

**Annual Board Meeting**  
**November 20, 2023 - 3:00 p.m.**

**AGENDA**

- 1. Opening Business**
  - 1.1. O Canada sung by St. Patrick's School, Dublin Kindergarten students and Prayer Service by the Board Chaplain, Board of Trustees and Student Trustees Page 2-5
  - 1.2. Attendance and Welcome
  - 1.3. Approval of the Annual Board Meeting Agenda of November 20, 2023 Page 1
  - 1.4. Introduction of the Board of Trustees, Student Trustees, and Board Chaplain
- 2. Appointment of Scrutineer**
- 3. Election of Officers**
  - 3.1. Nomination and Election of Chair
  - 3.2. Nomination and Election of Vice-Chair
- 4. Committee Appointments**
  - 4.1. Catholic Education Team (1)  
Special Education Advisory Committee (1)  
Equity, Diversity, Inclusion, Anti-Racism Committee (1)  
Catholic Parent Involvement Committee (1)  
Supervised Alternative Learning Committee (1)  
Student Discipline Committee (Expulsion/Suspension Appeals) (3)  
Audit Committee (2)  
Transportation Committee (2)
- 5. Borrowing By-Law 1-2024** Pages 6-7
- 6. Appointment of Board Auditor** Page 8
- 7. Appointment of Board Solicitor** Page 9
- 8. Director's Annual Report 2022-2023** Page 10
- 9. Annual Address by the Chair of the Board**
- 10. Closing Prayer - Board of Trustees**
- 11. Adjournment**



# HURON-PERTH CATHOLIC

## District School Board

**Annual Board Meeting  
Monday, November 20, 2023**

**O Canada and Prayer Service**

**STUDENTS FROM ST. PATRICK'S SCHOOL, DUBLIN  
O CANADA**

Kindergarten students from St. Patrick's School, Dublin will sing O Canada.

**FATHER DAVID BUTLER  
SPECIAL INTENTIONS, REFLECTIONS AND CONDOLENCES**

Father Butler will lead us with special intentions, reflections and condolences.

**MARY HELEN VAN LOON  
OPENING PRAYER**

Loving God who dispels all darkness;  
Come to be with us, in each one of our situations;  
Come to live among us, live with us and in us;  
Come to reconcile us with You and with one another.

Lord of learning, we take this time to thank you for the gift of our Catholic school communities. From young children in Kindergarten to the working professionals in our system, may they all look for opportunities to bring your good news into the world. May the Gospel be proclaimed within our walls, and may our community members grow in faith, hope, and love that originate in you alone. Encourage those facing difficulties, gladden those in need of joy, and provide the gift of humility to those who try to rely on just themselves rather than on your holy power. May our Catholic schools unite in our common mission to evangelize in both word and deed. We ask this in the name of Jesus, who is Lord of this Board.  
Amen.

**TINA DOHERTY  
RESPONSORIAL PSALM (Psalm 119)**

Our response is: **Guide me, Lord, along the everlasting way.**

O Lord, you have searched me and you know me.  
You know when I sit and when I rise up;  
you discern my thoughts from afar.  
You search my path and my lying down,  
you are acquainted with all my ways  
**R. Guide me, Lord, along the everlasting way.**

Even before a word is on my tongue O Lord, you know it completely.  
You hem me in, behind and before,  
and lay your hand upon me.  
Such knowledge is too wonderful for me;  
it is so high that I cannot attain it.

**R. Guide me, Lord, along the everlasting way.**

Where can I go from your Spirit?  
Or where can I flee from your presence?  
If I ascend to heaven, you are there;  
if I make my bed in Sheol, you are there.

**R. Guide me, Lord, along the everlasting way.**

### **AMY CRONIN**

**READING: A Reading from the Holy Gospel according to Luke (Luke 18:35-43)**

A reading from the holy Gospel according to Luke. **R. Glory to you, O Lord.**

As Jesus approached Jericho, a man who was blind was sitting by the roadside begging. When he heard the crowd going by, he asked what was happening. They told him, "Jesus of Nazareth is passing by." then he shouted, "Jesus, Son of David, have mercy on me!" Those who in front sterly ordered him to be quiet: but he shouted even more loudly, "Son of David, have mercy on me!"

Jesus stood still and ordered the man to be brought to him; and when he came near, Jesus asked him, "What do you want me to do for you?" The man said, "Lord, let me see again."

Jesus said to him, "Receive your sight; your faith has saved you." Immediately he regained his sight and followed Jesus, glorifying God; and all the people saw it, they also praised God.

The Gospel of the Lord. **R. Praise to you, Lord Jesus Christ.**

### **FOR REFLECTION**

Jesus did nothing but good. He sacrificed himself to save us from all our sins. We are saved already. We should be grateful for this and in return, be faithful servants of the Lord by being a good role model and an inspiration to others.

### **SUE MULLER**

#### **PRAYERS FOR RENEWAL**

The response to our prayers is ***"Help us to renew your promise, O God."***

For our students,  
That they all know that they are beloved children of God and that God is with them always. May our school communities be places where they know that they can recognize the presence of Jesus in their lives, and find Him in our school communities where they feel loved and accepted just as they are.

**R. Help us to renew your promise, O God.**

For our parents and caregivers,

As the first and most important educators of the children that God has gifted them with, that they immerse their children in the unconditional love of God and be positive and joyful witnesses to the beauty of life. May they recognize and feel the accompaniment not only of Jesus throughout their journey but also that of the parishes and school communities supporting them and walking alongside their children.

**R. Help us to renew your promise, O God.**

For our educational workers and teachers,

That they continue to be powerful witnesses to the presence of Jesus in the lives of our students and provide the good soil each school day for the roots of faith to grow in our students. May they be inspired by the love and compassion of Jesus the Teacher to create inclusive places of learning where they can grow fully to be all that God knows and hopes them to be.

**R. Help us to renew your promise, O God.**

For our support staff,

That they understand the powerful model of service and generosity of spirit that their work embodies and models for us all. May they be strengthened by the knowledge that they lift up our school communities as they offer the loving service of welcome and hospitality, through their presence and work as stewards of our facilities.

**R. Help us to renew your promise, O God.**

## **MYA MOORE**

For school and system leaders,

That they continue to serve with joy as they create a safe, healthy, and loving learning environment for students and staff that is rooted in our Gospel values. May they be strengthened by the wider community and may their vision and actions continue to model love, compassion and respect, and build relationships of trust, respect, and honesty which build communities which are able to engage and to accompany.

**R. Help us to renew your promise, O God.**

For our Board of Trustees,

That they are guided by the Gospel of Jesus in upholding their responsibility for stewardship of the mission of Catholic education along with parents, parish communities, and staff. May their decision making, and policy making respect the voices of everyone, and the dignity and goodness of all.

**R. Help us to renew your promise, O God.**

## **KEIRSTEN RYAN**

For our clergy, pastoral teams, and parish communities,

That their words of support and encouragement, as well as their ministry of presence continue to work as an integral part of the vital relationship that exists between home, school and parish. May their work lead us all together on the missionary path of evangelization and conversion and continue to nurture the success of our shared mission.

**R. Help us to renew your promise, O God.**

For all of us,

That we continue to stay centred in the essence of our vocation which is to love. May we all, as partners in Catholic education, remember that it is not about all of the great things we do; it is

about doing things with great love. This is the heart of the joyful discipleship and the foundation of Catholic education.

**R. Help us to renew your promise, O God.**

**JIM MCDADE**  
**OUR FATHER**

And now, let us bring all of our prayers and needs to God the Father in the words that Jesus taught us.

Our Father, who art in heaven, hallowed be thy name; thy kingdom come; thy will be done; on earth as it is in heaven. Give us this day our daily bread. And forgive us our trespasses, as we forgive those who trespass against us. And lead us not into temptation, but deliver us from evil.

**TOGETHER ON THE JOURNEY:  
ENCOUNTER, ACCOMPANY, TRANSFORM, GO FORTH**

We will join together to say the Go Forth prayer:

Loving Jesus,

As we continue walking together on this sacred journey,  
send your Holy Spirit to strengthen us to follow the example of your disciples. Grant us courage and grace to go forth and bear witness to the Gospel.

Open our hearts and stir in our souls the desire to renew our faith and deepen our relationship with your Son, our Lord Jesus Christ.

Pour out your Spirit, O Lord, so that we may be strengthened to go forth and proclaim the Good News through our words and actions.

May we never abandon anyone by the roadside.

May we always remember that You're walking with us side by side.

May we always share our bread with those in need.

Amen

**FATHER DAVID BUTLER**  
**CLOSING PRAYER**

Loving God,

We thank you for our Catholic education community as we journey in faith together.

We thank you for this time of joyful waiting.

May the hope and joy of this season fill our hearts and make us living signs of your love for a world that hungers for your peace.

Help us to accompany each other in prayerful discernment. Support us as we continue to grow as joyful disciples of Jesus who bring good news to the world.

Ignite our hearts with the fire of your love. Inspire us to instill hope in each other and to live out a strong commitment to justice in all that we do.

Deepen our commitment as we work together to renew the promise of Catholic education.

We make this prayer through Jesus, our Lord and teacher.

Fr. David: St. André Bessette. **R.** Pray for us.



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer  
Presented to: The Huron-Perth Catholic District School Board  
Date: November 20, 2023  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

# **BORROWING BY-LAW 1-2024**

Public Session

## **BACKGROUND**

The Treasurer, on behalf of the Board, is required from time-to-time to borrow funds to bridge finance in order to cover expenditures while awaiting fund transfers from the Government of Ontario.

## **DEVELOPMENTS**

Staff are recommending that the Board approve Borrowing By-Law 1-2024 which authorizes the Superintendent of Business to borrow from the Canadian Imperial Bank of Commerce sums not exceeding, in the aggregate, three million dollars for the purposes mentioned in 243 (1) and 243 (2) of the Education Act.

## **RECOMMENDATION**

THAT the Chair or Vice-Chair and one of the Director of Education or the Superintendent of Business and Treasurer are authorized on behalf of the Board to borrow from time to time from the Canadian Imperial Bank of Commerce ("CIBC") a sum or sums not exceeding in the aggregate Three Million Dollars (\$3,000,000) to meet the current expenditures of the Board until the current revenue has been received, for the year (including the amounts required for the purposes mentioned in subsection 243 (1) and 243 (2) of the Act plus interest at a rate to be agreed upon from time to time with CIBC.



# HURON-PERTH CATHOLIC

## District School Board

### Borrowing By-Law 1-2024

#### RESOLUTION

THAT the Chairman or Vice-Chairman and one of the Director of Education or the Superintendent of Business and Treasurer are authorized on behalf of the Board to borrow from time to time from the Canadian Imperial Bank of Commerce ("CIBC") a sum or sums not exceeding in the aggregate Three Million Dollars (\$3,000,000) to meet the current expenditures of the Board until the current revenue has been received, for the year (including the amounts required for the purposes mentioned in subsection 243 (1) and 243 (2) of the Act plus interest at a rate to be agreed upon from time to time with CIBC.

The Treasurer is authorized and directed to apply in payment of all sums borrowed plus interest, all of the moneys collected or received in respect of the current revenue of the Board.

The Treasurer is authorized and directed to deliver to CIBC from time to time upon request a statement showing (a) the total amount of unpaid previous borrowings of the board for current expenditures together with debt charges, if any, and (b) the uncollected balance of the estimated revenues for the current year or, where the estimates have not been adopted, the estimated revenues of the previous year less any current revenue already collected.

WE HEREBY CERTIFY that the foregoing is a true copy of a Resolution of the Huron-Perth Catholic District School Board duly passed at a meeting of the said Board held on the 20<sup>th</sup> day of November, 2023 and that the said Resolution is in full force and effect.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Chair of the Board

\_\_\_\_\_  
Director of Education and Secretary



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer  
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# APPOINTMENT OF BOARD AUDITOR

Public Session

## BACKGROUND

Section 6 of the 1:1 By-Laws of the Board states that the Board shall appoint its Auditor at its Inaugural/Annual Meeting. The Audit Committee makes recommendations to the Board on the appointment, replacement, or dismissal of the external auditor.

## DEVELOPMENTS

At the November 13, 2023, Audit Committee Meeting, the Committee made the recommendation that BDO Canada LLP continue to be the Board's external auditor for 2023/2024.

## RECOMMENDATION

THAT the Huron-Perth Catholic District School Board appoints BDO Canada LLP as the Board's external auditor for 2023/2024.



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Mary-Ellen Ducharme, Superintendent of Business and Treasurer  
Presented to: The Huron-Perth Catholic District School Board  
Date: November 20, 2023  
Submitted by: Chris N. Roehrig, Director of Education and Secretary

# APPOINTMENT OF BOARD SOLICITOR

Public Session

## BACKGROUND

The Board requires legal advice from time to time on a variety of matters. The Board utilizes legal firms based on specialization and sector experience. For matters such as local real estate transactions and contract reviews with local partners – the Board has used the firm of Donnelly & Murphy Lawyers (Professional Corporation).

## DEVELOPMENTS

Staff are recommending that the Board appoint Donnelly & Murphy Lawyers (Professional Corporation) as Board solicitors for local real estate transactions, contract reviews with local partners (e.g. Municipalities and social services agencies), and any matter directed by the Board of Trustees or the Director of Education.

## RECOMMENDATION

THAT Donnelly & Murphy Lawyers (Professional Corporation) be appointed as Board Solicitors, effective January 1, 2025 until December 31, 2025.



## REPORT TO THE HURON-PERTH CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Chris N. Roehrig, Director of Education and Secretary  
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# DIRECTOR'S ANNUAL REPORT 2022-2023

Public Session

## BACKGROUND

School boards in Ontario are required to produce an Annual Report in accordance with the *Education Act*, Section 283(3). The Director of Education reports annually to the Board of Trustees on the activities of the system for the previous academic calendar year. The Director's Annual Report (DAR) includes an overview of the multi-year strategic plan, including the implementation and progress the Board has made as well as the actions the Board is taking in regard to the strategic priority areas for the current year.

The Director of Education provides an annual report to the community each year in December.

## DEVELOPMENTS

The Director's Annual Report is a snapshot of the teaching and learning that took place across our system in the 2022-2023 school year. The report includes progress on the 2020-2024 Strategic Plan and a summary of the work that took place in relation to our multi-year spiritual theme *Together on the Journey* emphasizing the notion of accompaniment.

The Director's Annual Report can be found on our Board website [here](#).

## RECOMMENDATION

THAT the Huron-Perth Catholic District School Board receives the Director's Annual Report 2022-2023 for the information.