

Regular Board Meeting
March 25, 2024 – 3:00 p.m.

MINUTES

(In-Person)

Present:

Trustees: Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustee Amy Cronin

Student Trustee: Kiersten Ryan, St. Anne's CSS, Clinton; Mya Moore, St. Michael CSS, Stratford

Senior Administration: Director of Education & Secretary Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business & Treasurer Mary-Ellen Ducharme

Absent:

Board Chaplain: Fr. David Butler

Trustees: Tina Doherty and Sue Muller

1. Opening Business

1.1. Opening Prayer & Condolences - All

1.2. Attendance - Noted above

1.3. Approval of Regular Board Meeting Agenda

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of March 25, 2024.

Carried

1.4. Declaration of Interest

If a conflict of interest is declared by a trustee under the Board's By-laws/Policies and the Municipal Conflict of Interest Act, the trustee will not participate in discussions or vote on the matter, except that if a conflict of interest is declared by a trustee under the Board's By-laws/Policies and the Municipal Conflict of Interest Act, and the remaining number of members who are not disabled from participating in the meeting is less than two, the Board is relying on the Order dated April 24, 2008, of the Ontario Superior Court of Justice in court file no. 204-2007, which authorizes all trustees to give consideration to, discuss, and vote on the matter out of which the interest arises.

- The Board's By-laws/Policies require a quorum of three (3).
- The Municipal Conflict of Interest Act requires a quorum of two (2).

A conflict of interest was declared by two trustees under the In-Camera Session of the

Regular Board Meeting, Agenda Item 4. Committee and Staff Reports, 4.1. OECTA Renewal Collective Agreement Ratification.

- Chair M.H. Van Loon declared a conflict of interest (daughter employed as a teacher within the Huron-Perth Catholic District School Board)
- Vice-Chair J. McDade declared a conflict of interest (son employed as a principal within the Huron-Perth Catholic District School Board)

1.5. Approval of Regular Board Meeting Minutes

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of February 26, 2024.

Carried

1.6. Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

4.1. March Board Highlights

4.2. Approved Equity, Diversity, Inclusion and Anti-Racism (EDIAR) Committee Meeting Minutes of December 6, 2023

4.3. Approved Flag Policy Committee Meeting Minutes of January 15, 2024

4.4. Approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of November 14, 2023

4.5. Approved Catholic Education Team (CET) Meeting Minutes of October 25, 2023

4.6. March 2024 Health and Safety Report

4.7. Portable Purchase >\$100K

4.8. Nutritional Management Services Report

4.9. 2023 Public Sector Salary Disclosure

Trustees inquired about the Human Trafficking presentation Tigani shared the OPP was interested in holding the public presentation and St. Mary's School, Listowel was pleased to be the host. There were many community members in attendance.

Trustees inquired about the St. Jerome University event. Director Roehrig shared the local Catholic universities are eager to continue to build relationships and connections with local school boards, networking with students regarding Catholic education.

Trustees inquired about the number of Multi-Lingual Learners (MLL) that the system has whether there is a specific demographic area, and how this affects the EQAO process. Director Roehrig shared there is service demand across the district with some areas requiring more support than in other areas. Superintendent Ducharme shared that the Board has approximately 55 MLL students with an increase in funding based on benchmarks entering Canada. Director Roehrig shared the students are very efficient with learning the English language and are usually able to participate in EQAO.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for March for information.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Equity, Diversity, Inclusion and Anti-Racism (EDIAR) Committee Meeting Minutes of December 6, 2023, the approved Flag Policy Committee Meeting Minutes of January 15, 2024, the approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of November 14, 2023, and the approved Catholic Education Team (CET) Meeting Minutes of October 25, 2023.

AND

THAT the Huron-Perth Catholic District School Board receives the March 2024 Health and Safety Report for information.

AND

THAT the Huron-Perth Catholic District School Board approves the purchase of a portable classroom to NRB Modular Solutions at a cost of \$187,523.50 (HST included).

AND

THAT the Huron-Perth Catholic District School Board receives the Nutritional Management Services Report for information.

AND

THAT the Huron-Perth Catholic District School Board receives the 2023 Public Sector Salary Disclosure Report.

Carried

5. Committee and Staff Reports

5.1. Policy

5.1.1. Board Policies for Review:

- Supervised Alternative Learning (SAL)
- Health and Safety
- Harassment
- Violence in the Workplace

Trustees inquired about whether there was an interface between the Harassment and Violence in the Workplace policy. Director Roehrig shared that the nature of each case is very diverse and that currently there are no links between the two policies. Director Roehrig shared that the three policies (Health and Safety, Harassment, and Violence in the Workplace) come to review annually. Director Roehrig suggested the harassment policy could be reviewed in more detail. Trustees inquired whether the Supervised Alternative

Learning (SAL) program has been used in the past, Director Roehrig shared it's a good tool that helps to keep students connected to the school. A committee would be developed to be used by the Board.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the following policies for review: Supervised Alternative Learning (SAL), Health and Safety, Harassment, and Violence in the Workplace.

Carried

5.1.2. Board Policies Recommended for Approval/Rescinding:

- Director of Education Performance Appraisal (to rescind)

Chair Van Loon shared that this policy is being rescinded as per the new policy that has been directed by the Ministry.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board rescinds the Director of Education Performance Appraisal policy.

Carried

5.2. Student Achievement and Catholicity

5.2.1. Math Action Plan Update

Superintendent Tigani provided a summary of the Math Action Plan Update. Superintendent Tigani shared that the central Math Team will begin to work in Grade 3 and 6 classrooms with the expectation to provide support for preparation for EQAO. Trustees inquired about whether the Board Math Action Plan is followed by each school, or if each school has their own Math Action Plan. Superintendent Tigani shared that all schools are following a Math Action Plan across the Board, except for the priority school, which has its own Math Action Plan.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Math Action Plan Update report for information.

Carried

5.2.2. Student Trustees' Report

A summary was provided of the activities taking place within the secondary schools.

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

Carried

5.3. Corporate Services and Operations

5.3.1. 2024-2025 Budget Goals

Trustees inquired about if the survey has gone out to the public. Director Roehrig shared the survey went out through social media and to all school communities.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the 2024-2025 budget goals:

1. Catholic faith development of staff and students.
2. Student-centered learning focusing on mathematics and literacy.

Carried

5.3.2. Bill 124 Remedy

Trustees inquired about liability for Huron-Perth. Superintendent Ducharme shared the ministry is changing salary benchmarks based on the funding. Superintendent Ducharme shared there has been notice that the GSN funding should arrive to the Board in April.

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the Bill 124 Remedy Report for information.

Carried

6. Information and Correspondence

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries

9.1. Health and Safety Report

Trustees inquired about agenda item 4.6 March 2024 Health and Safety Report, specifically the Struct by Against and Aggression vs the average. Director Roehrig shared its expressed by the number of incidents not by number. Superintendent Ducharme shared that the number includes ball strikes i.e. in the playground. Director Roehrig shared the prevalence of incidents is down but the percentage of the incidents is higher.

9.2. C.O.R. - Dublin, ON

To promote within the school board that CORE is taking place on the April 29 weekend.

9.3. Family of Foundations Institute (FFI) Fundraising Gala, Stratford ON

Looking for Board presence or donations for this event on April 5 at 5:30 p.m.

Moved by: Jim McDade

Seconded: Amy Cronin

THAT the Huron-Perth Catholic District School Board adjusts the Regular Board Meeting Minutes to reflect the Board of Trustees does not have sufficient members for the In-Camera Session regarding Agenda Item 4. Committee and Staff Reports, 4.1. OECTA Renewal Collective Agreement Ratification and that the judicial order from Honourable Justice John C. Kennedy on April 24, 2008 that allows the Board of Trustees to proceed with governance in the case that conflicts of interest remove the quorum for voting. be applied and be permitted.

Carried

10. In-Camera Session of the Regular Board Meeting

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

Carried

11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

Carried

The following retirements were announced:

- Susan Curnutte-Ball, Teacher, St. Mary's School, Listowel and St. Ambrose School, Stratford, effective June 11, 2024
- Laura Marsh, Teacher, Our Lady of Mount Carmel, Mt. Carmel, effective June 30, 2024
- Belinda Mills, Educational Assistant, St. Anne's Catholic Secondary School, Clinton, effective March 8, 2024

12. Future Meetings and Events

- Regular Board Meeting - Monday, April 22, 2024, 3:00 p.m.
- Catholic Parent Involvement Committee (CPIC) Meeting - Wednesday, April 10, 2024, 6:00 p.m.
- Special Education Advisory Committee (SEAC) Meeting - Monday, April 15, 2024, 4:00 p.m.
- Catholic Education Week (CEW) Mass & Award Celebration - Monday, May 6, 2024, 5:00 p.m.
- Sowing the Seed - DOL Trustees Retreat - Friday, June 7, 2024, St. Peter's Seminary

13. Closing Prayer - Vice-Chair McDade

14. Adjournment

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of March 25, 2024.

Carried