
Regular Board Meeting
April 22, 2024 - 3:00 p.m.

MINUTES

Present:

Trustees: Chair Mary Helen Van Loon; Vice-Chair Jim McDade; Trustee Amy Cronin, Tina Doherty and Sue Muller

Student Trustee: Kiersten Ryan, St. Anne's CSS, Clinton; Mya Moore, St. Michael CSS, Stratford

Senior Administration: Director of Education & Secretary Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business & Treasurer Mary-Ellen Ducharme

Absent:

Board Chaplain: Fr. David Butler

1. Opening Business

1.1. Opening Prayer & Condolences - All

1.2. Attendance - Noted above

1.3. Approval of Regular Board Meeting Agenda

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the agenda of the Regular Board Meeting of April 22, 2024.

Carried

1.4. Declaration of Interest

None.

1.5. Approval of Regular Board Meeting Minutes

Moved by: Jim McDade

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board approves the minutes of the Regular Board Meeting of March 25, 2024.

Carried

1.6. Business Arising from the Minutes

2. Presentations

3. Delegations

4. Consent Agenda

4.1. April Board Highlights

4.2. Approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of February 20, 2024

4.3. Approved Special Education Advisory Committee (SEAC) Meeting Minutes of February 12, 2024 and the approved Special Education Advisory Committee (SEAC) Meeting Minutes of March 18, 2024

4.4. Facility Project Approvals

Trustees inquired about the learning opportunities provided at the April 8 PD Day and asked what the employee feedback was on the professional development. Superintendent Boreham gave a summary of the PD day, which had the theme of 'Celebrating Inclusion'.

Trustees inquired about the facility projects. The following were the approved bids from the report.

St. Ambrose School - Asphalt Replacement

Steve Smith Construction Corp.

\$436,781.16

St. Columban School - Asphalt Replacement

Armstrong Paving and Materials Group Ltd.

\$192,201.08

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives all reports, committee minutes, and approves all motions under the consent agenda, which are:

THAT the Huron-Perth Catholic District School Board receives the Board Highlights for April for information.

AND

THAT the Huron-Perth Catholic District School Board receives the approved Catholic Parent Involvement Committee (CPIC) Meeting Minutes of February 20, 2024, the approved Special Education Advisory Committee (SEAC) Meeting Minutes of February 12, 2024 and the approved Special Education Advisory Committee (SEAC) Meeting Minutes of March 18, 2024.

AND

THAT the Huron-Perth Catholic District School Board awards the capital projects to the Bidders listed in the summary for the total amount listed per project.

Carried

5. Committee and Staff Reports

5.1. Policy

5.1.1. Board Policies for Review:

- Student Transportation
Superintendent Ducharme shared that the policy was updated to combine several policies with the inclusion of the HPSTS consortium procedures.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives policy Student Transportation for information.

Carried

5.1.2. Board Policies Recommended for Approval/Rescinding:

- Supervised Alternative Learning (SAL)
- Health and Safety
- Harassment
- Violence in the Workplace

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the following policies: Supervised Alternative Learning (SAL), Health and Safety, Harassment, and Violence in the Workplace.

Carried

5.2. Student Achievement and Catholicity

5.2.1. Catholic Education Week Report

Superintendent Tigani provided a summary of the Catholic Education Week Report.

Trustees inquired about the OCSTA communication that goes out each year and if the Board of Trustees could share a CEW communication with the system. Director Roehrig shared that the Board would be welcome to send a message out to the system and the Family of Parishes within the Huron-Perth Deanery.

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board receives the 2023-2024 Catholic Education Week Update for information.

Carried

5.2.2. Strategic Plan 2024-2027 Consultation - Branding - Targets

Director Roehrig provided a summary of the Strategic Plan 2024-2027 with the Board of Trustees. Director Roehrig shared feedback from the environmental scan from the school board and broader community. Director Roehrig shared the process of finding the branding materials and artists that may be used for the Strategic Plan art and messaging in the next three years subject to Board approval. Director Roehrig shared there will be more detail forthcoming, on the specific activities and projects to meet these target goals.

Moved by: Tina Doherty
Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the following targets of the 2024-2027 Strategic Plan:

By 2027, the Board will reach the following targets:

Top 15% in the Province on EQAO measure among English Boards
95% of students who begin and end in our secondary schools graduate in 5 years
20% Improvement in student attendance

AND

By 2027, the Board will reach the following targets:

100% of schools will participate in regular formation and catechesis informed by the Religion and Family Life Program and Catholic Social Teaching;
100% of schools will explicitly embed Ontario Catholic Graduate Expectations through signs and experiences in all programs;
100% of schools will actively engage with their Family of Parishes.

THAT the Huron-Perth Catholic District School Board approves Jen Norton's artwork 'Pentecost' to support branding and promotional materials for the 2024-27 Strategic Plan.

Amendment to the Motion

Moved by: Amy Cronin
Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following targets of the 2024-2027 Strategic Plan:

By 2027, the Board will reach the following targets:

Top 15% in the Province on EQAO measure among English Boards
95% of students who begin and end in our secondary schools graduate in 5 years
20% Improvement in student attendance

AND

By 2027, the Board will reach the following targets:

100% of schools will participate in regular formation informed by the Religion and Family Life Program, the Catechism of the Catholic Church, and Catholic Social Teaching;
100% of schools will explicitly embed Ontario Catholic Graduate Expectations through signs and experiences in all programs;
100% of schools will actively engage with their Family of Parishes.

THAT the Huron-Perth Catholic District School Board approves Jen Norton's artwork 'Pentecost' to support branding and promotional materials for the 2024-27 Strategic Plan.

Carried

5.2.3. Student Trustees' Report

A summary was provided of the activities taking place within the secondary schools.

Moved by: Jim McDade
Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the Student Trustees' Report for information.

Carried

5.3. Corporate Services and Operations

5.3.1. February 29, 2024 Financial Report

Superintendent Ducharme shared a summary of the financial report. Staffing and enrolment report is not included in this report but is the same that came in the first quarter with revised estimates.

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board receives the February 29, 2024 Financial Report.

Carried

5.3.2. 2024-2025 Budget Report Preliminary Enrolment Projections

Superintendent Ducharme shared a summary of Preliminary Enrolment Projections, with details on the increase to the elementary panel.

Trustees inquired about exit interviews and the collection of data for secondary students leaving the system. Director Roehrig shared that the Board is not systematically retrieving this type of data, but there is monitoring and follow up that takes place at the secondary schools.

Moved by: Amy Cronin

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board receives the 2024-2025 Enrolment Projection Report.

Carried

5.3.3. Director of Education Performance Appraisal Committee

Director Roehrig shared a summary of the DEPA Committee process and the upcoming committee dates as part of the procedure.

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT the Huron-Perth Catholic District School Board appoints Amy Cronin, Tina Doherty, Jim McDade, Sue Muller and Mary Helen Van Loon to serve on the Director of Education Performance Appraisal Committee.

Carried

6. Information and Correspondence

6.1. Core Ed (formerly GSN) Funding Announcement

Director Roehrig shared an update on the Core Ed Funding Grant, REPs, and the reorganization of the grants. The Board is awaiting the Core Ed Funding Grant announcement.

7. Notices of Motion

8. Notices of Motion Being Considered for Adoption

9. Trustee Inquiries

9.1. International Student Enrollment for Next School Year

Superintendent Tigani shared there are no students currently enrolled in the international student program for September, but there are potential enrolments for the second semester.

10. In-Camera Session of the Regular Board Meeting

Moved by: Amy Cronin

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board moves to an In-Camera Session of the Regular Board Meeting.

Carried

11. Rise and Report on the In-Camera Session of the Regular Board Meeting and Approval of the Business of the In-Camera Session

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves all motions in the In-Camera Session of the Regular Board Meeting.

Carried

The following retirements were announced:

- Susan Curnutte-Ball, Teacher, St. Mary's School, Listowel and St. Ambrose School, Stratford, effective June 30, 2024
- Rosemary Gilmore, Teacher, St. Aloysius School, Stratford, effective, June 30, 2024

12. Future Meetings and Events

- Special Board Meeting - Monday, April 29, 2024, 11:00 a.m.
- Catholic Education Week (CEW) Mass & Award Celebration - Monday, May 6, 2024, 5:00 p.m.
- Special Education Advisory Committee (SEAC) Meeting - Monday, May 13, 2024, 4:00 p.m.
- Regular Board Meeting - Monday, May 27, 2024, 3:00 p.m.
- Sowing the Seed - DOL Trustees Retreat - Friday, June 7, 2024, St. Peter's Seminary

13. Closing Prayer - Chair Van Loon

14. Adjournment

Moved by: Sue Muller

Seconded by: Amy Cronin

THAT the Huron-Perth Catholic District School Board adjourns the Regular Board Meeting of April 22, 2024.

Carried