

Special Board Meeting
June 23, 2025 at 2:00 pm

MINUTES

Present:

Trustees: Chair Mary Helen Van Loon; Vice-chair Tina Doherty; Trustees Amy Cronin; Sue Muller, and Jim McDade

Senior Administration: Director of Education & Secretary Karen Tigani; Superintendents of Education Tara Boreham, Sean McDade; Superintendent of Business & Treasurer Mary-Ellen Ducharme

Absent: Fr. David Butler, Board Chaplain

1. Opening Business

1.1. Opening Prayer & Condolences - Trustees

1.2. Attendance - Noted above at start of meeting

1.3. Approval of Special Board Meeting Agenda

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves the agenda of the Special Board Meeting of June 23, 2025 with the amendment moving the double in-camera to item two (2).

Carried

1.4. Declaration of Interest

2. Double In-Camera Session of the Special Board Meeting

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Executive Manager of Employee Relations and Mary-Ellen Ducharme, Superintendent of Business be present in the Double In-Camera Session of the Special Board Meeting.

AND

THAT the Huron-Perth Catholic District School Board moves to a Double In-Camera Session of the Special Board Meeting

Carried

3. Committee and Staff Reports

3.1. Corporate Services and Operations

3.1.1. 2025-26 Budget Estimates

Trustees discussed declining secondary student enrolment. Director Tigani shared that enrolment is aligned with Watson's projections for 2025-2026. Contributing factors include fewer students taking fifth year and increased enrolment in online summer courses due, in part, to the mandatory eLearning credits. Superintendent Ducharme shared that there are steps in place to investigate reasons for secondary students leaving prior to graduation. Summer plans include further investigation to develop enrolment recruitment and retention strategies.

Trustees requested an enrolment breakdown over the past several years to potentially identify trends and areas of concerns.

Trustees requested a detailed summary of faith formation funding and a bi-annual breakdown of the school board administration fund.

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves Revenue in the amount of \$85,889,896., and Expenditures in the amount of \$85,889,896 for the period of September 1, 2025 to August 31, 2026.

Carried

4. In-Camera Session of the Special Board Meeting

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Special Board Meeting

Carried

5. Rise and Report on the In-Camera Session of the Special Board Meeting and Approval of the Business of the In-Camera Session

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Special Board Meeting.

Carried

Trustee McDade abstained from the vote.

The following motion was approved:

That the Huron-Perth Catholic District School Board approves the adjustment to the current executive compensation structure.

6. Information

6.1. Director Tigani shared the agenda items for the Senior Team strategic planning retreat in July

6.2. Director Tigani shared positive feedback of the retirement and 25 years of service luncheons

7. Future Meetings and Events

- Graduation Ceremony - St. Anne's CSS - June 26, 2025
- Graduation Ceremony - St. Michael CSS - June 26, 2025
- Regular Board Meeting - Monday, August 25, 2025
- OCSTA West Region Meeting - September 30, 2025, Guelph

8. Closing Prayer - Chair Van Loon

9. Adjournment

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board adjourns the Special Board Meeting of June 23, 2025

Carried

CHAIRPERSON

SECRETARY