a Harassment issue. There was some discussion around microphones and cameras on the buses along with access to footage and how it is obtained.

### 3.3 Policy No.1 – Courtesy Riders

Housekeeping amendments on this policy.

**Moved by David, Seconded by Cheri**

That Policy No.1 – Courtesy Riders be approved as presented.

**CARRIED**

Policy No.2 – Dispute Resolution

Housekeeping, minor changes, no intent to change the content.

**Moved by Jim, Seconded by Tina**

That Policy No.2 – Dispute Resolution be approved as presented.

**CARRIED**

Policy No.3 – Fleet Age

Change to this policy – length to the years of bus service. Moving from 12 years on a large bus to 13 years, to align to the Cost Model.

**Moved by Jim, Seconded by Mary-Ellen**

That Policy No.3 – Fleet Age be approved as presented.

**CARRIED**

Policy No.6 – Route Limitations

Housekeeping with minor changes.

**Moved by Cheri, Seconded by Jim**

That Policy No.6 – Route Limitations be approved as presented.

**CARRIED**

## 4.0 Discussion Items

- 4.1 Trustees brought a question forward regarding using a sole charter for the year at each school which could result in a better price. HPSTS advised that the concern with using a sole charter could result in the lack of availability and thus losing out on some school trips not having enough drivers.

## 5.0 Moved by Cheri Seconded by Jim

To move to the closed session

**CARRIED**

## 6.0 Adjournment

### Moved by David Seconded by Cheri

That the Consortium Steering Committee meeting be adjourned.

**CARRIED**

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Cheri Carter  
Avon Maitland DSB

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Mary-Ellen Ducharme  
Huron Perth Catholic DSB

Committee Members:

HPSTS: Janice White

AMDSB: Cheri Carter, David Briant, Bruce Whittaker, Graham Shantz, Laura Hawkins (recorder)

HPCDSB: Tina Doherty, Mary-Ellen Ducharme, Jim McDade, Chris Roehrig



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Prepared by: Tara Boreham, Superintendent of Education  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

## DISTRICT CODE OF CONDUCT CHANGES - PPM 128

Public Session

### BACKGROUND

The Huron-Perth Catholic District School Board (the Board) receives Policy/Program Memorandums (PPM) from the Ministry of Education. These policy directives are issued to district school boards and school authorities to outline the Ministry of Education's expectations regarding the implementation of ministry policies and programs. PPM 128-The Provincial Code of Conduct and School Board Codes of Conduct was issued August 19, 2019.

### DEVELOPMENTS

On June 27, 2024 PPM 128 was issued to replace PPM 128 from August 19, 2019. The purpose of this reissue was to communicate to school boards the revised Provincial Code of Conduct and to provide direction on the authority and responsibility of boards to develop, implement, enforce, review, and assess codes of conduct for their school communities. The Board's District Code of Conduct was revised to meet the requirements of the updated PPM.

Changes to the previous District Code of Conduct are listed below:

- "Virtual learning environment" was added to the Purpose Statement.
- "Treat others with dignity and respect at all times, in person and online, especially when there is disagreement or difference" and "Refrain from using abusive language or swearing at another person" was added under Respect, Civility and Responsible Citizenship.
- The following excerpt was added to the District Code of Conduct:

Secondary students may use their mobile device during non-instructional time, outside of the classroom, unless directed otherwise by an educator/staff member. Use of mobile devices at all times must be consistent with board and school policies and the student code of conduct.

Cell Phone Misuse Consequences excerpt added:

Students' personal mobile devices MUST be stored out of view and powered off or set to silent mode during instructional time, except when their use is explicitly permitted by the educator under the circumstances outlined above.

The student is responsible for their personal mobile device, how they use it, and the consequences of not following the school policy on personal mobile device use.

If an educator sees a personal mobile device that is not stored out of view, they must require the device be handed in for the instructional day and the device must be placed, by the student, in a storage area in a location designated by the teacher, staff member or principal.

If the student does not hand in their personal mobile device when required, they must be sent to the Principal's office. Principals have discretion under PPM No. 145, Progressive discipline and promoting positive student behaviour, to consider a range of responses to address this behaviour including suspension.

- The following points were added under the heading of Safety:

All school community members must not:

Be in possession of, or be under the influence of, or provide others with alcohol or illegal and/or restricted drugs (for students, this would also include being in possession of electronic cigarette, tobacco and nicotine products);

Commit vandalism that causes large-scale damage to property on school premises or to the property of a member of a school community;

Record, take or share non-consensual recordings or photos of members of the school community.

- A Community Reminder excerpt was added below:

The [Smoke-Free Ontario Act, 2017](#) prohibits smoking (tobacco and cannabis) and the use of electronic cigarettes (vaping) at schools, on school grounds, and all public areas within 20 metres of these grounds. Anyone smoking or vaping on school property is guilty of an offence and if convicted may result in a fine under the Smoke-Free Ontario Act, 2017.

The Smoke-Free Ontario Act, 2017 also prohibits the sale and supply of tobacco or e-cigarettes to anyone under 19 years of age. Anyone who sells or supplies tobacco or an e-cigarette to a student under 19 years of age is guilty of an offence and if convicted may result in a fine under the Smoke-Free Ontario Act, 2017.

## RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the District Code of Conduct Changes - PPM 128 report for information.
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# HURON-PERTH CATHOLIC District School Board

## Huron-Perth Catholic District School Board Code Of Conduct

### **BELIEF STATEMENT:**

The Huron-Perth Catholic District School Board (the Board) believes that our Catholic social teachings outline our call to build a just society amidst modern-day challenges and opportunities. At Huron-Perth Catholic District School Board, our Catholic Code of Conduct aligns with our Catholic social teachings focused on the Life and Dignity of the Human Person, Rights and Responsibilities, and Solidarity.

The Huron-Perth Catholic District School Board Catholic Code of Conduct promotes responsibility, respect, civility, and academic excellence in a caring school climate in accordance with our Catholic beliefs. The Huron-Perth Catholic District School Board is committed to Equity and Inclusion. A positive school climate exists when ALL members of the school community feel safe, included, and accepted.

Our Ontario Catholic Graduate Expectations underpin our fundamental values listed below. The *Ontario Catholic School Graduation Expectations* (OCSGEs) provide an image of the Catholic learner and a vision for the graduate of Catholic Schools in Ontario. Our Ontario Catholic School Graduation Expectations (OCSGEs) call students to be collaborative contributors and responsible citizens who live out Catholic social teaching. This includes promoting peace, justice, and the sacredness of human life, all while upholding the fundamental values outlined in our District Code of Conduct.

### **We Believe:**

- Everyone has a responsibility to promote a safe environment.
- Everyone should be aware of their rights, as active and engaged citizens. Everyone should also protect their own rights and the rights of others. Responsible citizenship involves taking part in the civic life of the school.
- Everyone is responsible for resolving conflicts in a civil and respectful way. Insults, hurtful acts and a lack of respect for others disrupt learning and teaching in a school community.
- Everyone is expected to resolve conflicts without using violence. Physical aggression is not a responsible way to deal with other people. No one should use an object to injure another person or threaten to use an object to injure another person. Violence and threats are unacceptable and puts everyone's safety at risk.
- Everyone who is a member of the school and district community is to be treated with respect and dignity, especially those in positions of authority.
- Everyone is aware that harassment; physical, verbal (oral or written), sexual or psychological abuse; bullying; hate-motivated behaviours and discrimination on the basis of racial characteristics, culture, age, religion, gender, language, disability, sexual orientation, or any other attribute is unacceptable.

- Everyone understands that the possession and/or display of weapons or replicas or imitations of weapons on school property will be referred to the police and in addition, may result in a recommendation for expulsion.

### **PURPOSE STATEMENT:**

The purpose of the Huron-Perth Catholic District School Board's Code of Conduct is to communicate to all members of the school community the expected standards of behaviour to ensure an inclusive and safe learning environment. This Code of Conduct applies on school property, on school buses, at school-related events or activities, to before and after school programs, in a virtual learning environment, and in other circumstances that could have an impact on the school climate.

The standards of behaviour in Huron-Perth Catholic District School Board's Catholic Code of Conduct are consistent with Board policies, the Safe School's provisions of the Education Act, The Ontario Human Rights Code, and Ministry of Education regulations and policy/program memoranda.

### **STANDARDS OF BEHAVIOUR:**

Respect and civility are essential in maintaining an inclusive, safe and Christ-centered learning environment. Responsible discipleship will be the vehicle used to promote peaceful communities. Through a variety of programs and learning experiences, all schools will promote an environment where conflict and difference can be addressed in a manner characterized by respect and compassion.

The Standards of Behaviour include two key focus areas that all school community members must follow: Respect, Civility and Responsible Citizenship, and Safety.

### **Respect, Civility and Responsible Citizenship**

All school community members must:

1. Respect and follow all applicable federal, provincial, and municipal laws;
2. Comply with all Ministry of Education, school board, and school policies;
3. Demonstrate honesty and integrity;
4. Respect differences in people, their opinions, and ideas;
5. Treat others with dignity and respect at all times, in person and online, especially when there is disagreement or difference;
6. Respect and treat others fairly regardless of their race, ancestry, place of origin, colour, ethnic origin, creed, sex, gender identity, gender expression, sexual orientation, age marital status, family status or disability;
7. Respect the rights of others;
8. Show care and respect for school property and the property of others;
9. Take the proper steps to help those in need;
10. Seek assistance from a member of the school staff, if necessary, to resolve conflict pastorally and peacefully;
11. Refrain from using abusive language or swearing at another person;
12. Respect the need of others to work in an environment that is conducive to teaching and learning;
13. Not use personal mobile devices during instructional time except under the following circumstances:

- a. Educational purposes (as directed by an educator).
- b. Health and medical purposes.
- c. Special education needs support.

Secondary students may use their mobile device during non-instructional time, outside of the classroom, unless directed otherwise by an educator/staff member. Use of mobile devices at all times must be consistent with board and school policies and the District Code of Conduct.

### **Cell Phone Misuse Consequences**

**Students' personal mobile devices MUST be stored out of view and powered off or set to silent mode during instructional time**, except when their use is explicitly permitted by the educator under the circumstances outlined above.

The student is responsible for their personal mobile device, how they use it, and the consequences of not following the school policy on personal mobile device use.

If an educator sees a personal mobile device that is not stored out of view, they must require the device be handed in for the instructional day and the device must be placed, by the student, in a storage area in a location designated by the teacher, staff member or principal.

If the student does not hand in their personal mobile device when required, they must be sent to the Principal's office. Principals have discretion under PPM No. 145, Progressive discipline and promoting positive student behaviour, to consider a range of responses to address this behaviour including suspension.

### **Safety**

All school community members must not:

1. Engage in any form of bullying, including cyberbullying;
2. Commit sexual assault or sexual harassment;
3. Traffic weapons or illegal drugs;
4. Commit robbery or theft;
5. Traffic in weapons and illegal drugs;
6. Give alcohol or cannabis to a minor;
7. Be in possession of any weapon, including firearms;
8. Threaten or intimidate another person;
9. Be in possession of, or be under the influence of, or provide others with alcohol or illegal and/or restricted drugs (for students, this would also include being in possession of electronic cigarette, tobacco and nicotine products);
10. Inflict, or encourage others to inflict bodily harm on another person;
11. Engage in hate propaganda and other forms of behaviour motivated by hate or bias;
12. Commit vandalism that causes large-scale damage to property on school premises or to the property of a member of a school community;
13. Record, take or share non-consensual recordings or photos of members of the school community.

## **ROLES AND RESPONSIBILITIES:**

All members of the Huron-Perth Catholic District School Board, and its school communities, including principals, teachers, other staff members, students, parents and community members have an obligation to comply with the standards outlined in this Code of Conduct. The roles and responsibilities of these various stakeholders are outlined below.

### **The Board**

The Board will provide direction to its schools to ensure opportunity, excellence and accountability in the education system.

It is the responsibility of the school board to:

- Develop policies that set out how their schools will put in place and enforce the provincial code of conduct and all other rules that they develop as related to the provincial; standards that promote and support respect, civility, responsible citizenship and safety;
- Seek input from school councils, the Catholic Parent Involvement Committee, Special Education Advisory Committee, Indigenous Education Advisory Council, Equity, Diversity, Inclusion and Anti-Racism Committee, students, staff, parents, volunteers and the community members;
- Review these policies regularly with students, staff, parents, volunteers and the community members;
- Establish a process that clearly communicates the Provincial Code of Conduct to all parents, students, staff and members of the school community to gain their commitment and support;
- Ensure an effective approach to intervene and respond to all violations that relate to the standards for respect, civility, responsible citizenship and safety; and
- Provide opportunities for all staff to gain the knowledge, skills and attitudes they need to promote student achievement and well-being in a safe, inclusive and accepting learning environment.

### **Principals**

It is expected that Principals:

- Demonstrate care for the school community and a commitment to student achievement and well-being in a safe, inclusive and accepting learning environment;
- Hold everyone under their authority responsible for their own behaviour and actions in a fair, firm, consistent and timely manner;
- Using effective techniques for conflict management, including recognizing, approaching, defusing, de-escalating and resolving potential confrontational situations;
- Empower students to be positive leaders in their school and community;
- Communicate regularly and meaningfully with all members of their school community;
- Model the Standards of respect, civility and responsible citizenship.

### **Teachers and School Staff**

It is expected that teachers and school staff:

- Help students work to their full potential and develop their self-worth;
- Empower students to be positive leaders in their classroom, school and community;
- Communicate regularly and meaningfully with parents;
- Maintain consistent and fair standards of behaviour for all students;

- Demonstrate respect for one another, all students, staff, parents, volunteers and members of the school community;
- Prepare students for the full responsibilities of citizenship, in particular the skill of respectful communication, both in person and online;
- Model the standards of respect, civility, and responsible citizenship, including modeling appropriate use of personal mobile devices. Educators are not to use personal mobile devices during instructional time, unless explicitly for work-related purposes.

### **Students**

It is expected that students:

- Come to school prepared, on time and ready to learn;
- Show respect for themselves, for others and for those in positions of authority;
- Refrain from bringing anything to school that may compromise the safety of others;
- Follow the rules and takes responsibility for their own actions;
- Follow the established rules and take responsibility for their own actions;
- If directed by the school principal or the vice-principal willingly display the contents of clothing, backpacks, etc. that are worn or carried on school property. Desks and lockers are school property and a search is permissible by the school administration; and
- Follow the dress code and/or uniform requirements of Huron-Perth Catholic District School Board.

### **Parents and Guardians**

Parents and guardians have an important role in the education of their children and can help school staff in maintaining a safe and respectful learning environment for all students.

Parents and guardians play this important role when they:

- Are engaged in their child's schoolwork and progress;
- Communicate regularly with the school;
- Make sure their child is appropriately dressed and prepared for school, following the dress code and/or uniform requirements of Huron-Perth Catholic District School Board;
- Ensure that their child attends school regularly and on time;
- Inform the school promptly about their child's absence or late arrival;
- Become familiar with the Provincial Code of Conduct, the District's Code of Conduct and School's Code of Conduct;
- Encourage and help their child follow the rules of behaviour; and
- Assist school staff in dealing with disciplinary issues involving their child.

### **Community Partners**

School boards may enhance partnerships or create new partnerships with community agencies and members of the community.

Community agencies:

- Offer resources that support prevention or intervention programs; and
- Support and respect the rules of their local schools.

### **Police**

The police play an essential role in making our schools and communities safer. Police investigate incidents by following the protocol developed with the local school board.

Police and local school boards base their protocols on a provincial model developed by:

- Ministry of Children, Community and Social Services

- Ministry of Education

Our protocol is written in accordance with the requirements of the Ministry of Education and the Ministry of the Solicitor General and through the cooperative efforts of Huron-Perth Catholic District School Board, Avon Maitland District School Board, Ontario Provincial Police, Stratford Police Service, and Huron-Perth Children's Aid Society (Revised 2024). Police/School Board Protocol in the HPCDSB Administrative Site.

### **Community Reminder**

The [Smoke-Free Ontario Act, 2017](#) prohibits smoking (tobacco and cannabis) and the use of electronic cigarettes (vaping) at schools, on school grounds, and all public areas within 20 metres of these grounds. Anyone smoking or vaping on school property is guilty of an offence and if convicted may result in a fine under the Smoke-Free Ontario Act, 2017.

The Smoke-Free Ontario Act, 2017 also prohibits the sale and supply of tobacco or e-cigarettes to anyone under 19 years of age. Anyone who sells or supplies tobacco or an e-cigarette to a student under 19 years of age is guilty of an offence and if convicted may result in a fine under the Smoke-Free Ontario Act, 2017.

### **REFERENCES:**

- Education Act and Regulations
- Ministry of Education Policy/Program Memorandum No. 128
- Ontario Human Rights Code
- Police/School Board Protocol
- Violence Threat Risk Assessment Protocol
- Student Behaviour, Discipline and Safety Policy



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Karen Tigani, Superintendent of Education  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

# CATHOLIC LEADERSHIP, SUCCESSION PLANNING AND TALENT DEVELOPMENT 3.4.17

Public Session

## BACKGROUND

The Huron-Perth Catholic District School (the Board) believes that Catholic leadership and succession planning are essential for attracting, developing and supporting strong leaders within our schools and district. We reviewed our current policy and included a Belief Statement that articulates why this is so critical. The Board continues to seek methods and activities to support, promote and nurture Catholic leadership in our district. This is an important priority in order to strengthen our Catholic education system.

## DEVELOPMENTS

The revised policy has been available on the website for vetting. No feedback was received from the public or staff. Minor revisions were made using feedback from the Board, as noted in the updated policy enclosed, to include more clear language related to Mass attendance as recommended. Staff are recommending approval of the policy.

## RECOMMENDATION

THAT the Huron-Perth Catholic District School Board approves policy 3.4.17 Catholic Leadership, Succession Planning and Talent Development.



HURON-PERTH CATHOLIC  
District School Board

## CATHOLIC LEADERSHIP, SUCCESSION PLANNING, AND TALENT DEVELOPMENT

Adopted: January 24, 2011	Policy #	3.4.17
Revised: October 18 2016	Policy Category:	Human Resources

### **BELIEF STATEMENT:**

The Huron-Perth Catholic District School Board (the Board) believes that Catholic leadership and succession planning are essential for attracting, developing and supporting strong leaders within our schools and district. We place a great importance on the Catholic identity and faith life of leaders, and we strive to ensure both current and future leaders recognize their personal call to discipleship and vocation as imperative/fundamental. We expect those pursuing leadership roles to nurture their vocation by actively engaging with the Church through Sacraments, liturgy, prayer, reflection and ongoing spiritual growth.

### **POLICY STATEMENT:**

It is the policy of the Board that a Catholic school system is one in which the teachings of Jesus Christ are integrated into the entire curriculum, social fabric, school life, and operations within all schools of our Board.

It is the policy of the Board to support the development of competent, qualified staff who continually demonstrate:

- a high degree of commitment to Catholic education;
- active participation in the life of the Church including regular Mass attendance
- the integration of faith and life;
- service dedicated to the Catholic community and to the community at large.

The Board's strategy for developing leaders recognizes the impact of Catholic leadership on the development of exemplary teaching practice, excellent schools and the continuous improvement of student achievement. Teachers in classrooms and administrators in our Catholic elementary and secondary schools play critical roles in ensuring that students understand and live the way of Jesus Christ in a system that is committed to excellence in Catholic Education. Fostering Catholic leadership development will ensure that students will be supported by skilled, passionate, faith filled leaders who ensure the achievement of our Catholic Graduate Expectations.

**PROCEDURES:**

1. The Board will develop a Catholic Leadership, Succession Planning, and Talent Development program to encourage, identify, prepare, select, support, mentor, train and develop its Catholic Leaders.
2. The Board commits to the full implementation of its Catholic Leadership, Succession Planning, and Talent Development program.
3. On a regular basis, the Board will review and revise its Catholic Leadership, Succession Planning, and Talent Development program to ensure that it is consistent with the Board's strategic long-term goals.

**DEFINITIONS:**

- N/A

**REFERENCES:**

- N/A

**RESOURCES, APPENDICES AND FORMS:**

- N/A



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Karen Tigani, Superintendent of Education  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

# EQAO Results

Public Session

## BACKGROUND

The Huron-Perth Catholic District School Board celebrates the achievement and success of our students on the EQAO Provincial Assessments of Reading, Writing, and Mathematics. The annual assessments were conducted in the spring of 2024. Our students participated in the Primary and Junior Divisions (Grade 3 and 6 assessments) in our elementary schools. In secondary, Grade 9 students participated in the Mathematics assessment and Grade 10 students (and a small group of second time writers in older grades) wrote the Ontario Secondary School Literacy Test.

## DEVELOPMENTS

The students in the Primary Division of Huron-Perth Catholic exceeded the provincial achievement in Reading, Writing, and Mathematics.

- 78% of the students in the Primary Division achieved Level 3 or 4 in Reading compared to the provincial achievement of 71%.
  - In 2023: 81% of the students in the Primary Division achieved Level 3 or 4 in Reading compared to the provincial achievement of 73%.
  - In 2022: 82% of the students in the Primary Division achieved Level 3 or 4 in Reading compared to the provincial achievement of 73%.
- 68% of the students in the Primary Division achieved Level 3 or 4 in Writing compared to the provincial achievement of 64%.
  - In 2023: 74% of the students in the Primary Division achieved Level 3 or 4 in Writing compared to the provincial achievement of 65%.
  - In 2022: 71% of the students in the Primary Division achieved Level 3 or 4 in Writing compared to the provincial achievement of 65%.
- 67% of the students in the Primary Division achieved Level 3 or 4 in Mathematics compared to the provincial achievement of 61%.
  - In 2023: 66% of the students in the Primary Division achieved Level 3 or 4 in Mathematics compared to the provincial achievement of 60%.
  - In 2022: 69% of the students in the Primary Division achieved Level 3 or 4 in Mathematics compared to the provincial achievement of 59%.

In Mathematics, our Primary students have consistently achieved above the province in percentage of students at Level 3 and 4. We will continue to provide students writing provincial assessments with targeted, planful practice opportunities by ensuring teachers have access to high quality

resources and support using EQAO practice questions with feedback and follow-up. Support from our Mathematics Facilitators is one of the primary ways we provide this.

In Literacy, our Primary students have consistently achieved above the province in percentage of students at Level 3 and 4. We have embarked on early reading screening with all SK-3 students this fall and are using the data to identify those students who are at risk of future reading difficulties. We are also strengthening our Tier 1 practices with the use of resources such as Heggerty and UFLI to address needs in phonemic awareness and phonics. Support from our Literacy Resource Teachers is one of the primary ways we provide this. Ongoing investment of time and training in the Multi-tiered System of Support (MTSS) Model working in partnership with Special Education Resource Teachers is another key strategy we are using in our district to improve outcomes for all students.

The students in the Junior Division of Huron-Perth Catholic exceeded the provincial achievements in Reading and Writing and are approaching the provincial achievement in Mathematics.

- 88% of the students in the Junior Division achieved Level 3 or 4 in Reading compared to the provincial achievement of 82%.
  - In 2023: 81% of the students in the Junior Division achieved Level 3 or 4 in Reading compared to the provincial achievement of 84%.
  - In 2022: 88% of the students in the Junior Division achieved Level 3 or 4 in Reading compared to the provincial achievement of 85%.
- 83% of the students in the Junior Division achieved Level 3 or 4 in Writing compared to the provincial achievement of 80%.
  - In 2023: 85% of the students in the Junior Division achieved Level 3 or 4 in Writing compared to the provincial achievement of 84%.
  - In 2022: 90% of the students in the Junior Division achieved Level 3 or 4 in Writing compared to the provincial achievement of 84%.
- 46% of the students in the Junior Division achieved Level 3 or 4 in Mathematics compared to the provincial achievement of 50%.
  - In 2023: 49% of the students in the Junior Division achieved Level 3 or 4 in Mathematics compared to the provincial achievement of 50%.
  - In 2022: 45% of the students in the Junior Division achieved Level 3 or 4 in Mathematics compared to the provincial achievement of 47%.

In Mathematics, our Junior students continue to approach the province's achievement of students at Level 3 and 4. We will continue to provide students writing provincial assessments with targeted, planful practice opportunities based on on-going data from Number strand common assessments. The Math Team will also ensure teachers have access to high quality resources and support using EQAO practice questions with feedback and follow-up. In addition, the Board's ongoing progress toward implementing the Math Achievement Action Plan and in particular, using the Board's Mathematics Scope and Sequence as a guide will ensure increased consistency across classrooms and the district.

In Literacy, our Junior students continue to achieve above the province in Reading and Writing. In order to continue to meet the needs of our students, our educators have been explicitly teaching morphology using Morpheme Magic and consolidating writing practices using a resource called The Writing Revolution. In addition to this, our educators work elbow to elbow with our Literacy Resource teachers to refine their literacy block and assessment practices. We are engaging all classroom teachers in a process of continuous learning aimed at continuous improvement.

Grade 9 students participated in the provincial assessment of the destreamed Grade 9 Mathematics curriculum. Our students' performance on the assessment indicates a trend in achievement consistent with students across the province in Grade 9 Mathematics.

- 55% of the students in Grade 9 Mathematics achieved Level 3 or 4 compared to the provincial achievement of 54%.
  - In 2023: 55% of the students in Grade 9 Mathematics achieved Level 3 or 4 compared to the provincial achievement of 54%.
  - In 2022: 44% of the students in Grade 9 Mathematics achieved Level 3 or 4 compared to the provincial achievement of 52%.
- 98% of our eligible students participated in the assessment, compared to a provincial rate of 90%. We are committed to an inclusive model of support where our students receive the support they need to participate.
  - In 2023: 98% of our eligible students participated in the assessment, compared to a provincial rate of 88%.
  - In 2022: 100% of our eligible students participated in the assessment, compared to a provincial rate of 95%.

To further enhance student math skills, we prioritize consistent best practices in grades 7-10 classrooms and analyze achievement data to ensure a smooth transition to grade 9. This learning and collaboration is ongoing and is rooted in the Ministry of Education's [High Impact Instructional Practices in Mathematics](#).

The Huron-Perth Catholic District School Board works with all students to ensure they get the support they need to be successful. We are committed to a model of support for the achievement and wellness of our students that meets each one's needs as a learner. As such, we ensure that first-time eligible students participating in the OSSLT receive the support they need and we note that our overall participation rate of eligible students exceeds that of most school boards. The achievement of Grade 10 students who participated in the Ontario Secondary School Literacy Test aligned with the provincial achievement.

- 84% of students in Grade 10 were successful on the Ontario Secondary School Literacy Test, consistent with the provincial achievement of 85%.
  - In 2023: 87% of students in Grade 10 were successful on the Ontario Secondary School Literacy Test, consistent with the provincial achievement of 85%.
  - In 2022: 82% of students in Grade 10 were successful on the Ontario Secondary School Literacy Test, consistent with the provincial achievement of 82%.
- 98% of our eligible students wrote the Ontario Secondary School Literacy Test, compared to 92% provincially.
  - In 2023: 97% of our eligible students wrote the Ontario Secondary School Literacy Test, compared to 93% provincially.
  - In 2022: 96% of our eligible students wrote the Ontario Secondary School Literacy Test, compared to 90% provincially.

In order to support our students' achievement, staff will be developing targeted lessons for students writing the OSSLT, as well as implementing a system of monitoring to ensure all students who write the assessment have the support they need.

We are pleased to recognize the achievement of all our students in all EQAO testing categories. We are committed to providing high quality instruction and learning opportunities, with an emphasis on literacy and mathematics, to all of our students. We continue building on our successes and implementing targeted resources and supports to improve the achievement of our students.

<b>EQAO</b>	<b>Board 24</b>	<b>Province 24</b>	<b>Board 23</b>	<b>Province 23</b>	<b>Board 22</b>	<b>Province 22</b>
<b>Primary Reading</b>	<b>78%</b>	71%	<b>81%</b>	73%	<b>82%</b>	73%
<b>Primary Writing</b>	<b>68%</b>	64%	<b>74%</b>	65%	<b>71%</b>	65%
<b>Primary Math</b>	<b>67%</b>	61%	<b>66%</b>	60%	<b>69%</b>	59%
<b>Junior Reading</b>	<b>88%</b>	82%	<b>81%</b>	84%	<b>88%</b>	85%
<b>Junior Writing</b>	<b>83%</b>	80%	<b>85%</b>	84%	<b>90%</b>	84%
<b>Junior Math</b>	<b>46%</b>	50%	<b>49%</b>	50%	<b>45%</b>	47%
<b>Grade 9 Math</b>	<b>55%</b>	54%	<b>55%</b>	54%	<b>44%</b>	52%
<b>OSSLT</b>	<b>84%</b>	85%	<b>87%</b>	85%	<b>82%</b>	82%

**RECOMMENDATION**

THAT the Huron-Perth Catholic District School Board receives the EQAO Results report for information.



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Prepared by: Karen Tigani, Superintendent of Education  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

## **Mathematics Achievement Action Plan Update**

Public Session

### **BACKGROUND**

The Huron-Perth Catholic District School Board developed a Math Achievement Action Plan (MAAP) as required by the Ministry of Education. The MAAP aligns with the Ministry of Education’s “taking action in mathematics” initiative which requires boards to develop and support a plan to improve student achievement in mathematics. This is taking place across all schools and districts in Ontario and is in its second year. The Ministry of Education designated some schools “priority schools” based on recent EQAO achievement results in Grades 3 and 6. Based on consistent trends in EQAO over the past three years, our board has reassigned our priority school: from Holy Name of Mary in St. Marys to Sacred Heart in Wingham. The Ministry of Education’s math leadership team provides our board Math Team with regular check-ins, professional coaching support, quality resources, and is connecting math leads from across the province through a variety of ongoing professional learning sessions.

### **DEVELOPMENTS**

Our Math Team consists of the Superintendent of Education (Karen Tigani), Math Learning Coordinators in elementary (Christine Dale) and secondary (Paul D’Hondt) and our Math Facilitators (Hailey Cook, Megan Lunn, and Curtis Meyers). The Math Facilitators and Math Learning Coordinators have been providing ongoing support to teachers and principals in keeping with the Board’s strategic plan and the Math Achievement Action Plan. There is targeted support for Sacred Heart school in keeping with the direction of the Ministry of Education. The support provided in schools continues to include co-planning opportunities, classroom level math coaching, small group conversations and reflections, participation in the Ministry of Education’s math team webinars, support with our core resources including MathUp and Knowledgehook and implementation of an intervention tool (Do the Math) in select schools.

### **Math Achievement Action Plan (MAAP)**

The MAAP is a targeted yet flexible plan for all schools in the district that we continue to develop and refine, based on student learning needs and teaching professional learning needs. It is considered a living document and one that is informed by student achievement data and ongoing reflection by teachers, principals and members of the Math Team on identified key performance indicators.

The Ministry of Education provided school boards with 3 priority actions; in light of these, we selected a strategy for each priority action area, with identified actions that we take at the board, school and classroom levels to achieve our goal of improved student achievement.

In addition to the plan for the entire district, we are providing more intensive support for improvement at our priority school through dedicated Math Facilitator support (minimum 20%) and ongoing professional learning and collaboration for the school principal and teachers facilitated by members of the Math Team. Lessons learned and effective strategies utilized at this school will be shared and implemented across the district in all schools, to enhance district-wide practices as well as success rates for all learners.

The Math Achievement Action Plan includes the following areas of focus:

- Curriculum Fidelity
- Math Content Knowledge for Teaching
- Knowing Your Student
- Measurable Results: Improvements in Math Achievement

We have continually reflected on these actions and strategies and in a couple of cases, an alternate strategy was chosen and/or modifications to our plans have been added, in response to what the needs of students and staff are in classrooms, schools and across the district. We have noted progress below each priority to indicate where changes or significant reflection have occurred so far this year.

Currently, the Math Priority Actions in our district remain the same as last year and are as follows:

**PRIORITY 1:** Ensuring fidelity of curriculum implementation and use of instructional and assessment practices with a proven track record of enhancing student achievement.

- Board: Provide guidelines, resources and supports for mathematics curriculum-aligned long-range plans, unit plans, and lesson plans.
- School: Directly connect long-range plans, course outlines, lesson plans, and reporting to current curriculum expectations (e.g., educators consult the Curriculum and Resources website regularly to ensure alignment).
- Classroom: Connect instruction and assessment to curriculum expectations and long-term essential mathematical understandings using developmental continuums.

**Progress:** For the board level goal, the Math Team has provided teachers with Scope and Sequence Math Lessons that support the Effective Math Block and are based on our resources. We are developing the resource that will support the classroom level goal, the Numerical Reasoning Skill continuum. This resource will provide an operational prompt (i.e. addition, subtraction, multiplication, division) and facilitate student thinking as they share their solutions and strategies orally. The teacher annotates student thinking on the board to make the thinking of students explicit and visible to all. We know that these “Number Talks” support both students’ and teachers’ understanding of the math facts and operations curriculum expectations. This work will inform our collective understanding of numerical skills as students develop from counting to additive to multiplicative to proportional reasoning skills.

**PRIORITY 2:** Engaging in ongoing learning to strengthen mathematics content knowledge for teaching.

- Board: Prioritize mathematics content knowledge for teaching in professional learning opportunities and in allocation of resources, including staffing.
- School: Collaborate with Board Math Lead to identify school/ division/ grade mathematics content knowledge focus areas, including planning and monitoring associated professional learning.

- **Classroom:** Access resources (e.g., teacher supports on the Curriculum and Resources website), experts (e.g., curriculum consultant, school math facilitator), and professional learning to continuously develop content knowledge for teaching.

**Progress:** For the board level goal, the Math Team has provided opportunities for educators to further develop their mathematical knowledge for teaching embedded in the Scope and Sequence Math Lessons. At the beginning of each unit, there is a slide dedicated to building teachers' conceptual understanding of the topic with a summary of the Curriculum's teacher supports, MathUP's summary of key concepts, and Knowledgehook's math background resource. For the school and classroom level goals, the Math Team continues to work with principals and teachers to identify the necessary math content knowledge based on student learning needs. When a specific student learning need is identified by formative assessment, our Math Facilitators work with the classroom teachers to assist them with matching resources, strategies and small group composition to maximize effectiveness.

**PRIORITY 3:** Knowing the mathematics learner, and ensuring mathematical tasks, interventions and supports are relevant and responsive.

- **Board:** Build capacity in data analysis resources to understand mathematics achievement from a variety of sources, including alignment between EQAO, report cards, and locally-developed assessment tools/ tasks.
- **School:** Develop processes to identify and monitor achievement of students achieving below Level 2 in mathematics and provide ongoing support so that students can access grade-level curriculum.
- **Classroom:** Adapt lesson planning in response to data collected from multiple, frequent assessment opportunities (e.g., interviews, conversations, student agendas, exit tickets, portfolios, surveys).

**Progress:** For the board and school level goal, we continue to work with our principals to support their understanding of how to use student data from Knowledgehook to inform their school improvement plans, especially after the first round of common assessment data is available. The Math Team continues to work with both students and teachers in response to data collected. The Scope and Sequence lessons all include links to targeted Knowledgehook missions that align with each lesson's learning goals. Teachers assign these missions on Day 1 so they are prepared for small group instruction on Day 2. We also continue to support Tier two interventions in our identified schools using Do the Math, a manipulative and game-based program for students struggling with addition, subtraction, multiplication, division, and fractions.

The Board's Math Lead and Learning Coordinator met with all provincial leads and the Ministry of Education Math Team on October 16 with a focused learning session on developing effective Key Performance Indicators (KPIs) to measure impact. This was identified as an area for growth across the province. We continue to work with Principals and Teachers in our classrooms to monitor the impact of our chosen strategies and the effectiveness of the Scope and Sequence lessons. We have spent a great deal of time reflecting on our recent EQAO Math results as well. We are dedicating additional time and resources to supporting in the Junior and Intermediate Divisions in an effort to address the gaps in student performance on the Grade 6 Math Assessment and to ensure strong preparation for the secondary school destreamed Grade 9 Math Program and Grade 9 Assessment.

## RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the Math Achievement Action Plan Update report for information.



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Tara Boreham, Superintendent of Education  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

# LAND ACKNOWLEDGEMENT AT BOARD MEETINGS

Public Session

## BACKGROUND

The Huron-Perth Catholic District School Board is committed to Truth and Reconciliation with our Indigenous Community Members. The National Centre for Truth and Reconciliation with the 94 Calls to Action states that the land acknowledgement is a necessary first step toward honouring the original occupants of a place. It also helps Canadians recognize and respect Indigenous peoples' inherent kinship beliefs when it comes to the land, especially since those beliefs were restricted for many years.

The Board also recognizes the importance of the notion of "Nothing about them, without them." The Indigenous Education Council received a formal request from our Board of Trustees to say a Land Acknowledgement before our Board Meetings.

## DEVELOPMENTS

The Indigenous Education Council worked together to establish guidelines for when a Land Acknowledgement would be done in our District. In Huron-Perth Catholic District School Board we follow these guidelines:

1. When we say a Land Acknowledgement, there is truly an opportunity for all present, to move beyond acknowledging the territory. It would not necessarily be something that is done every day.
2. The Land Acknowledgement can happen during assemblies, meetings and important events.
3. The Land Acknowledgement can be presented verbally and/or visually.
4. The Land Acknowledgement can be said by a student, an educator, or a community partner.
5. The person saying the Acknowledgement must be sure to pronounce the names correctly.

After consultation with our Knowledge Carriers, it was decided that a Land Acknowledgement can be done at Board Meetings under the following conditions:

1. The Land Acknowledgment is not performative. It is said with reverence and respect.
2. The speaker practices the land acknowledgment until they are comfortable with the pronunciation and flow before saying it.
3. The speaker should: Reflect on their connection before saying the Land Acknowledgement.  
(Acknowledge that they are a visitor to this land. Think about a personal connection to the land. How

has it impacted them? What experiences have they had on this land? Reflect on how they can contribute to reconciliation and respect for Indigenous cultures.)

4. After the land acknowledgement is spoken, the person saying the acknowledgement offers up something they are doing for Truth and Reconciliation and/or something they are grateful for. This must be sincere and done in a respectful manner.
5. The Land Acknowledgement is not said by the same person at each Board Meeting and is said before Prayer. The individual saying the Land Acknowledgement is on a rotational basis.
6. The Land Acknowledgement is a starting place to change how the land is seen and talked about, it demonstrates recognition and respect.

#### **Huron-Perth Catholic District School Board's Land Acknowledgement:**

*We would like to acknowledge that the land that we are gathered on today is the traditional lands of the Haudenosaunee, Anishinaabe, and Attawandaron. We honour and respect these groups for their continued stewardship of land and water, as well as, the contributions that they have made to our communities past, present, and will into the future. Together, as treaty people, we have a shared responsibility to act with respect for the environment, protecting the future for those generations to come.*

*We would also like to acknowledge and recognize the Upper Canada Treaties signed regarding this land, including Treaty #29 and Treaty #45 1/2, and our roles as treaty people, committed to moving forward in the spirit of reconciliation, gratitude, and respect with all First Nation, Métis, and Inuit people.*

#### **RECOMMENDATION**

THAT the Huron-Perth Catholic District School Board receives the Land Acknowledgement at Board Meetings report for information.
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## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Levi Nyenhuis – St. Michael CSS, Stratford  
Sam Cronin – St. Anne's CSS, Clinton  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

### **STUDENT TRUSTEES' REPORT** Public Session

#### **BACKGROUND**

The Huron-Perth Catholic District School Board recognizes that student trustees are an important and valuable voice in representing the interests of the student body at Board Meetings. The Board is committed to providing an opportunity for student voice at the Board table.

Below is a summary highlighting Catholic faith initiatives, academic updates and information about activities and events taking place at each of our secondary schools.

#### **DEVELOPMENTS**

##### **Religious/Charitable Events/Accomplishments**

###### **St. Michael CSS**

- The Annual fundraiser "March for Mike's" took place on October 11. Students participated in an assembly filled with grade specific games while students showed their school spirit. The assembly was followed by a 7.5 kilometer walk to the Packam Park which had games, socializing, and a coffee house.
- The Multicultural Cub hosted a listening party on October 23rd. This was a time for students to collectively listen to musical works by a number of artists. They also hosted Leroy Hibbert to meet with their club and visit specific classes for the second time this year on October 29 and 30.
- Elly Gotz, a Holocaust survivor, spoke virtually to several classes about the importance of remembrance and the significance of telling our stories.
- St. Mike's celebrated Orange Shirt Day on October 2.
- St. Mike's celebrated our Thanksgiving liturgy on October 9.
- Mrs. vonEuw's Hairstyling and Aesthetics class hosted a "Pirates Party" for the Grade 1 class of St. Aloysius and the "Loving Hands" event honouring CWL members with a manicure, refreshments, and prayer in the chapel.
- The Grade 9 Retreat was held on October 24 at St. Joseph's Parish Hall; this was an amazing orientation for our newest Warriors.
- Halloween for Hunger took place on October 31. This is an annual food drive supporting the St. Vincent de Paul in Stratford.

###### **St. Anne's CSS**

- We held "St. Anne's Strides" on Thursday, October 10. This is the annual fundraising walk-a-thon for the school. There was a pep rally assembly at the beginning of the day that showcased the different homeroom dances and banners made. Afterwards, students and staff walked to and around the race course track in Clinton and showed our

school spirit. Students had a great time and we raised over 20,000 dollars to support students and co-curricular activities for our school.

- On October 11, we held our Thanksgiving liturgy led by our Chaplain Zack and our chaplaincy team.
- On September 30, we recognised Orange Shirt Day by encouraging students to wear orange shirts on the civvies day and provided stickers in support of the day.
- The cafeteria food service provider (Nutritional Management Services) is working with the Anti-Racism Club (ARC) to highlight different cultural foods and promote awareness about different cultures. These are chosen in relation to the different cultures present in our school community.

## **Academic Events/Accomplishments**

### **St. Michael CSS**

- St. Michael CSS began offering a Dual Credit Foods Course through Conestoga College on October 1. There are 17 students participating in this. This course allows students to earn both a high school and college credit in food culture.
- Arts and Culture SHSM students had the opportunity to attend an Arts trip to see Come From Away in Toronto on October 2. There were 15 students who attended, along with the Arts and Culture Teacher Lead. The bus stopped at the Art Gallery of Ontario as well.
- Environment and Agriculture SHSM students completed their mandatory GPS training on October 16. A total of 15 students completed the training. They completed an Orienteering course at St. Michael CSS in the morning and then participated in the GPS course in the TJ Dolan natural area in the afternoon.
- SHSM students were invited to take part in a Manufacturing bus tour on October 24. They had a chance to see what is available in Huron and Perth Counties. Manufacturers inspired students to pursue a career in trades and also potentially gained applicants to fill vacant positions within their businesses.

### **St. Anne's CSS**

- On October 9 there was a history field trip for the Grade 10 students at the Fanshawe Pioneer Village in London for a WWI experiential learning opportunity. This was a great opportunity for students to learn about our Canadian war history and was a fully inclusive venue for all of our students.
- We had a variety of students attend the Jill of All Trades event on October 10, highlighting our various skilled women interested in the trades.
- On October 22 there was a Huron Manufacturing tour for all of our senior technology students for experiential training. This was an amazing opportunity for our students to talk to workers in the trade and get a taste of what the work is like. This experience was to inform students about the amazing manufacturing opportunities in Huron County.
- On October 3, we had the Ausable-Bayfield Conservation Area talk to our biology students.
- Over our senior lunches, we have had various universities and colleges come in to meet with our students about the different programs. This system helps students explore the different post-secondary schools they would like to apply to.
- Interim Reports go home on October 29, with Parent-Teacher interviews being held on the night of the 30.
- The Eagles Style hairstyling and aesthetics classroom is hosting a Halloween makeup opportunity for students from St. Joseph's elementary school across the road.
- On October 29, a group of students attended the Ontario Colleges Regional Fair. This is another opportunity for students to explore their different options for post-secondary schooling.
- On October 1, we had a new dual credit for culinary arts begin. The course is run by Conestoga college.
- A group of SHSM arts and culture students from both St. Micheal and St. Anne's went to Toronto to see a play called "Come from Away" and went to the AGO (Art Gallery of Ontario) on the same trip.

- Students interested in the OYAP level one programs are beginning to prepare for their trade school interviews. This is a great opportunity for students to get a head start on their training for various trades.

### **Athletics/Arts Events/Accomplishments**

#### **St. Michael CSS**

- The Cross Country team participated in the Boler Mountain Invitational on October 10. Notable achievements include: Novice male athlete (Thomas M.) placed first, followed by his teammate (Caleb H.) in third, leading the St. Michael CSS novice team to an overall team first place finish. Senior male athlete (Jonah L.) placed 6th in his race. The team competed in the Huron Perth Championships on October 17 and select athletes competed at WOSSAA on October 24.
- The Varsity Boys Baseball team finished first overall in league standing; this has never been done before by St. Michael CSS. Additionally, St. Michael defeated MDHS for the first time in over 5 years. The Boys look forward to Huron Perth Championships and what follows.
- 3 St. Michael students” punched their ticket” to the OFSAA Golf championship. Three student athletes (Rylan H, Paige C, and Grace K.) competed in the respective OFSAA tournaments, competing in Timmins and in Mississauga.
- The Junior and Senior Boys Volleyball teams continue to compete in regular season games. The Senior team participated in the Saunders Invitational Tournament on October 24.

#### **St. Anne's CSS**

- On October 2, we held a Baseball buyout. The buyout fee was \$5 and all of the proceeds went to St. Annes Strides to support our various sports and clubs.
- The Chemistry club is a new club starting at St. Anne's. They are learning through various interesting experiments.
- Various St. Annes students are volunteering to support the Elementary Cross Country Meet on October 16. This brought together over 600 student athletes from all of our Catholic elementary schools.
- Huron-Perth Cross Country (for secondary student athletes) was held at St. Anne's on October 17.
- The Senior Boys Volleyball team won constellation finals at the Medway tournament in London with a tight loss to Medway. They won the consolation championships held in Goderich with a 2-1 final against Dorchester to capture the win. The team has two wins and losses in league play with a memorable win over St. Michael CSS and are on track to make the playoffs this season.
- The Varsity Girls Field Hockey team had one win, one tie, and the rest were hard fought battles. They finished their season fifth overall.
- Varsity Girls Basketball got their first win in league play, which secured them a spot in the playoffs!

### **RECOMMENDATION**

<p>THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.</p>
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## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

# 2024-25 ENROLMENT UPDATE OCTOBER 2024

Public Session

## BACKGROUND

The purpose of this report is to provide an update on 2024-25 opening enrolment.

2024-25 enrolment projections were:

Elementary:	3,314.0 Average Daily Enrolment (ADE)
Secondary:	
Pupils of the Board	1,215.0 ADE (average of October & March count dates)
High Credit	15.0 ADE (average of October & March count dates)
Other Pupils	7.0 ADE (International)

## DEVELOPMENT

Enrolment reports are run and monitored weekly at the beginning of each school year. Checks for reasonability are done, as well a follow up with schools to confirm numbers reported provide an accurate reflection of students in the schools. We can expect to see enrollment continue to see changes up to the October 31 count date. Enrolment on each count date accounts for 50% of the overall enrolment utilized for the 2024-25 Core Education Grants (Core Ed).

The elementary enrollment total used for grant calculation purposes in the 2024-25 budget was 3,314.0 FTE. Elementary enrollment at October 17, 2024 is 3,345.0 FTE, which is an increase of +31.0 FTE.

The total secondary October 31 enrollment total used for grant calculation purposes in the budget was 1,246.0 FTE. Secondary enrollment at October 17, 2024 is 1,242.9 FTE, which is a decrease of -3.0 FTE.

The following reports are attached:

1. October 17, 2024 Elementary Enrolment by Grade Report
2. October 17, 2024 Secondary Enrolment

## **RECOMMENDATION**

THAT the Huron-Perth Catholic District School Board receives the 2024-25 October 2024 Enrolment Update Report.

Huron-Perth Catholic District School Board  
 2024-25 Elementary Enrolment by Grade  
 Data at October 17, 2024

\*FTE

Elementary											A	B	C (A - B)	Part Time Students
	J	K	1	2	3	4	5	6	7	8	Oct.17.24	24/25 ESTIMATES	Difference (Oct.17. vs. EST	
	Total													
Holy Name of Mary	23.5	20.0	20.0	22.0	25.0	16.0	21.0	15.0	27.0	14.0	203.5	208.0	-4.5	1.0
Jeanne Sauvé Catholic School	36.0	22.0	21.0	23.0	24.0	22.0	23.0	30.0	35.0	22.0	258.0	270.0	-12.0	
Our Lady of Mount Carmel	16.0	9.0	14.0	16.0	9.0	19.0	14.0	11.0	16.0	6.0	130.0	131.0	-1.0	1.0
Precious Blood	24.0	27.0	27.0	20.0	22.0	24.0	25.0	23.0	21.0	23.0	236.0	239.0	-3.0	
Sacred Heart	13.0	17.0	17.0	22.0	17.0	27.0	24.0	14.0	21.0	20.0	192.0	192.0	0.0	
St. Aloysius	26.0	16.0	19.0	20.0	20.0	22.0	30.0	22.0	39.0	29.0	243.0	239.0	4.0	
St. Ambrose	13.0	19.0	15.0	15.0	14.0	19.0	16.0	24.0	15.0	14.0	164.0	162.0	2.0	
St. Boniface	23.5	23.0	18.0	26.0	25.0	25.0	22.0	23.0	27.0	19.0	231.5	226.0	5.5	
St. Columban	0.0	0.0	0.0	0.0	32.0	26.0	33.0	26.0	35.0	25.0	177.0	176.0	1.0	
St James	18.0	25.0	21.0	19.0	18.0	22.0	17.0	21.0	24.0	9.0	194.0	188.0	6.0	
St Joseph's - Stratford	18.0	17.0	7.0	11.0	11.0	15.0	7.0	12.0	15.0	22.0	135.0	131.0	4.0	
St Joseph's - Clinton	22.0	17.0	26.0	23.0	18.0	26.0	24.0	23.0	29.0	25.0	233.0	219.0	14.0	
St. Mary's - Goderich	18.0	29.0	35.0	40.0	31.0	37.0	38.0	29.0	33.0	39.0	329.0	327.0	2.0	
St. Mary's - Listowel	45.0	41.0	36.0	40.0	37.0	46.0	32.0	42.0	42.0	31.0	392.0	379.0	13.0	
St. Patrick's - Kinkora	11.0	9.5	13.0	14.0	9.0	16.0	10.0	10.0	16.0	11.0	119.5	122.0	-2.5	1.0
St. Patricks - Dublin	30.5	25.0	26.0	26.0	0.0	0.0	0.0	0.0	0.0	0.0	107.5	105.0	2.5	3.0
<b>TOTAL Elementary FTE</b>	<b>337.5</b>	<b>316.5</b>	<b>315.0</b>	<b>337.0</b>	<b>312.0</b>	<b>362.0</b>	<b>336.0</b>	<b>325.0</b>	<b>395.0</b>	<b>309.0</b>	<b>3,345.0</b>	<b>3,314.0</b>	<b>31.0</b>	<b>6.0</b>

Historical Data				
23/24 F/S	22/23 F/S	21/22 F/S	20/21 F/S	19/20 F/S
Total	Total	Total	Total	Total
209.5	206.0	212.0	199.5	200.0
253.5	260.0	279.0	316.0	344.8
129.5	131.0	121.0	118.0	125.0
227.5	219.5	215.5	223.0	243.0
191.0	184.5	188.0	182.5	185.5
232.0	225.0	224.5	224.5	222.5
161.5	167.5	188.0	186.0	182.8
222.5	218.5	221.0	201.0	208.0
171.5	166.5	157.0	157.0	147.0
185.5	187.0	174.5	179.5	174.5
126.0	149.0	145.5	145.5	151.5
223.3	216.5	217.5	220.0	245.5
333.5	328.5	327.5	317.0	326.5
365.5	336.5	315.0	309.5	305.8
123.8	121.0	123.5	121.5	127.0
106.3	106.0	100.5	102.5	117.0
<b>3,262.25</b>	<b>3,223.0</b>	<b>3,210.0</b>	<b>3,203.0</b>	<b>3,306.25</b>

## Huron-Perth Catholic District School Board

### 2024-25 Secondary Enrolment

October 17, 2024 \*\*NOT final October 2024 numbers

#### Spring Estimates - FTE

School	October 2024	March 2025	2024-25 Est. ADE
St. Anne's Catholic Secondary School	514.0	504.0	509.0
St. Michael Catholic Secondary School	732.0	710.0	721.0
<b>TOTALS</b>	<b>1246.0</b>	<b>1214.0</b>	<b>1230.0</b>

Enrolment Regular	1215.0
Enrolment High Credit	15.0
	<hr/>
	1230.0

#### October 17, 2024 - FTE

School	October 17 2024	Est. March 2025	2024-25 RevEst. ADE
St. Anne's Catholic Secondary School	515.0	499.0	507.0
St. Michael Catholic Secondary School	728.0	697.0	712.5
<b>TOTALS</b>	<b>1243.0</b>	<b>1196.0</b>	<b>1219.5</b>

Enrolment Regular	1213.5
Enrolment High Credit	6.0
	<hr/>
	1219.5

#### Difference (Estimates vs. Oct.17.24)

School	October 2024	Est. March 2025	2024-25 Est. ADE
St. Anne's Catholic Secondary School	1.0	-5.0	-2.0
St. Michael Catholic Secondary School	-4.0	-13.0	-8.5
<b>TOTALS</b>	<b>-3.0</b>	<b>-18.0</b>	<b>-10.5</b>

Enrolment Regular	-1.5
Enrolment High Credit	-9.0
	<hr/>
	-10.5



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

# HONORARIA FOR BOARD MEMBERS NOVEMBER 15, 2023 TO NOVEMBER 14, 2024

Public Session

## BACKGROUND

Ontario Regulation 357/06, Honoraria for Board Members sets out the method for calculating the limits on honoraria paid. Components of honorarium as set out in the regulation are:

- The base amount for the year.
- The enrolment amount for the year.
- The attendance amounts payable to the member for the year.
- The distance amounts payable to the member for the year.

The enrolment amount is to be calculated anew in each year of a member's term of office.

## DEVELOPMENT

The Trustee Honoraria has been set for the period of November 15, 2024 to November 14, 2025. There is no change to the base amount, and a small increase of \$16.00 in the enrolment amount due to a small increase in enrolment from prior year.

The attendance amount of \$50 is unchanged, and may be paid to a member for attending any meeting of a committee of the Board that is required to be established by an Act or Regulation.

These committees are 1) Special Education Advisory, 2) Supervised Alternative Learning for Exceptional Pupils, 3) Audit Committee, and 4) Parent Involvement.

The distance amount is not applicable at Huron-Perth. The honorariums are as follows:

- Trustee \$7,506.00 (2023 = \$7,490.00)
- Board Vice Chair \$10,256.00 (2023 = \$10,240.00)
- Board Chair \$13,006.00 (2023 = \$12,990.00)

## **RECOMMENDATIONS**

THAT the Huron-Perth Catholic District School Board sets the Trustee Honorariums for the period November 15, 2024 to November 14, 2025 at the maximum rates as allowed per Regulation 357/06.

THAT the Huron-Perth Catholic District School Board sets the meeting allowance for the period November 15, 2024 to November 14, 2025 at the maximum rates as allowed per Regulation 357/06.



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

# NON-RESIDENT AND INTERNATIONAL STUDENT TUITION FEES

Public Session

## BACKGROUND

School Boards are required to charge tuition fees for non-resident visa students, students residing in a First Nation community, and students from outside the province of Ontario. Pursuant to the regulation governing the calculation of fees for pupils, school boards are entitled or required to charge certain pupils tuition fees. School Boards determine whether a pupil is eligible for a tuition-fee exemption by referring to statutory provisions set out in the Education Act. At the December 23, 2023 Board meeting, tuition fees for the 2023-24 and 2024-25 school years were set at \$13,900 (Elementary) and \$14,300 (Secondary). During the 2023-24 school year the Board began a renewed effort to grow the Board's international student program.

## DEVELOPMENT

The Board has reviewed the international student tuition fees of neighbouring school boards and is now recommending the following fees for the 2025-26 school year:

Elementary - \$14,500  
Secondary - \$14,900

This is an increase of \$600 from current rates. Going forward, annually, tuition fees for the school year immediately following the budget year, will be set during the spring budget process. i.e.: Fees for the 2026-27 school year to be determined during the 2025-26 budget process.

The determination will include the consideration of the calculation of fees amount as reported in the Ministry's electronic financial information system, and a review of tuition fees of neighbouring school boards.

## **RECOMMENDATIONS**

THAT the Huron-Perth Catholic District School Board sets the tuition fee for non-resident and international students for the 2025-26 school year at \$14,500 (Elementary) and \$14,900 (Secondary).

AND

THAT the Huron-Perth Catholic District School Board sets the tuition fee for non-resident and international students during the spring budget process and reports annually to the Board of Trustees tuition fee amounts.



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer  
Presented to: The Huron-Perth Catholic District School Board  
Date: October 28, 2024  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

# STUDENT TRANSPORTATION UPDATE REPORT

Public Session

## BACKGROUND

Huron Perth Student Transportation Services (HPSTS) is a transportation consortium of the Huron-Perth Catholic District School Board (the Board), and Avon Maitland District School Board. HPSTS provides transportation to students at both school boards. Boards actively work with HPSTS to provide the best service possible for students.

A new funding framework for the Student Transportation Fund (STF) was introduced in the 2023-24 school year. The new STF:

- Establishes needs-based Common Reference Standards (home-to-school distance criteria) for funding to encourage consistency and improve equitable access to student transportation services across the province;
- Establishes evidence-based funding benchmarks that reflect cost of providing services – such as number of routes, time and distance travelled;
- Provides support through Local Priorities and Operations for school boards to address unique circumstances, needs and operations of their transportation services;
- Provides transition support so that no school board receives less funding as a result of the new model, to allow school boards and their transportation consortia and service providers to align policies and costs with the funding framework.

## DEVELOPMENT

The 2024-25 school year is the second year with the funding framework. The Ministry continues to work with school boards, consortia, and the sector to review and refine the funding framework for the STF on an annual basis. The Board realized additional transportation funding as a result of the new funding framework, allowing the Board to increase transportation services for our students.

In response four new routes were added in September 2024.

### St. Anne's Catholic Secondary School - two routes:

With the addition of the two routes, there are now 12 students who have rides times that are greater than 75 minutes. This is a decrease from 20 students. Of these 12 students, 10 reside greater than 50 km from St. Anne's Catholic Secondary School.

St. Patrick's/St.Columban Schools - one route:

The addition of this route provided an opportunity to even out the load capacity for all the buses, and reduce ride times. There are now 7 students who have ride times greater than 65 minutes (one way) and 0 students with ride times greater than 75 minutes. This is a decrease from 20 students who would have had ride times greater than 65 minutes, and 17 students who would have had ride times greater than 75 minutes.

St. Mary's School in Listowel - one route:

This route was required due to expanding student population. All routes have fairly even rider counts, and there is now room to add new students and/or stops to each route as the community continues to grow. Evening out the rider counts will result in a decrease in issues with student management.

HPSTS is also investigating the addition of a direct route, with one additional stop along the way, from Listowel to St. Michael Catholic Secondary School in Stratford. This would be a ride time of approximately 45 minutes. There are currently secondary students in Listowel who travel to Stratford. Maximum ride times are 95 minutes in the morning and 88 minutes in the afternoon. An express bus route would make attendance at St. Michael Catholic Secondary School in Stratford a more feasible option for Listowel area secondary students.

**RECOMMENDATION**

THAT the Huron-Perth Catholic District School Board receives the Student Transportation Update Report for information.
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September 24, 2024

Dear Members of the Huron-Perth Catholic District School Board:

I hope this letter finds you well. On behalf of the Indigenous Education Council, I am writing to share that the Huron-Perth Catholic DSB has been gifted a work of art that embodies our shared commitment to fostering better relationships and supporting Indigenous students and their families.

This artwork entitled "Sacred Dream of Reality", created by Christin Dennis, serves not only as a visual representation of Indigenous culture but also as a powerful symbol of the collaborative efforts we have made together to enhance understanding, respect, and appreciation of Indigenous traditions within our school community.

Over the past years, our partnership has been instrumental in implementing initiatives that support Indigenous students' educational experiences. From cultural workshops to community events, we have laid a foundation that celebrates Indigenous knowledge and fosters an inclusive environment for all students. This artwork stands as a testament to our journey and a reminder of the work yet to be done.

We believe that accepting this piece will not only honour the contributions of Knowledge Carrier Christin Dennis but will also inspire students, staff, and families to engage more deeply with Indigenous culture. It will serve as a visual reminder for the Trustees, employees and students of Huron-Perth Catholic DSB of our commitment to reconciliation and the ongoing journey toward understanding and respect.

Thank you for your support and ongoing dedication to supporting Indigenous education and communities. We welcome the opportunity to meet in person with you to learn about all of the work that we are doing to celebrate Indigenous cultures in Huron-Perth Catholic schools.

We look forward to seeing this piece hung proudly in the Catholic Education Centre.

Sincerely,

*Caroline Thuss*

Caroline Thuss ~ on behalf of the Indigenous Education Council of Huron-Perth Catholic District School Board.