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**Special Board Meeting  
June 24, 2024**

**MINUTES**

(In person)

**Present:**

**Trustees:** Chair Mary Helen Van Loon; Vice-Chair; Jim McDade, Trustees Sue Muller, Amy Cronin and Tina Doherty

**Senior Administration:** Director of Education & Secretary Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business & Treasurer Mary-Ellen Ducharme

**Absent:** Fr. Butler, Student Trustees

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**1. Opening Business**

**1.1. Opening Prayer - Board of Trustees**

**1.2. Attendance - Noted Above**

**1.3. Approval of the Special Board Meeting Agenda**

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the agenda of the June 24, 2024 Special Board Meeting.

**Carried**

**1.4. Declaration of Interest**

If a conflict of interest is declared by a trustee under the Board's By-laws/Policies and the Municipal Conflict of Interest Act, the trustee will not participate in discussions or vote on the matter, except that if a conflict of interest is declared by a trustee under the Board's By-laws/Policies and the Municipal Conflict of Interest Act, and the remaining number of members who are not disabled from participating in the meeting is less than two, the Board is relying on the Order dated April 24, 2008, of the Ontario Superior Court of Justice in court file no. 204-2007, which authorizes all trustees to give consideration to, discuss, and vote on the matter out of which the interest arises.

- The Board's By-laws/Policies require a quorum of three (3).
- The Municipal Conflict of Interest Act requires a quorum of two (2).

A conflict of interest was declared by two trustees under the Regular session of the Board Meeting, Agenda Item 2. Corporate Services and Operations, 2.1.1 2024-2025 Budget Estimates

- Chair M.H. Van Loon declared a conflict of interest (daughter employed as a teacher within the Huron-Perth Catholic District School Board)
- Vice-Chair J. McDade declared a conflict of interest (son employed as a principal within the Huron-Perth Catholic District School Board)

Chair Van Loon and Trustee McDade left the meeting. Trustee Doherty took over the Chair.

## **2. Committee and Staff Reports**

### **2.1. Corporate Services and Operations**

#### **2.1.1. 2024-2025 Budget Estimates**

No changes have been made to the budget since the presentation at the meeting of the Board June 17, 2024.

Trustees inquired about funding allocated as a Catholic board to faith formation. Director Roehrig responded that the Ministry does not allocate to faith formation, any monies allocated to faith-focused positions and curriculum are from Board discretionary dollars.

Trustees inquired about aggregated staffing levels and staffing within the mental health and special education areas.

Trustees inquired about the OTG across the district as well as portable allocations.

Trustees expressed concern over declining secondary numbers and the ability to offer courses. Director Roehrig responded that the Board is still viable and able to offer all of the core courses for rural schools.

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves Revenue in the amount of \$80,840,253, and Expenditures in the amount of \$80,840,253 for the period of September 1, 2024 to August 31, 2025.

AND

THAT the Huron-Perth Catholic District School Board approves the Capital Expenditures Estimates in the amount of \$3,383,639 for the period of September 1, 2024 to August 31, 2025.

**Carried**

## **3. Closing Prayer - Trustees**

Trustee Van Loon and Trustee McDade return to the meeting. Trustee Van Loon resumed as Chair.

## **4. Adjournment 10:35am**

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board adjourns the June 24, 2024 Special Board Meeting.

**Carried**