

**Regular Board Meeting**  
**August 24, 2026 at 3:00 pm**

## **MINUTES**

**Present:**

**Trustees:** Chair Mary Helen Van Loon; Vice-chair Amy Cronin (virtual); Trustees Tina Doherty; Sue Muller, and Jim McDade

**Board Chaplain:** Deacon Daniel McPhee

**Student Trustee:** Ronnel Charles, St. Michael CSS, Stratford, Quinn Palen, St. Anne's CSS, Clinton

**Senior Administration:** Chief Executive Officer, Karen Tigani; Superintendent of Education Tara Boreham; and Superintendent of Business & Treasurer Sarah Devereaux

**Absent:** Sean McDade, Superintendent of Education

### **1. Opening Business**

**1.1. Opening Prayer & Condolences** - Deacon Dan McPhee, Board Chaplain

**1.2. Attendance** - Noted above at start of meeting

**1.3. Approval of Regular Board Meeting Agenda**

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of August 24, 2026.

**Carried**

**1.4. Declaration of Interest**

**1.5. Approval of Regular Board Meeting Minutes**

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of June 15, 2026.

**Carried**

**1.6. Business Arising from the Minutes**

## **2. Presentations**

## **3. Delegations**

## **4. Consent Agenda**

- 4.1.** Director of Education Performance Appraisal (DOEPA) Committee Meeting Minutes of August 13, 2026
- 4.2.** Audit Committee Meeting Minutes of November 12, 2025
- 4.3.** Audit Committee June 2026 IC Meeting Report and Auditor Approval
- 4.4.** Health and Safety Annual Report
- 4.5.** Consistent Curriculum Resources Report

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the minutes from the Director of Education Performance Appraisal (DOEPA) Committee Meeting of August 13, 2026

AND

THAT the Huron-Perth Catholic District School Board receives the approved Audit Committee Meeting Minutes of November 12, 2025

AND

THAT the Huron-Perth Catholic District School Board receives the Audit Committee June 2026 Meeting Report for information

AND

THAT the Huron-Perth Catholic District School Board approves the appointment of BDO Canada LLP as the Board's external auditor for the fiscal year 2026-2027 to 2030-2031 subject to annual review and approval

AND

THAT the Huron-Perth Catholic District School Board receives the August 2026 Health and Safety Report for Information

AND

THAT the Huron-Perth Catholic District School Board approves the purchase of Edwin licenses from Nelson Education Ltd. in the amount of \$33.32 per ADE at an estimated cost of \$133,880 before HST.

**Carried**

## **5. Committee and Staff Reports**

### **5.1. Policy**

#### **5.1.1. Board Policies for Review:**

- a) Guest Speakers at Schools P2.2.12.
- b) Emergency and Lockdown P2.1.6.
- c) Deferred Salary Leave Plan P3.4.3.
- d) Recognition of Continuous Service P3.4.5.

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board receives the following policies for information: Guest Speakers at Schools, Emergency and Lockdown, Deferred Salary Leave Plan and Recognition of Continuous Service.

**Carried**

**5.1.2. Board Policies Recommended for Approval/Rescinding:**

e) Video Surveillance P3.1.5.

In response to trustee inquiries about safety concerns regarding thermal imaging, CEO Tigani confirmed that the board does not use or plan to adopt the technology. Superintendent Devereaux highlighted strict compliance with MFIPPA and the Education Act. Superintendent Devereaux affirmed that the board's retention procedure aligns with IPC recommendations. Trustees inquired about a policy update stating that Huron-Perth Catholic DSB uses video surveillance only, the policy was approved as presented.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the policy Video Surveillance P3.1.5.

**Carried**

**5.2. Student Achievement and Catholicity**

**5.2.1. Student and Family Support Office Update**

Trustees inquired if the Ministry of Education provided any pre-determined categories for the anticipated calls for reporting purposes. Staff will follow up and provide this information to trustees.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Student and Family Support Office Update report for information.

**Carried**

**5.2.2. Secondary Summer School Report**

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Secondary Summer School report for information.

**Carried**

**5.3. Corporate Services and Operations**

**5.3.1. Business Continuity Plan**

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the Business Continuity Plan report.

**Carried**

**5.3.2. May 31, 2026 Financial Report**

Superintendent Devereaux shared that classroom expenditures are showing 77% as the majority of classroom expenses are salary and although they are 10 month employees their wage is paid over 12 months.

Moved by: Jim McDade

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the May 31, 2026 Financial Report.

**Carried**

**6. Information and Correspondence**

**6.1. Verbal update - Ministry of Education regulation, Bill 101**

CEO Tigani provided an update on key changes being contemplated by the Ministry and what it would mean for the Huron-Perth Catholic District School Board.

**7. Notices of Motion**

**8. Notices of Motion Being Considered for Adoption**

**9. Trustee Inquiries**

**9.1.** Trustees inquired about the Administrative Procedure for the Attendance Support Program and an explanation of non-culpable absences, number of days and times.

**9.2.** Trustees shared information about a Gallup, Inc., telephone survey facilitated by Log-it that presents as a survey about the safety of children but focuses on Catholic schools and institutions.

**10. In-Camera Session of the Regular Board Meeting**

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting

**Carried**

Superintendent of Education, Sean McDade was present for the In-Camera Session.

**11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session**

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

**Carried**

The following retirements were announced:

- Sandra Bender, Teacher, St. Patrick's School and Catholic Education Centre, Dublin, effective June 30, 2026
- Paula Valcke, Principal, St. Mary's School, Listowel, effective August 31, 2026

**12. Future Meetings and Events**

- Wed. Sept. 9 - Audit Committee Meeting
- Mon. Sept. 21- Special Education Advisory Committee (SEAC) meeting
- Mon. Sept. 28 - Regular Board Meeting
- Mon. Oct. 26 - Municipal Election
- Mon. Oct. 26 - Regular Board Meeting
- Wed. Oct. 28 - Catholic Parent Involvement Committee (CPIC)
- Mon. Sept. 21 - OCSTA virtual regional meeting

**13. Closing Prayer - Deacon Dan McPhee, Board Chaplain**

**14. Adjournment at 5:00 pm**

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of August 24, 2026.

**Carried**

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CHAIRPERSON

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SECRETARY