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**Annual Board Meeting**  
**November 20, 2023 – 3:00 p.m.**

**MINUTES**

(In person)

**Present:**

**Trustees:** Mary Helen Van Loon, Tina Doherty, Amy Cronin, Sue Muller, and Jim McDade

**Student Trustees:** Keirsten Ryan, St. Anne's CSS, Clinton

**Senior Administration:** Director of Education Chris N. Roehrig; Superintendents of Education Tara Boreham, Karen Tigani; Superintendent of Business Mary-Ellen Ducharme

**Absent:**

**Chaplain:** Father David Butler

**Trustee:** Amy Cronin

**Student Trustees:** Mya Moore, St. Michael CSS, Stratford

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**1. Opening Business**

**1.1. O Canada sung by St. Patrick's School, Dublin Kindergarten students and Prayer Service by the Board Chaplain, Board of Trustees and Student Trustees**

**1.2. Attendance and Welcome** - Noted above

Director of Education Chris N. Roehrig welcomed all of the attendees gathered for the Annual Board Meeting.

**1.3. Approval of the Annual Board Meeting Agenda of November 20, 2023**

Moved by: Mary Helen Van Loon

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board approves the agenda of the November 20, 2023, 2023 Annual Board Meeting.

**Carried**

**1.4. Introduction of the Board of Trustees, Student Trustees, and Board Chaplain**

Director Roehrig introduced the Board of Trustees and the Student Trustee present.

**2. Appointment of Scrutineer**

Director Roehrig appointed Superintendent Ducharme to be the scrutineer.

### 3. Election of Officers

#### 3.1. Nomination and Election of Chair

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT Mary Helen Van Loon be nominated to the position of Chair of the Board.

**Carried**

Mary Helen Van Loon was acclaimed Chair of the Board.

#### 3.2. Nomination and Election of Vice-Chair

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT Jim McDade be nominated to the position of Vice-Chair of the Board.

**Carried**

Jim McDade was acclaimed Vice-Chair of the Board.

### 4. Committee Appointments

#### 4.1. Catholic Education Team (1)

Equity, Diversity, Inclusion and Anti-Racism Committee (1)

Special Education Advisory Committee (1)

Catholic Parent Involvement Committee (1)

Supervised Alternative Learning Committee (1)

Student Discipline Committee (Expulsion/Suspension Appeals) (3)

Audit Committee (2)

Transportation Committee (2)

Moved by: Sue Muller

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board approves the following statutory and standing committee appointments as follows:

Sue Muller be appointed as a member of the Catholic Education Team.

Jim McDade be appointed as a member of the Equity, Diversity, Inclusion, Anti-Racism Committee.

Sue Muller be appointed as a member of the Special Education Advisory Committee.

Mary Helen Van Loon be appointed as a member of the Catholic Parent Involvement Committee.

Mary Helen Van Loon be appointed as a member of the Supervised Alternative Learning Committee.

Tina Doherty be appointed as a member of the Student Discipline Committee (Expulsion/Suspension Appeals).

Amy Cronin be appointed as a member of the Student Discipline Committee (Expulsion/Suspension Appeals).

Mary Helen Van Loon be appointed as a member of the Student Discipline Committee (Expulsion/Suspension Appeals).

Amy Cronin be appointed as a member of the Audit Committee.

Tina Doherty be appointed as a member of the Audit Committee.

Jim McDade be appointed as a member of the Transportation Committee.

Tina Doherty be appointed as a member of the Transportation Committee.

**Carried**

**5. Borrowing By-Law 1-2024**

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Chair or Vice-Chair and one of the Director of Education or the Superintendent of Business and Treasurer are authorized on behalf of the Board to borrow from time to time from the Canadian Imperial Bank of Commerce ("CIBC") a sum or sums not exceeding in the aggregate Three Million Dollars (\$3,000,000) to meet the current expenditures of the Board until the current revenue has been received, for the year (including the amounts required for the purposes mentioned in subsection 243 (1) and 243 (2) of the Act plus interest at a rate to be agreed upon from time to time with CIBC.

**6. Appointment of Board Auditor**

Moved by: Tina Doherty

Seconded by: Jim McDade

THAT the Huron-Perth Catholic District School Board appoints BDO Canada LLP as the Board's external auditor for 2023/2024.

**Carried**

**7. Appointment of Board Solicitor**

Moved by: Jim McDade

Seconded by: Tina Doherty

THAT Donnelly & Murphy Lawyers (Professional Corporation) be appointed as Board Solicitors, effective January 1, 2024 until December 31, 2024.

**Carried**

**8. Director's Annual Report 2022-2023**

Director Roehrig gave a brief overview of the Director's Annual Report for 2022-2023.

**9. Annual Address by the Chair of the Board**

Mary Helen Van Loon thanked the Board of Trustees for her nomination and opportunity to serve as the Chair of the Board for another year. Chair Van Loon shared she is humbled to be in the role as Chair with the Board of Trustees alongside the wisdom, experience and dedication from all of the staff of Huron-Perth Catholic District School Board. Trustees thanks Chair Van Loon for her leadership and dedication to the Board in the past year.

**10. Closing Prayer - Board of Trustees**

**11. Adjournment**

Moved by: Tina Doherty

Seconded by: Sue Muller

THAT the Huron-Perth Catholic District School Board adjourns the November 20, 2023 Annual Board Meeting.

**Carried**