

Regular Board Meeting
December 8, 2025 - 3:00 p.m.

MINUTES

Present:

Trustees: Chair Mary Helen Van Loon; Vice-chair Amy Cronin; Trustees Tina Doherty; Sue Muller, and Jim McDade

Board Chaplain: Deacon Daniel McPhee

Student Trustee: Dean DeLuca, St. Michael CSS, Stratford, Addison Thuss, St. Anne's CSS, Clinton

Senior Administration: Director of Education & Secretary Karen Tigani; Superintendents of Education Tara Boreham, Sean McDade; and Superintendent of Business & Treasurer Mary-Ellen Ducharme

1. Opening Business

1.1. Opening Prayer & Condolences - Board Chaplain, Deacon Dan McPhee

1.2. Attendance - Noted above at start of meeting

1.3. Approval of Regular Board Meeting Agenda

1.4.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of December 8, 2025.

Carried

1.5. Declaration of Interest

1.6. Approval of Regular Board Meeting Minutes

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of October 27, 2025.

Carried

Moved by: Amy Cronin

Seconded: Jim McDade

That the Huron-Perth Catholic District School Board approves the minutes of the Annual Board meeting of November 17, 2025 as amended.

Carried

1.7. Business Arising from the Minutes

2. Presentations

2.1. Christmas Card Student Artist Contest Winners

Winner Alex F., Grade 2, St. Patrick's Dublin

Honourable Mentions are:

- Gabriel I., Grade 1, Jeanne Sauvé
- Isla D., Grade 8, Jeanne Sauvé
- Sadie S., Grade 6, St. Columban
- Tilly C., Grade 3, St. Columban

3. Delegations

4. Consent Agenda

4.1. December Board Highlights

4.2. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of October 20, 2025

4.3. Approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of June 10, 2025

4.4. Approved Equity, Diversity, Inclusion and Anti-racism (EDIAR) Committee Meeting minutes of June 17, 2025

4.5. Approved Audit Committee Meeting Minutes of June 11, 2025

4.6. Director's Annual Report

4.7. 2025 Annual Lead Sampling Report

4.8. Non-Resident and International Student Tuition Fees

Trustees inquired about a report on the Return on Investment (ROI) for the International Students program, specifically requesting a comprehensive update for the 2024-2025 school year and projections for the following year. Director Tigani confirmed a more thorough update, including current year performance, future program plans, and ROI details, will be provided, with enrolment clarity expected in the spring. Superintendent McDade reported the program is on track with the presented business model and meeting targets, while Superintendent Ducharme noted the current Full-Time Equivalent (FTE) is 7 students, which is close to the target. The full report is requested for the February meeting.

Trustees noted that the links in the EDIAR committee minutes were not accessible to them. Superintendent Boreham will look into this further to provide access.

Trustees raised concerns about surveillance, privacy, and data security related to AI and Chromebook use, requesting consideration for camera blocking mechanisms in new device purchases. Superintendents assured the Board that security and privacy are a top priority for all Board purchases and contracts.

Trustees discussed Bill C-9 and the letter from the Canadian Conference of Catholic Bishops (CCCCB). The Board supported promoting the CCCC letter on social media, with Director Tigani offering to contact the Bishop's office for any prepared communication or direction from the Diocese of London.

Trustees commented on the comprehensive Director's Annual report and the accomplishments of the Board last year.

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for December for information.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Special Education Advisory Committee (SEAC) Meeting Minutes of October 20, 2025

AND

THAT the Huron-Perth Catholic District School Board receives the approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of June 10, 2025

AND

THAT the Huron-Perth Catholic District School Board receives the approved Equity, Diversity, Inclusion and Anti-racism (EDIAR) Committee Meeting minutes of June 17, 2025

AND

THAT the Huron-Perth Catholic District School Board receives the approved Audit Committee Meeting Minutes of June 11, 2025

AND

THAT the Huron-Perth Catholic District School Board receives the Director's Annual Report 2024-2025 for the information

AND

THAT the Huron-Perth Catholic District School Board receives the 2025 Annual Lead Sampling report

AND

THAT the Huron-Perth Catholic District School Board receives the Non-Resident and International Student Tuition Fees Report.

Carried

5. Committee and Staff Reports

5.1. Policy

5.1.1. Board Policies for Review:

- a) Health and Safety
- b) Workplace Harassment
- c) Violence in the Workplace
- d) Advertising
- e) Expressions of Sympathy/Get Well

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the following policies for review Health and Safety; Workplace Harassment; Violence in the Workplace; Advertising; and Expressions of Sympathy/Get Well.

Carried

5.1.2. Board Policies Recommended for Approval/Rescinding:

- a) Children in Need of Protection
- b) Uncertified Instructors

Trustees inquired about children in need of protection policy.

Trustee Cronin left at 4:00 pm.

Trustees inquired about the process of removing procedures from policy documents and placing them in separate administrative procedures, as well as the trustees' access to review these administrative procedures. Director Tigani will investigate access methods and the practices of other boards. Trustees stressed the need to clearly delineate between policy and operational administrative procedures, noting that they do not have the authority to amend operational procedures.

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following policies: Children in Need of Protection; and Uncertified Instructor.

Carried

5.2. Student Achievement and Catholicity

5.2.1. Early Reading Screening Update

Superintendent Boreham shared a high level walk through of the report.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Early Reading Screening Update for information.

Carried

5.2.2. Indigenous Support Teacher

Moved by: Sue Muller

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Indigenous Support Teacher report for information.

Carried

5.2.3. EQAO Results and Next Steps

Director Tigani reported significant improvement in many areas, highlighting the "unprecedented improvements" at Sacred Heart, a priority school, due to additional support, time, attention, and resources. The Director commended the work of teachers, support staff, and administrators for the gains in achievement.

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the EQAO Results and Next Steps report for information.

Carried

5.2.4. Student Trustees' Report

Trustee Cronin returned at 5:03 pm

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' report for information.

Carried

5.3. Corporate Services and Operations

5.3.1. Huron-Perth Catholic District School Board Consolidated Financial Statements For The Year Ended August 31, 2025

Superintendent Ducharme provided a high-level summary of the statements.

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the Huron-Perth Catholic District School Board Consolidated Financial Statements for the year ended August 31, 2025.

AND

THAT the Huron-Perth Catholic District School Board approves the 2024-25 internal appropriations of accumulated surplus in the amount of \$7,409,435 as outlined in Note 14 of the Consolidated Financial Statements.

Carried

5.3.2. Audit Committee November 2025 Meeting Report

Trustees commented on the clean audit and exceptional work by the finance team. Audit committee members and auditors were impressed with the work of the team.

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Audit Committee November 2025 Meeting Report for information;

AND

THAT the Huron-Perth Catholic District School Board approves the BDO Canada LLP Audit Final Report;

AND

THAT the Huron-Perth Catholic District School Board approves the Annual Report to the Ministry of Education for the year ended August 31, 2025.

Carried

6. Information and Correspondence

6.1. Chair Van Loon shared that letters were sent to MPPs and the Association of Municipalities of Ontario (AMO) expressing concerns regarding the passing of Bill 33.

6.2. Trustee shared the experience at the Alpha retreat of a young man and former student. He was never baptized Catholic, the values taught at our schools had a profound effect

on him. He participated in the RCIA program and was welcomed into the Catholic church in November. Good news story and affirming to hear from a non-Catholic student who became Catholic after graduating from our schools.

- 6.3. Huron-Perth Catholic DSB package that was presented at Lobby day at Queens Park was shared with Trustees
- 6.4. Trustees inquired about inviting MPPs to a special Board meeting or a face-to-face meeting with trustees, Director Tigani will look to arrange in the new year.

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries

10. In-Camera Session of the Regular Board Meeting

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting

Carried

11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session

Moved by: Tina Doherty

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

Carried

The following retirements were announced:

- Laura Ennett, Teacher, Catholic Education Centre, effective December 31, 2025
- Christopher Grace, Principal, Catholic Education Centre, effective January 31, 2026
- Bill Holton, teacher, St. Anne's Catholic SS, Clinton effective January 30, 2026

12. Future Meetings and Events

- December 15, 2025 - Christmas dinner
- January 16-17, 2026 - OCSTA Catholic Trustee Seminar - Toronto
- January 26, 2026 - Regular Board meeting
- February 23, 2026 - Regular Board meeting

13. Closing Prayer - Dcn. McPhee, Board Chaplain

14. Adjournment

Moved by: Amy Cronin

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of December 8, 2025

Carried

CHAIRPERSON

SECRETARY